

How to Restore an Exchange Online Data Source

<https://campus.barracuda.com/doc/51189868/>

Use the following steps restore an Exchange Online backup:

1. Log into Barracuda Backup, click the **Backup** tab, and select the Cloud-to-Cloud Backup Source.
2. Click **Restore > Restore Browser**.
3. Click **Exchange Online**, and then select the user mailbox from which to restore data:



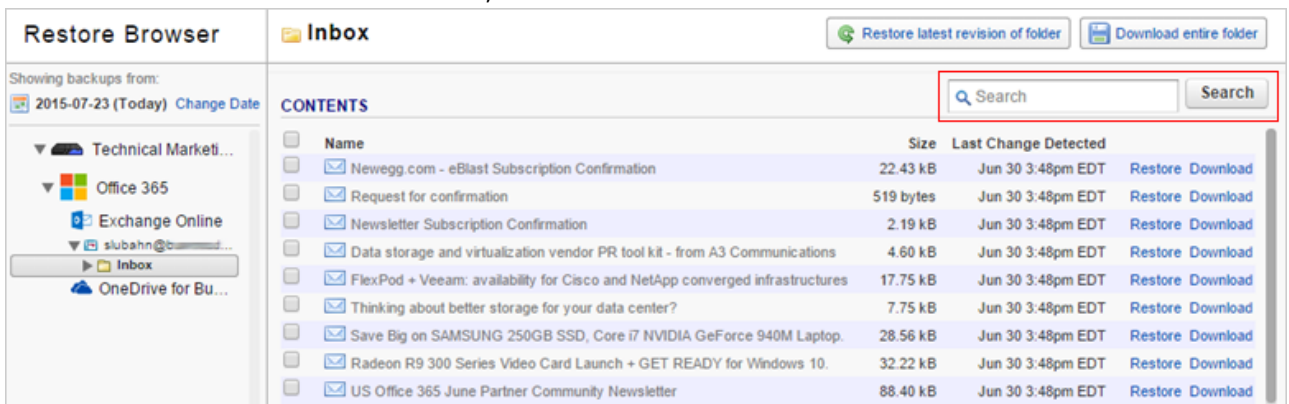
Name	Size	Last Change Detected	Restore	Download
thale@t...com	--	Today 9:58am EDT	Restore	Download
chayes@t...com	--	Today 9:58am EDT	Restore	Download
sbanks@t...com	--	Today 9:58am EDT	Restore	Download
slubahn@t...com	--	Today 9:58am EDT	Restore	Download
rwagner@t...com	--	Today 9:58am EDT	Restore	Download

4. Select the folder from which to restore data:



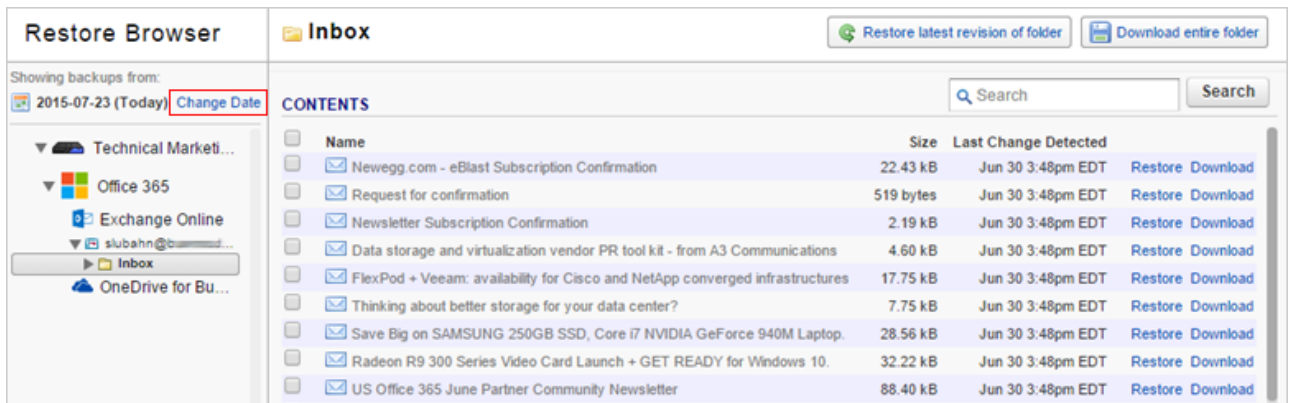
Name	Size	Last Change Detected	Restore	Download
Deleted Items	--	Yesterday 9:58am EDT	Restore	Download
Notes	--	Yesterday 9:58am EDT	Restore	Download
Conversation Action Settings	--	Yesterday 9:58am EDT	Restore	Download
Junk Email	--	Yesterday 9:58am EDT	Restore	Download
Journal	--	Yesterday 9:58am EDT	Restore	Download
Sent Items	--	Yesterday 9:58am EDT	Restore	Download
Inbox	--	Yesterday 9:58am EDT	Restore	Download
Outbox	--	Yesterday 9:58am EDT	Restore	Download
Drafts	--	Yesterday 9:58am EDT	Restore	Download

