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## How to Back Up the Mailbox Manager Database

<https://campus.barracuda.com/doc/46206134/>

The Mailbox Manager is stored in the AOneC2CConfig database in the named SQL instance for ArchiveOne. To back up the Mailbox Manager, take a backup copy of this SQL database. See the Microsoft article [Create a Full Database Backup \(SQL Server\)](#) for more information.

### Legacy location

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In earlier versions (version 6.6 and earlier) the Mailbox Manager is stored in an Access database. Copy the database to create a backup:

1. Verify the ArchiveOne Admin console is closed.
2. Open the Microsoft Services console (**services.msc**).
3. Right-click and stop the service **ArchiveOne Service**.
4. Browse to: \\**Configuration\_ServerName**\Add-ins\AOnePol\ServerData, where *Configuration\_ServerName* is the name of the server hosting the configuration data.
5. Copy the file **MailboxManager.mdb** to a backup location, or paste it into the same folder and rename the copy accordingly.
6. Restart the **ArchiveOne Service** via the Microsoft Services console.

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