

## Filtering the User Access Report

<https://campus.barracuda.com/doc/100371417/>

The User Access Report filters allow you to sort the report by the following:

- User Name
- User Type
- IP Address
- Browser
- Date

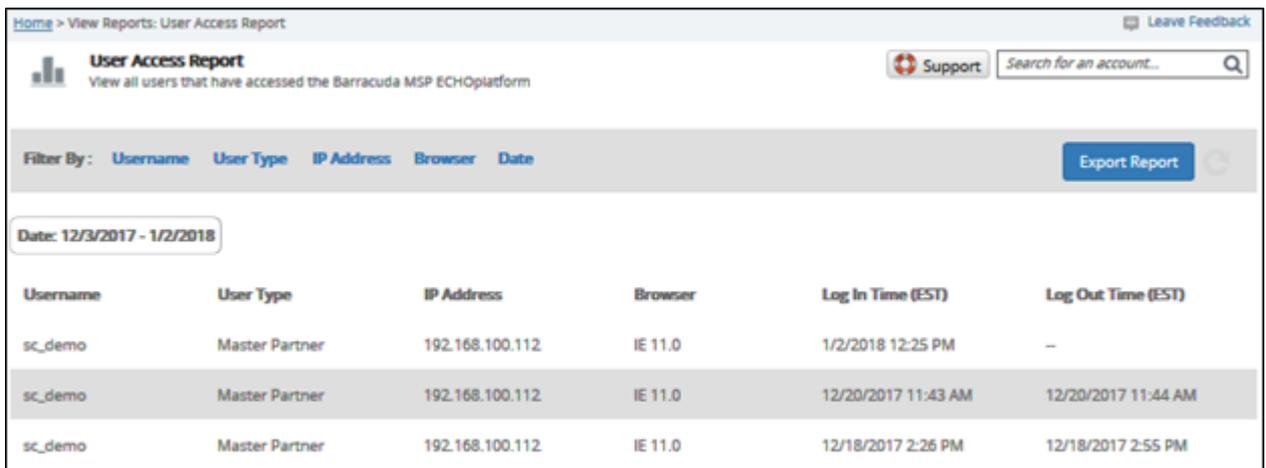
For the Username and IP Address filters, you can display filter types by beginning to type them.

For the User Type, Browser, and Date, you can select from a drop-down display.

Note when the Access Report is filtered by Browser and Date, those selections are displayed above the results.

To filter the User Access Report, perform the following steps.

1. Access the report. See [Viewing the User Access Report](#).  
The report is displayed.



Username	User Type	IP Address	Browser	Log In Time (EST)	Log Out Time (EST)
sc_demo	Master Partner	192.168.100.112	IE 11.0	1/2/2018 12:25 PM	--
sc_demo	Master Partner	192.168.100.112	IE 11.0	12/20/2017 11:43 AM	12/20/2017 11:44 AM
sc_demo	Master Partner	192.168.100.112	IE 11.0	12/18/2017 2:26 PM	12/18/2017 2:55 PM

2. Click any of the **Filter By** options shown below.

Home > View Reports: User Access Report Leave Feedback

**User Access Report**  
View all users that have accessed the Barracuda MSP ECHOplatform Support Search for an account...

Filter By: Username User Type IP Address Browser Date Export Report

Date: 12/3/2017 - 1/2/2018

Username	User Type	IP Address	Browser	Log In Time (EST)	Log Out Time (EST)
sc_demo	Master Partner	192.168.100.112	IE 11.0	1/2/2018 12:25 PM	--
sc_demo	Master Partner	192.168.100.112	IE 11.0	12/20/2017 11:43 AM	12/20/2017 11:44 AM
sc_demo	Master Partner	192.168.100.112	IE 11.0	12/18/2017 2:26 PM	12/18/2017 2:55 PM

## Closing All Filter Views

You have the option of closing all filter views, except the date, by clicking the remove icon  , as shown below.



## Figures

1. campus user access report.png
2. campus user access filter.png
3. campus icon delete.png
4. campus user access filter1.png

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