# How to Create Web Roles

https://campus.barracuda.com/doc/46206786/

You can review the role configuration for roles in the way they control access to the widgets on the ArchiveOne Web Admin website by clicking the **Web Roles** node. In general, the rights available on a node correspond to the menu options on that node. For instance, if you have the **Run Searches** right, then you can start a search and view and retrieve messages.

To create a web role,

1. On the Archive server, open the ArchiveOne Admin console.
2. Expand the **Roles and Users** node, right-click **Web Roles**, and click **Create Role**.
3. Enter a name for the new role.
4. From the drop-down menu, select the base permissions from which to inherit, and click **OK**.
5. click through the nodes in the top pane to enable/disable permissions.

See How to Assign User Roles for details on assigning Web Roles.

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