

How to Restore an Exchange Online Data Source

<https://campus.barracuda.com/doc/51189868/>

Use the following steps restore an Exchange Online backup:

1. Log into Barracuda Backup, click the **Backup** tab, and select the Cloud-to-Cloud Backup Source.
2. Click **Restore > Restore Browser**.
3. Click **Exchange Online**, and then select the user mailbox from which to restore data:



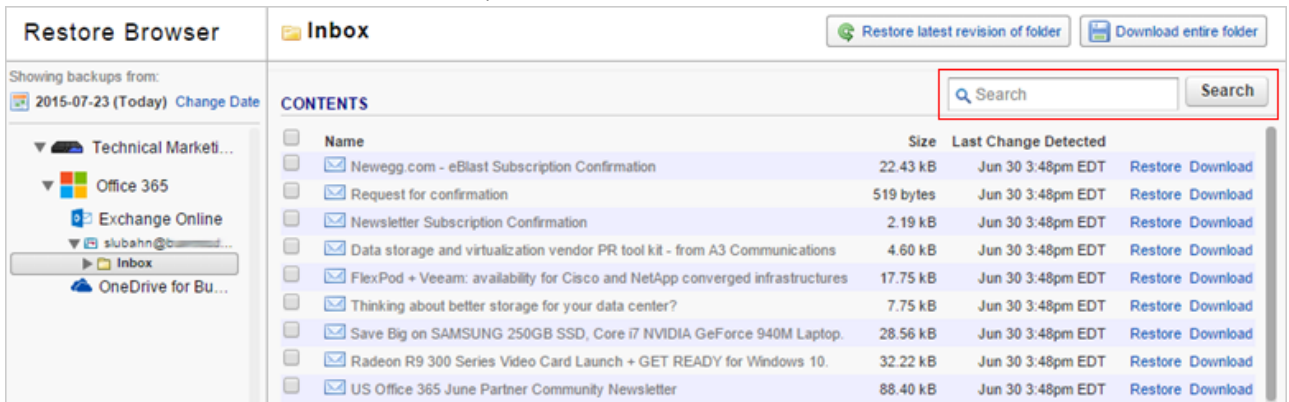
Name	Size	Last Change Detected	Restore	Download
thale@t...com	--	Today 9:58am EDT	Restore	Download
chayes@t...com	--	Today 9:58am EDT	Restore	Download
sbanks@t...com	--	Today 9:58am EDT	Restore	Download
slubahn@t...com	--	Today 9:58am EDT	Restore	Download
rwagner@t...com	--	Today 9:58am EDT	Restore	Download

4. Select the folder from which to restore data:



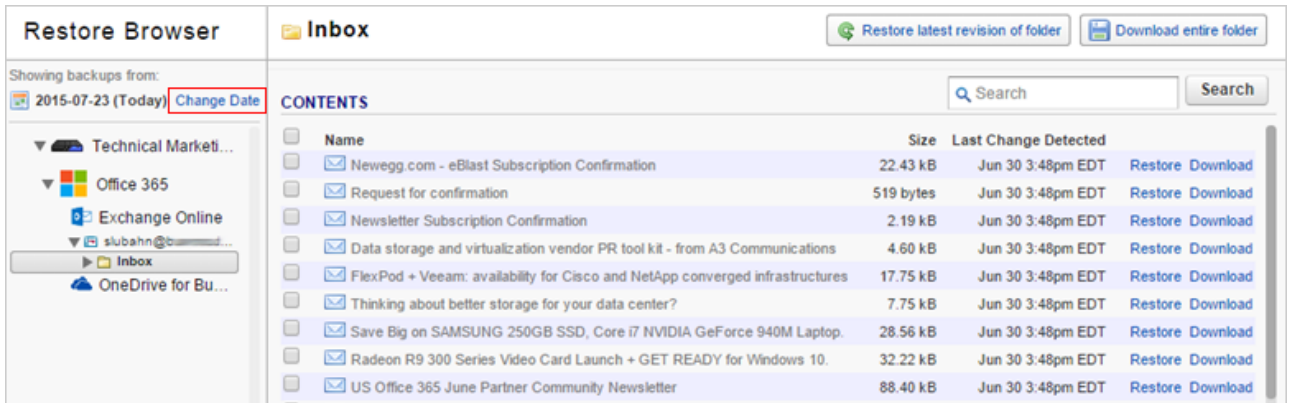
Name	Size	Last Change Detected	Restore	Download
Deleted Items	--	Yesterday 9:58am EDT	Restore	Download
Notes	--	Yesterday 9:58am EDT	Restore	Download
Conversation Action Settings	--	Yesterday 9:58am EDT	Restore	Download
Junk Email	--	Yesterday 9:58am EDT	Restore	Download
Journal	--	Yesterday 9:58am EDT	Restore	Download
Sent Items	--	Yesterday 9:58am EDT	Restore	Download
Inbox	--	Yesterday 9:58am EDT	Restore	Download
Outbox	--	Yesterday 9:58am EDT	Restore	Download
Drafts	--	Yesterday 9:58am EDT	Restore	Download

