

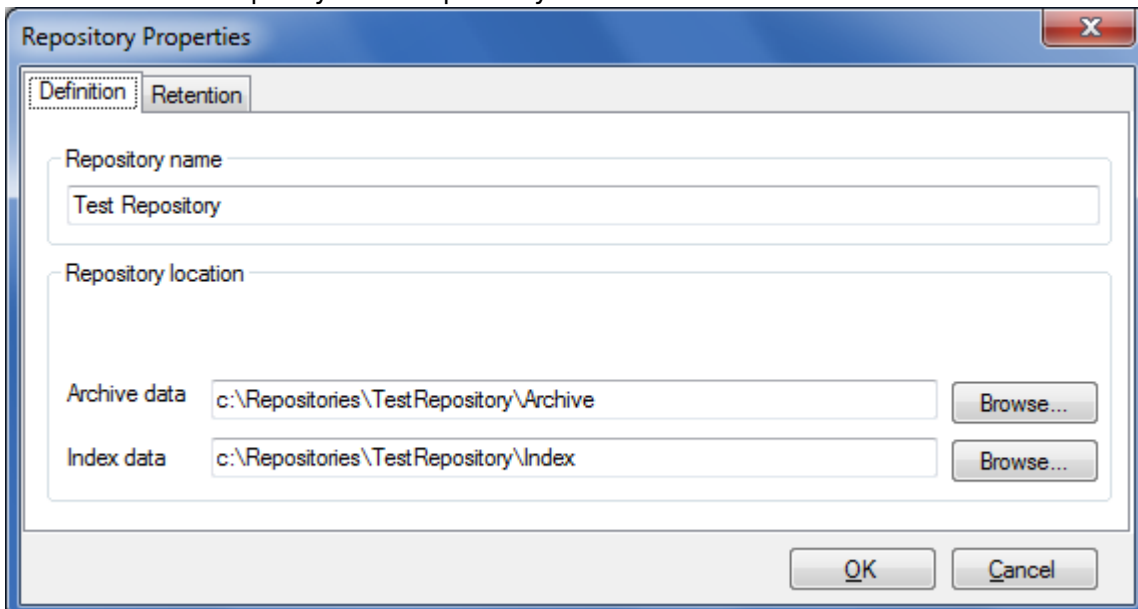
## Understanding the Repositories Node

<https://campus.barracuda.com/doc/48661023/>

This article refers to the Barracuda ArchiveOne for Files version 7.2.0 and higher.

Use the Repositories Node to view details about the currently defined Repositories. Expand **Repositories**, right-click on a repository, and click **Properties** to access the **Repository Properties** dialog box:

- **Definition** tab - Specify basic repository definition details:

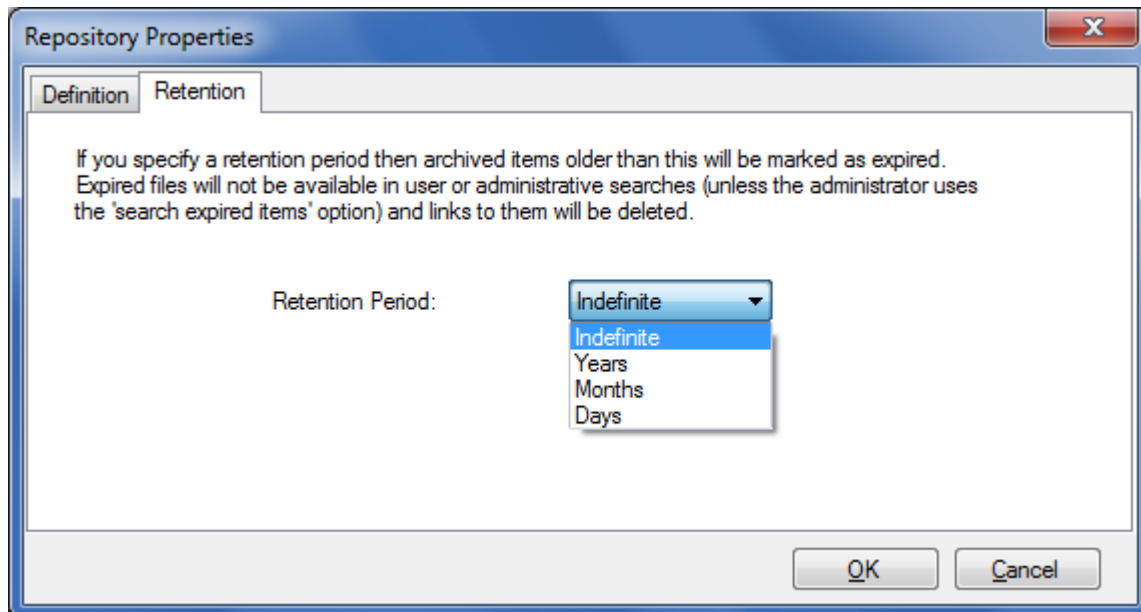


The screenshot shows the 'Repository Properties' dialog box with the 'Definition' tab selected. The dialog has two tabs: 'Definition' and 'Retention'. The 'Definition' tab contains the following fields and controls:

- Repository name:** A text box containing 'Test Repository'.
- Repository location:** A large empty text box.
- Archive data:** A text box containing 'c:\Repositories\TestRepository\Archive' with a 'Browse...' button to its right.
- Index data:** A text box containing 'c:\Repositories\TestRepository\Index' with a 'Browse...' button to its right.

At the bottom of the dialog are 'OK' and 'Cancel' buttons.

- **Archive Data** - Location of the original archive item data plus supporting metadata. Data is stored as **.zip** files.
  - **Index Data** - Location of the index data used for searching.
- **Retention** tab - Use to specify retention for this repository. By default the retention period is set to **Indefinite** which means the items within this repository never expire. However, you can change this setting at any time to set the retention period based on **Years**, **Months**, or **Days**:



If you change the **Retention Period** from **Indefinite**, items may be placed into the Recycle bin and possibly purged. Purged items cannot be recovered from the repository.

## Figures

1. repository\_node.png
2. retention\_tab.png

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