5. Locate the email or folder to restore, or use the search field to locate the desired data:

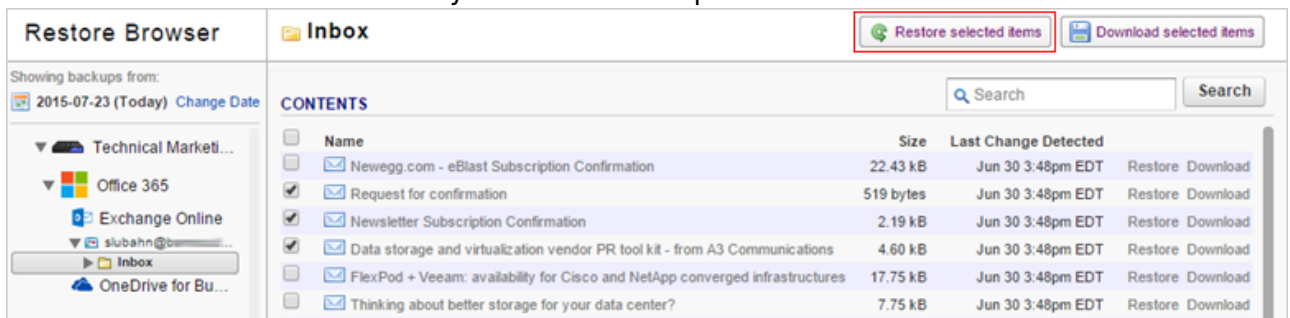


Name	Size	Last Change Detected	Restore	Download
Newegg.com - eBlast Subscription Confirmation	22.43 kB	Jun 30 3:48pm EDT	Restore	Download
Request for confirmation	519 bytes	Jun 30 3:48pm EDT	Restore	Download
Newsletter Subscription Confirmation	2.19 kB	Jun 30 3:48pm EDT	Restore	Download
Data storage and virtualization vendor PR tool kit - from A3 Communications	4.60 kB	Jun 30 3:48pm EDT	Restore	Download
FlexPod + Veeam: availability for Cisco and NetApp converged infrastructures	17.75 kB	Jun 30 3:48pm EDT	Restore	Download
Thinking about better storage for your data center?	7.75 kB	Jun 30 3:48pm EDT	Restore	Download
Save Big on SAMSUNG 250GB SSD, Core i7 NVIDIA GeForce 940M Laptop.	28.56 kB	Jun 30 3:48pm EDT	Restore	Download
Radeon R9 300 Series Video Card Launch + GET READY for Windows 10.	32.22 kB	Jun 30 3:48pm EDT	Restore	Download
US Office 365 June Partner Community Newsletter	88.40 kB	Jun 30 3:48pm EDT	Restore	Download

