

How to Change Your Barracuda Message Archiver Password - User

<https://campus.barracuda.com/doc/42048867/>

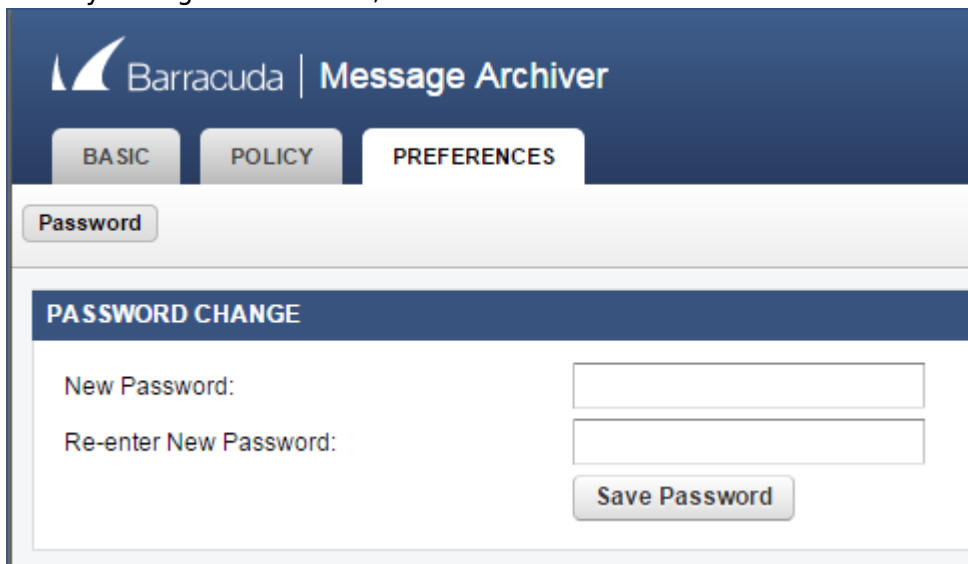
This article refers to the Barracuda Message Archiver release 5.0 or higher, and non-LDAP users.

If your organization has set up LDAP-based login credentials, contact your IT department for information on changing your login credentials.

Change Password

If you want to change your password, you can reset it from within the Barracuda Message Archiver web interface.

1. Enter the Barracuda Message Archiver IP address in a browser, and click **Return**.
2. The login screen displays.
3. Enter your login credentials, and click **PREFERENCES > Password:**



The screenshot shows the Barracuda Message Archiver web interface. At the top, there is a header with the Barracuda logo and the text "Barracuda | Message Archiver". Below the header, there are three tabs: "BASIC", "POLICY", and "PREFERENCES". The "PREFERENCES" tab is selected. Under the "PREFERENCES" tab, there is a sub-tab labeled "Password". Below the "Password" sub-tab, there is a section titled "PASSWORD CHANGE". This section contains two input fields: "New Password:" and "Re-enter New Password:". Below these fields is a button labeled "Save Password".

4. Enter your new password in both fields, and then click **Save Password**. Use your new password the next time you log in to the system.

Figures

1. reset_password.png

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