

Permaseat

<https://campus.barracuda.com/doc/41091393/>

Permaseat allows an administrator to permanently change the extension number for a physical telephone, which assigns the telephone to a different user.

Using Permaseat requires the following:

- The phone must already be assigned to a user.
- The user performing the permaseat must have administrator permissions.
- The new user extension number must be known.

With the above information in hand, you can perform a Permaseat operation using these steps:

1. Dial ***321** on the phone.
2. Enter the admin user extension number followed by the **#** key.
3. Enter the admin user PIN followed by the **#** key.
4. Enter the new extension number followed by the **#** key.
5. Press **1** to log in or hang up to abort the operation.
6. The phone reboots. It is now assigned to the new user and has the new user extension number.

Some Yealink phones do not automatically reboot after performing the permaseat steps. If your phone does not reboot automatically after performing the steps, simply reboot it manually.

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