

Required Components for a Training Campaign

https://campus.barracuda.com/doc/14671/

You must have at least one of each of these components to create a training campaign:

- A plan for sending invitations to users Before you begin, decide the best way to send training invitation to your users. Refer to <u>Choosing How to Send Training Invitations</u>.
- Address Book The addresses of the recipients of a training campaign. Address Books can range from a simple list of email addresses to including all of your organizational data, along with customized fields. You can merge and export Address Books. (Reputation data cannot be merged.) Refer to <u>How to Create an Address Book</u> for more information.
- **Training Content** The content of the training email you will send. Security Awareness Training includes a variety of training videos from which to choose. Refer to <u>Training Content</u> for more information.
- **Email Template** The method of sending the training to your users and tracking their progress. Select a template or create your own, then connect it to the Training Content.
- Email Address for Sender The addresses used to send out emails in your campaign. You can use your own email or addresses or ones owned by Barracuda. Refer to <u>Choosing How to</u> <u>Send Training Invitations</u>.

Security Awareness Training



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