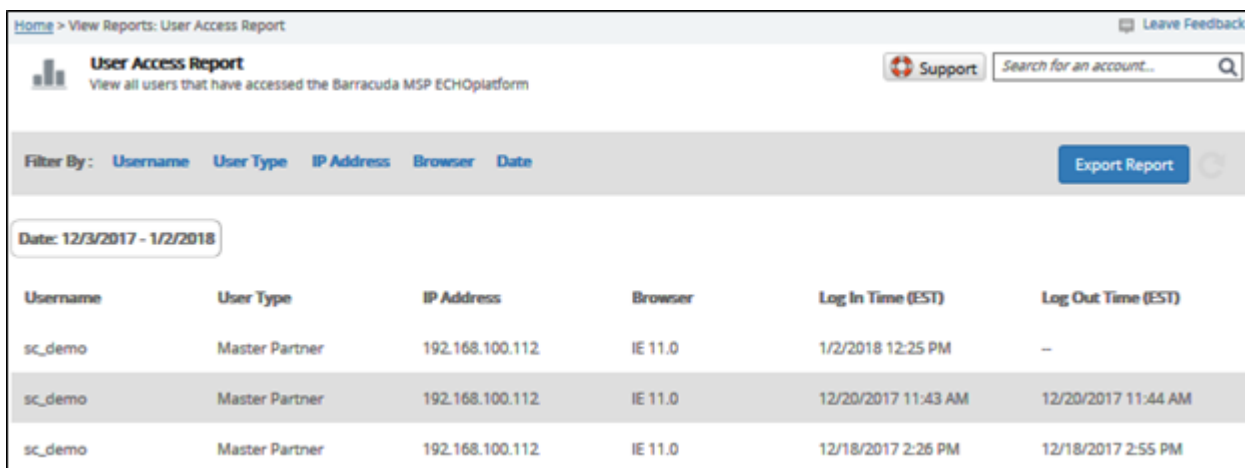


Exporting the User Access Report

<https://campus.barracuda.com/doc/100371428/>

To export the User Access Report, perform the following steps.

1. Access the report. See [Viewing the User Access Report](#).
The report is displayed.



The screenshot shows the 'User Access Report' page in the Barracuda Intronis Backup interface. The page title is 'User Access Report' with a subtitle 'View all users that have accessed the Barracuda MSP ECHOpatform'. There is a 'Support' button and a search bar. Below the title, there are filter options: 'Filter By: Username User Type IP Address Browser Date'. A date range selector shows 'Date: 12/3/2017 - 1/2/2018'. An 'Export Report' button is visible. The main content is a table with the following data:

Username	User Type	IP Address	Browser	Log In Time (EST)	Log Out Time (EST)
sc_demo	Master Partner	192.168.100.112	IE 11.0	1/2/2018 12:25 PM	—
sc_demo	Master Partner	192.168.100.112	IE 11.0	12/20/2017 11:43 AM	12/20/2017 11:44 AM
sc_demo	Master Partner	192.168.100.112	IE 11.0	12/18/2017 2:26 PM	12/18/2017 2:55 PM

2. Click the **Export Report** button.
A .CSV file is saved to your Download folder.



Figures

1. campus user access report.png
2. campus user access export.png

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