5. Locate the email or folder to restore, or use the search field to locate the desired data:

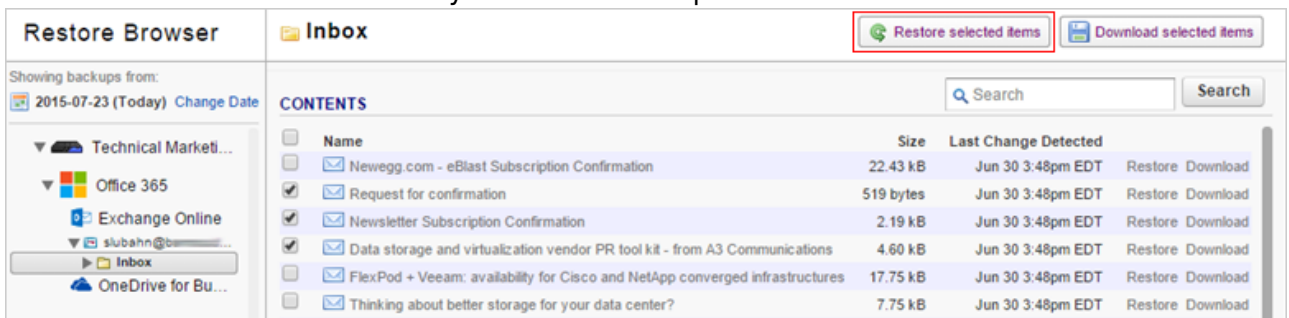


Name	Size	Last Change Detected	Restore	Download
Newegg.com - eBlast Subscription Confirmation	22.43 kB	Jun 30 3:48pm EDT	Restore	Download
Request for confirmation	519 bytes	Jun 30 3:48pm EDT	Restore	Download
Newsletter Subscription Confirmation	2.19 kB	Jun 30 3:48pm EDT	Restore	Download
Data storage and virtualization vendor PR tool kit - from A3 Communications	4.60 kB	Jun 30 3:48pm EDT	Restore	Download
FlexPod + Veeam: availability for Cisco and NetApp converged infrastructures	17.75 kB	Jun 30 3:48pm EDT	Restore	Download
Thinking about better storage for your data center?	7.75 kB	Jun 30 3:48pm EDT	Restore	Download
Save Big on SAMSUNG 250GB SSD, Core i7 NVIDIA GeForce 940M Laptop.	28.56 kB	Jun 30 3:48pm EDT	Restore	Download
Radeon R9 300 Series Video Card Launch + GET READY for Windows 10.	32.22 kB	Jun 30 3:48pm EDT	Restore	Download
US Office 365 June Partner Community Newsletter	88.40 kB	Jun 30 3:48pm EDT	Restore	Download

