

Roles and Navigating the Web Interface

https://campus.barracuda.com/doc/3866677/Depending on the login role, the links in the upper right corner of the web interface will indicate the login name and, if in the domain level scope, the domain being managed, or the name of the user account. This article addresses navigation of the web interface for the **Admin, Domain Admin, Helpdesk** and **User** roles. For more information about these roles, please see <u>Role Descriptions</u>. The **GRC** account provides a special role with very limited scope, and exists only for the purpose of meeting governance, risk management and compliance policies of an organization. For information about the **GRC** role, please see <u>Governance, Risk Management and</u> <u>Compliance (GRC) Account Role</u>.

The administrator can step into the domain level scope of the web interface, which is what the **Domain Admin** and **Helpdesk** roles will see, from the **DOMAINS** page, by selecting a domain to manage. The **DOMAINS** page represents the "top level" of navigation of the web interface for **Domain Admin** and **Helpdesk** roles, as shown in Figure 1.

Figure 1: The DOMAINS page as viewed by the Domain Admin or Helpdesk roles upon login.

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omain Manager						
OOMAIN MANAGER						Help
-Select Filter-	•	+	Apply Filter			Page:1 of 1
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Domain Name	Destination Server			Actions	Encryption Validation Status	
barracuda.com	otherdom ain.net			Manage Domain	Validate	
test.com	216.129.105.115.net			Manage Domain	Validate	

Clicking on **Manage Domain** enables managing domain-level settings and user accounts for that domain. The **Domain Admin** or **Helpdesk** role can "drill down" another level by selecting an account associated with that domain to edit from the **USERS > Account View** page (see Figure 2 below). Editing an account displays the quarantine inbox and preferences for the account, which is what the **User** role sees. **Domain Admin** and **Helpdesk** roles can also edit their own personal account settings and quarantine inboxes.

Figure 2: Drilling down from the DOMAINS page to account level.

Barracuda Email Security Gateway



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Figure 3: Links enable Domain Admin role to return to DOMAINS page or edit account.



The Domain Admin account holder is managing the test.com domain.

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USER ACCOU	NT CREATE/UPDATE					Не	elp
Note: Use th email at that	is section to manuall time. The entry area	r create or update user below will set the user	accounts with spec account(s) to the sp	cific settings. User acco pecified state and be cle	unts will be create ared with each use	d by the system if necessary, and the users will be sent a welcome 9.	
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User Accour	rt(s): (s) Quarantine:	Enter the a	mail address(es) for 1	which you want to disable	quarantine or to crea	te new accounts.	

Editing Accounts and Assigning Roles

From the **USERS > Account View** page in the global scope, the administrator can manage accounts (other than the Auditor account) for all domains on the Barracuda Email Security Gateway, editing account roles, deleting invalid accounts as needed and changing account passwords. **The USERS > Account View** page displays role types and whether or not each account has quarantine enabled. Role permissions are described in the next section. The **GRC** account is managed from the **BASIC > Administration** page.



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helpdesk1@test.com	User	Yes	0.00 KB	c	2000	Edit Account Edit Re	ole Delete	



Note that links in the upper right of the page always indicate the login name of the current account holder, the **Log Off** link and, if applicable, links to manage the system, domains or user accounts.

Clicking **Edit Role** brings up the **Edit Role** page, as shown in the figure below, for changing the account role from *User* (the default) to *Helpdesk* or *Domain Admin* and assigning domains for *Helpdesk* and *Domain Admin* account holders to manage.

To grant a *Helpdesk* or *Domain Admin* role permissions to manage ALL domains configured on the Barracuda Email Security Gateway, put the phrase "all_domains" in the **Managed domains for** text box on the **Edit Role** page for that account as shown in Figure 6 below instead of listing individual domains to manage.



Figure 5: The Edit Role page for assigning roles and domains to manage.

Figure 6: Assigning *all_domains* permissions on the Edit Role page.

Barracuda Email Security Gateway



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ROLE:helpdesk1@test.co	m	Help
Role	Helpdesk Assigning all_domains permissions	
MANAGED DOMAINS FOR:	helpdesk1@test.com	Help
Domains Managed:	all_domains	
	Enter all domains to be managed by this administrator. Use all_domains to represent every domain on the system.	



Figures

- 1. DomainsPageDABESG.jpg
- 2. 3Levels70BESG.jpg
- 3. domainAdminBreadcrumbsBESG.jpg
- 4. admin_account_viewBESG.jpg
- 5. HelpdeskEditRoleBESG.jpg
- 6. HelpdeskEditRole2BESG.jpg

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