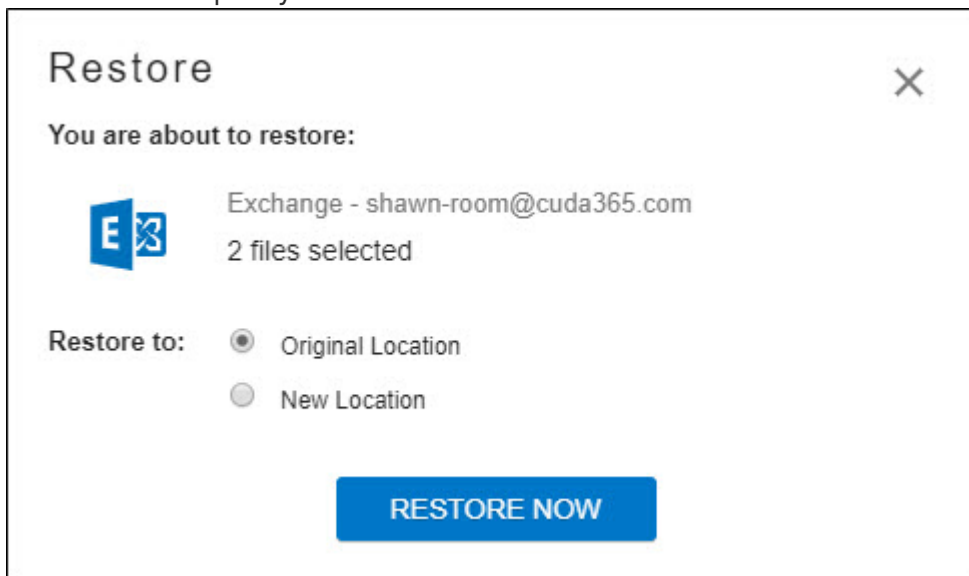
6. The default view displays data that was present during the last backup.
7. To find a historical email or folder revision from a previous date, click **Change Date** in the left pane:



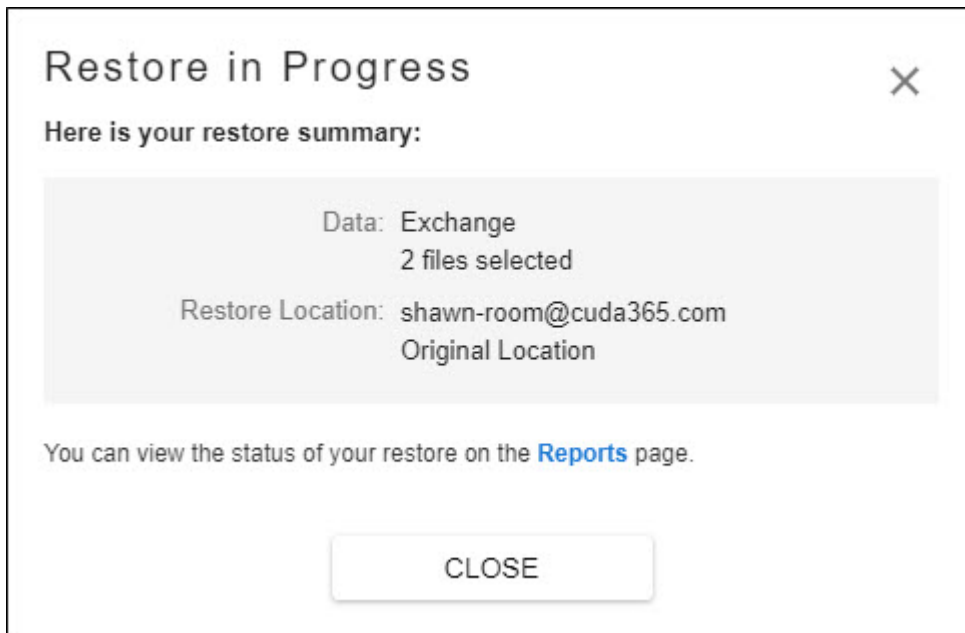
8. Use the calendar to select the desired day to view data available for restore from that date.
9. Once you locate the email(s) or folder to restore, click **Restore** to the right of a single item, or click **Restore selected items** if you selected multiple items:



10. The **Restore** dialog box displays. Select to restore to the **Original Location**, or **New Location** and specify the location to restore to:



11. Click **RESTORE NOW**. A notification displays that the restore is in progress:



12. To view restore status, go to the **Reports > Restore** page.
13. Verify the messages or folders have been restored in the user's Exchange Online mailbox.

Figures

1. restoreexchgonline.png
2. selectfolder.png
3. navigate.png
4. changedate.png
5. clickrestore.png
6. restore_exchangeonline.jpg
7. restoreprogress_exchangeonline.jpg

© Barracuda Networks Inc., 2024 The information contained within this document is confidential and proprietary to Barracuda Networks Inc. No portion of this document may be copied, distributed, publicized or used for other than internal documentary purposes without the written consent of an official representative of Barracuda Networks Inc. All specifications are subject to change without notice. Barracuda Networks Inc. assumes no responsibility for any inaccuracies in this document. Barracuda Networks Inc. reserves the right to change, modify, transfer, or otherwise revise this publication without notice.