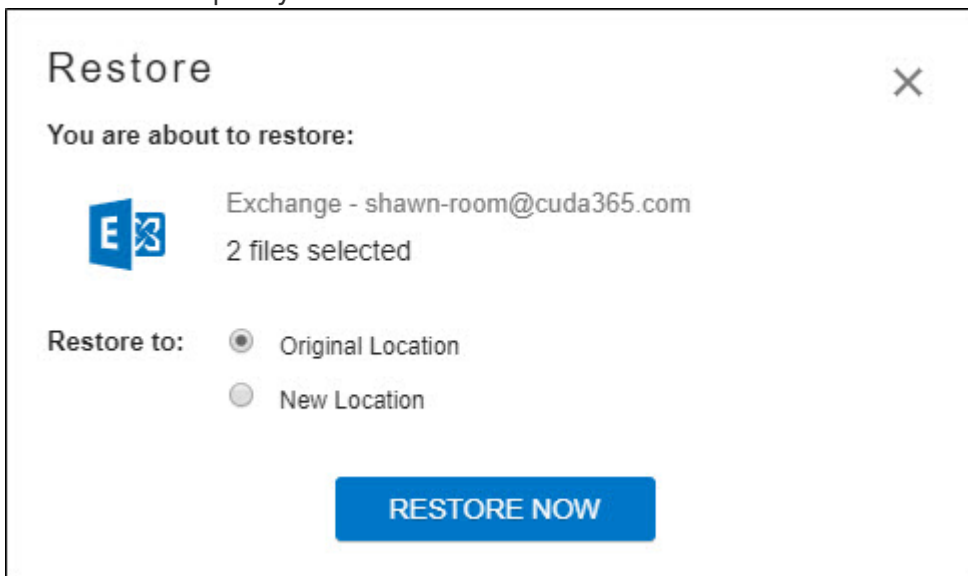
6. The default view displays data that was present during the last backup.
7. To find a historical email or folder revision from a previous date, click **Change Date** in the left pane:



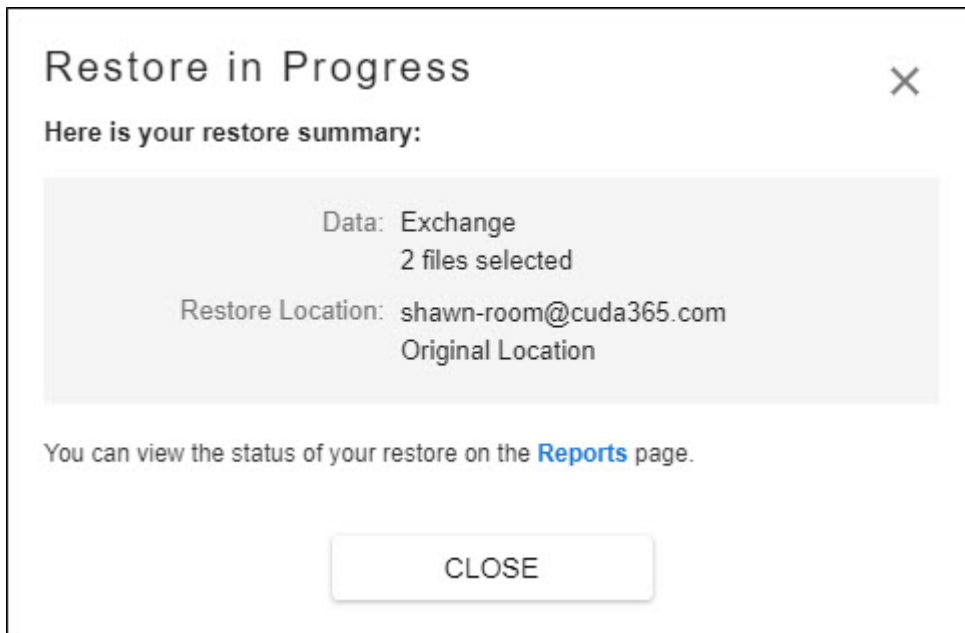
- Use the calendar to select the desired day to view data available for restore from that date.
- Once you locate the email(s) or folder to restore, click **Restore** to the right of a single item, or click **Restore selected items** if you selected multiple items:



- The **Restore** dialog box displays. Select to restore to the **Original Location**, or **New Location** and specify the location to restore to:



- Click **RESTORE NOW**. A notification displays that the restore is in progress:



12. To view restore status, go to the **Reports > Restore** page.
13. Verify the messages or folders have been restored in the user's Exchange Online mailbox.

Figures

1. restoreexchgonline.png
2. selectfolder.png
3. navigate.png
4. changedate.png
5. clickrestore.png
6. restore_exchangeonline.jpg
7. restoreprogress_exchangeonline.jpg

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