

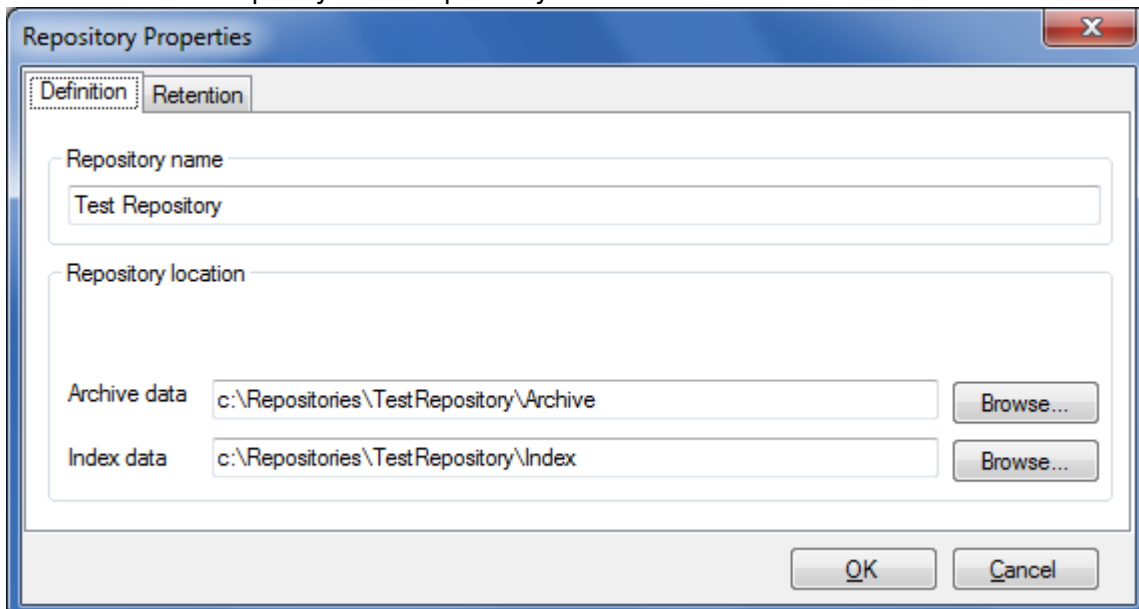
## Understanding the Repositories Node

<https://campus.barracuda.com/doc/48661023/>

This article refers to the Barracuda ArchiveOne for Files version 7.2.0 and higher.

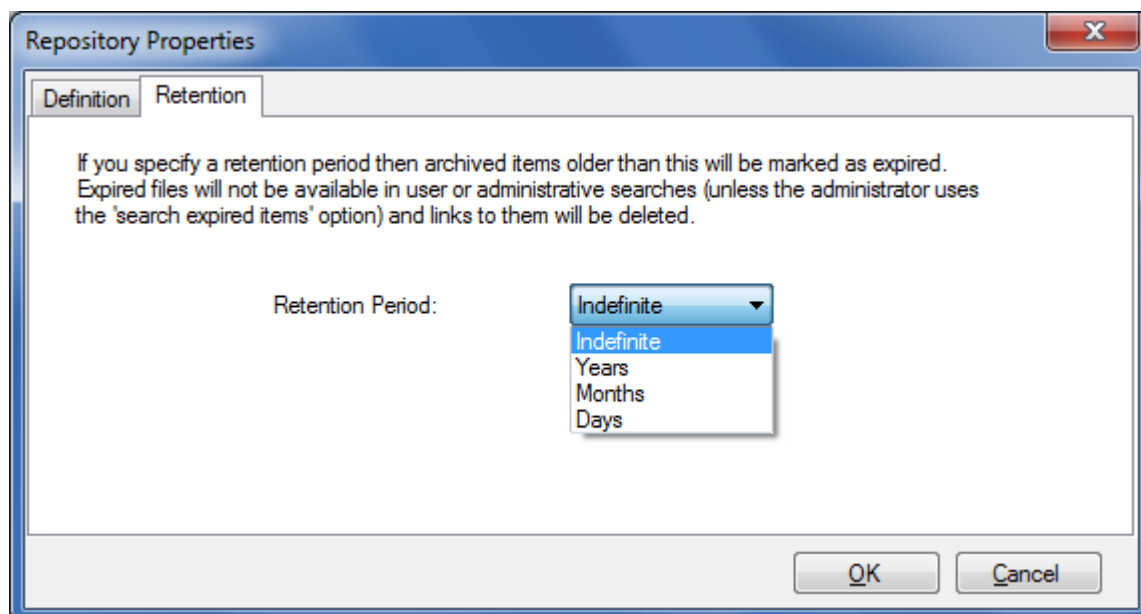
Use the Repositories Node to view details about the currently defined Repositories. Expand **Repositories**, right-click on a repository, and click **Properties** to access the **Repository Properties** dialog box:

- **Definition** tab – Specify basic repository definition details:



The screenshot shows the 'Repository Properties' dialog box with the 'Definition' tab selected. The 'Retention' tab is also visible. The 'Repository name' field contains 'Test Repository'. The 'Repository location' field is empty. The 'Archive data' field contains 'c:\Repositories\TestRepository\Archive' and has a 'Browse...' button next to it. The 'Index data' field contains 'c:\Repositories\TestRepository\Index' and has a 'Browse...' button next to it. At the bottom are 'OK' and 'Cancel' buttons.

- **Archive Data** – Location of the original archive item data plus supporting metadata. Data is stored as **.zip** files.
  - **Index Data** – Location of the index data used for searching.
- **Retention** tab – Use to specify retention for this repository. By default the retention period is set to **Indefinite** which means the items within this repository never expire. However, you can change this setting at any time to set the retention period based on **Years**, **Months**, or **Days**:



If you change the **Retention Period** from **Indefinite**, items may be placed into the Recycle bin and possibly purged. Purged items cannot be recovered from the repository.

## Figures

1. repository\_node.png
2. retention\_tab.png

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