

How to Change Journal Cleanup Behavior

https://campus.barracuda.com/doc/45712519/

Over time, the <u>Journal Mailbox</u> may increase in size as some messages which contain no matching recipients are skipped.

Use the following steps to modify the Journal Cleanup behavior:

- 1. Open the ArchiveOne Admin console.
- 2. Right-click the <u>Status Node</u>, and click **Configure**.
- 3. Click the Journal Cleanup Behaviour tab:

Browse Archive	Mailbox Fo	1ailbox Folders St		ore Configuration		nalize	PST Tuning
PST Auto-finaliz	e PST T	PST Threshold		Manage Policy R		Cre	ate Folder
Offline Archive	Index Main	dex Maintenance		arch Comments	Mail Results		Database
URL Safe Mod	e Eve	Event Logging		Audit Level		Advanced Audit	
Litigation Rep	ositories	ries Link Sty		Safe Mode		Diagnostics	
License Jou	irnal Cleanup	Ileanup Behaviour		System Optimization		Retrieval Folder	
0	Delete ONLY	/ messa	ges that	ems in the journ t get archived	al)		
© ©		/ messa	ges that	t get archived	al)		
0	Delete ONLY	/ messa	ges that	t get archived	al)		

4. Select the desired option:

- 1. **Delete NOTHING (leaves items in the journal)** All messages in the Journal mailbox are retained, archived or not.
- 2. Select Delete ONLY messages that get archived Deletes only archived messages and leaves those messages not archived in the Journal mailbox.
- 3. **Delete ALL messages (archived or not)** Deletes all messages in the Journal mailbox whether or not they are archived.

If you do not add the appropriate users to the <u>Mailbox Manager</u>, you may inadvertently delete messages you want archived.



5. Click **OK**.

The next time Journal archiving runs the new cleanup behavior is applied.

Barracuda ArchiveOne



Figures

1. journal_cleanup.png

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