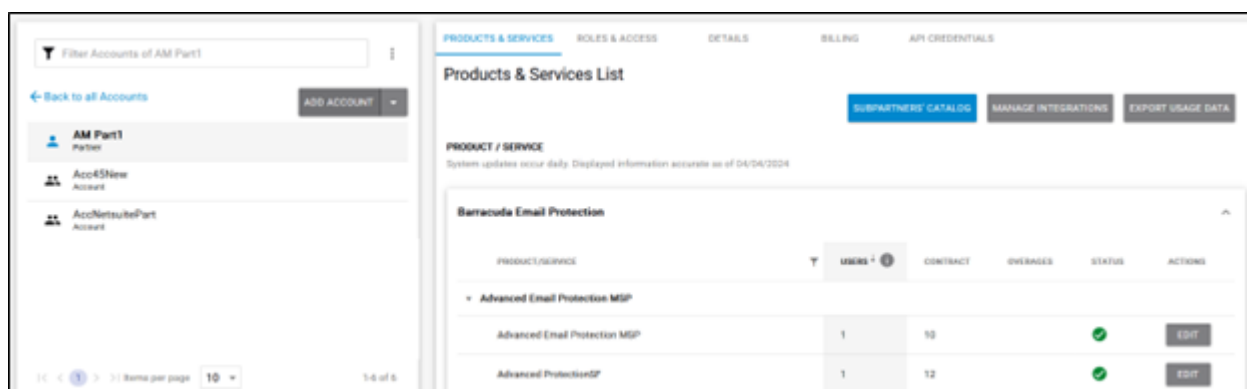


Editing Partner Contact Information

<https://campus.barracuda.com/doc/100371234/>

To edit billing information, perform the following steps.

1. Select the Partner in the left pane and click **Details**.
The Partner Details page is displayed.



2. Select the Contact Information **Edit** button.
The Edit Partner form is displayed.

EDIT PARTNER

PARTNER DISPLAY NAME (64 Maximum Characters)

CONTACT INFORMATION

CONTACT NAME (64 Maximum Characters)	ADDRESS
<input type="text" value="legion solutions"/>	<input type="text" value="1234 Washington Ave"/> +
EMAIL	CITY
<input type="text" value="legionsolutions@test.com"/>	<input type="text" value="Chicago"/>
COMPANY NAME (64 Maximum Characters)	COUNTRY
<input type="text" value="legion solutions"/>	<input type="text" value="United States - US"/>
PHONE NUMBER	STATE
<input type="text" value="111-111-1111"/>	<input type="text" value="IL"/>
	ZIP/POSTAL CODE
	<input type="text" value="60646"/>

[CANCEL](#) [BACK](#) [NEXT](#)

- Complete the fields and then click **Next**.
The Billing Information page is displayed.

EDIT PARTNER

BILLING INFORMATION

BILLING NAME *

EMAIL *

ADDRESS *

 +

CITY *

COUNTRY *

STATE *

ZIP/POSTAL CODE *

PHONE NUMBER *

[CANCEL](#) [BACK](#) [CONFIRM](#)

4. Complete the fields and then click **Confirm**.

Figures

1. campus apr prod ser page.png
2. campus edit partner contact.png
3. campus edit partner billing.png

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