

How to Restore a OneDrive for Business Data Source

<https://campus.barracuda.com/doc/51189887/>

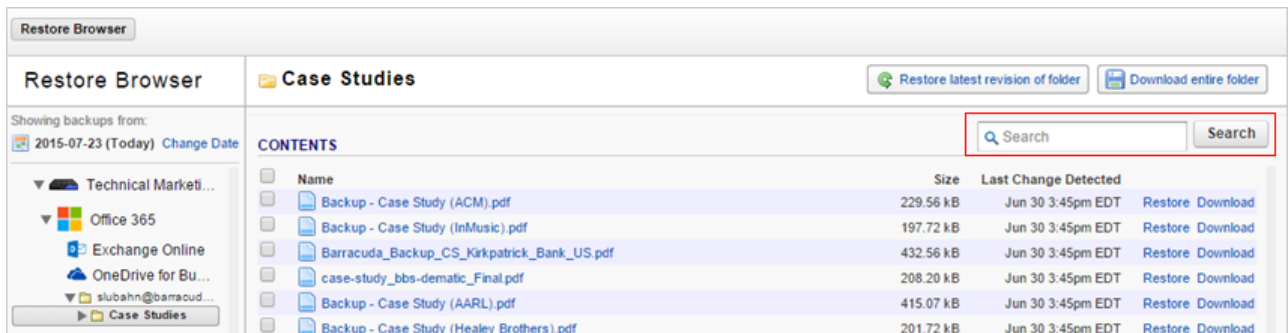
Use the following steps to restore OneDrive for Business data:

1. Log into Barracuda Backup, and select the Cloud-to-Cloud Backup Source in the left pane.
2. Click the **Restore** tab, and then click **Restore Browser**.
3. Click **OneDrive for Business** in the left pane, and then select the user account from which to restore data:



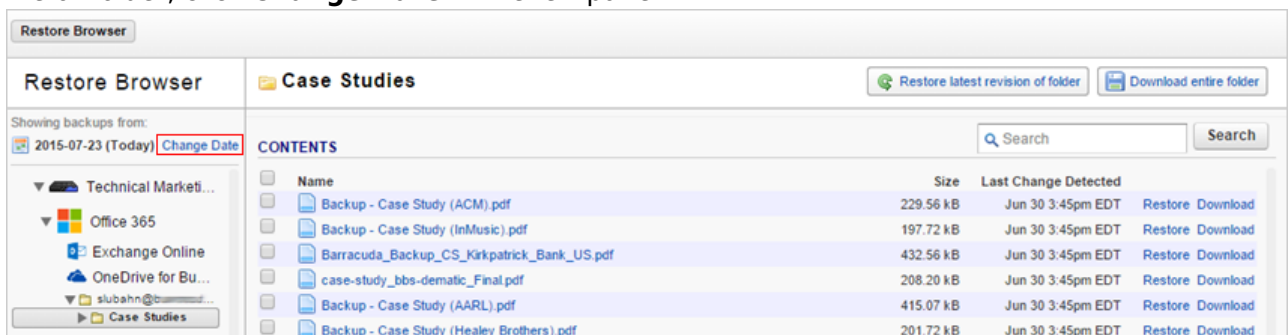
Name	Size	Last Change Detected	Restore	Download
thale@barracuda.com	--	Yesterday 9:58am EDT	Restore	Download
sbanks@barracuda.com	--	Yesterday 9:58am EDT	Restore	Download
chayes@barracuda.com	--	Yesterday 9:58am EDT	Restore	Download
rwagner@barracuda.com	--	Yesterday 9:58am EDT	Restore	Download
slubahn@barracuda.com	--	Yesterday 9:58am EDT	Restore	Download

4. Navigate through the folder structure to locate the file or folder you want to restore, or use the search field to locate the desired data:



Name	Size	Last Change Detected	Restore	Download
Backup - Case Study (ACM).pdf	229.56 kB	Jun 30 3:45pm EDT	Restore	Download
Backup - Case Study (InMusic).pdf	197.72 kB	Jun 30 3:45pm EDT	Restore	Download
Barracuda_Backup_CS_Kirkpatrick_Bank_US.pdf	432.56 kB	Jun 30 3:45pm EDT	Restore	Download
case-study_bbs-dematic_Final.pdf	208.20 kB	Jun 30 3:45pm EDT	Restore	Download
Backup - Case Study (AARL).pdf	415.07 kB	Jun 30 3:45pm EDT	Restore	Download
Backup - Case Study (Healey Brothers).pdf	201.72 kB	Jun 30 3:45pm EDT	Restore	Download

5. The default view displays data present during the last backup. To find a historical revision of a file or folder, click **Change Date** in the left pane:

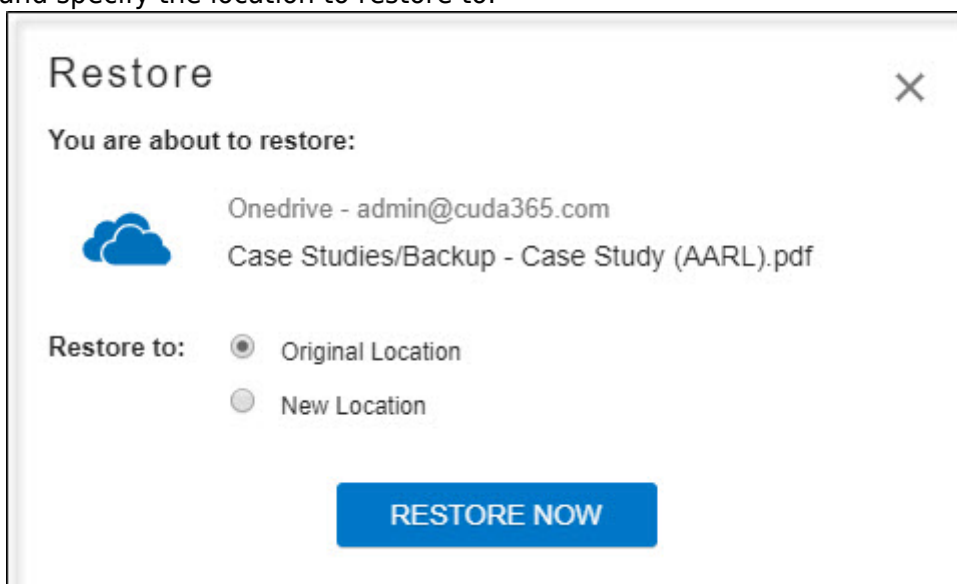


Name	Size	Last Change Detected	Restore	Download
Backup - Case Study (ACM).pdf	229.56 kB	Jun 30 3:45pm EDT	Restore	Download
Backup - Case Study (InMusic).pdf	197.72 kB	Jun 30 3:45pm EDT	Restore	Download
Barracuda_Backup_CS_Kirkpatrick_Bank_US.pdf	432.56 kB	Jun 30 3:45pm EDT	Restore	Download
case-study_bbs-dematic_Final.pdf	208.20 kB	Jun 30 3:45pm EDT	Restore	Download
Backup - Case Study (AARL).pdf	415.07 kB	Jun 30 3:45pm EDT	Restore	Download
Backup - Case Study (Healey Brothers).pdf	201.72 kB	Jun 30 3:45pm EDT	Restore	Download

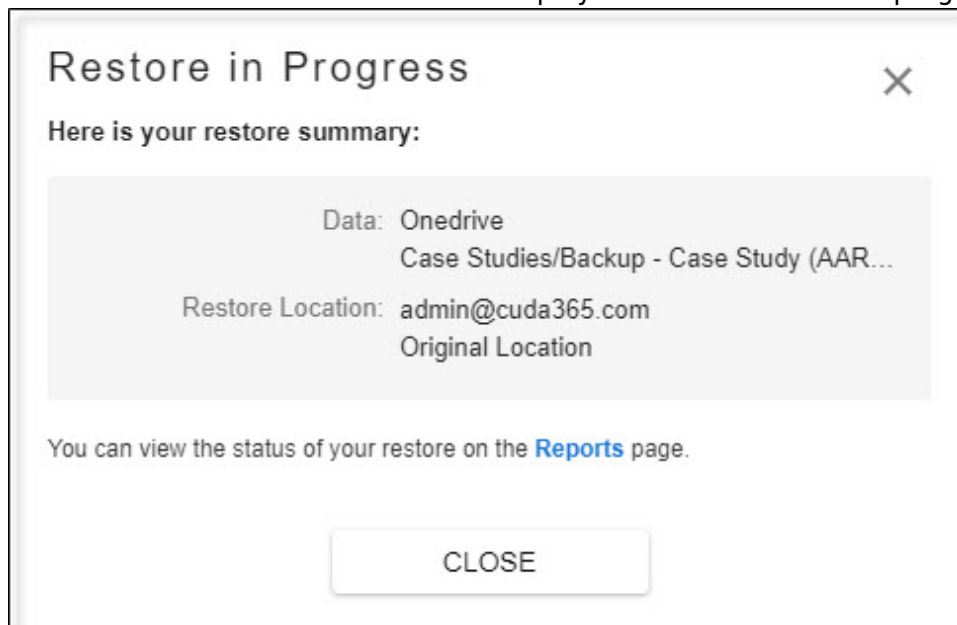
6. Use the calendar to select the desired day to view data available for restore from that date.
7. Once you locate the file(s) or folder to restore, click **Restore** to the right of a single item, or click **Restore selected items** if you selected multiple items:



8. The **Restore** dialog box displays. Select to restore to the **Original Location**, or **New Location** and specify the location to restore to:



9. Click **RESTORE NOW**. A notification displays that the restore is in progress:



10. To view restore status, go to the **Reports > Restore** page.
11. Verify the files or folders have been restored in the user's OneDrive for Business account.

Figures

1. onedrive01.png
2. onedrive02.png
3. onedrive03.png
4. onedrive04.png
5. restore.jpg
6. restoreprogress.jpg

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