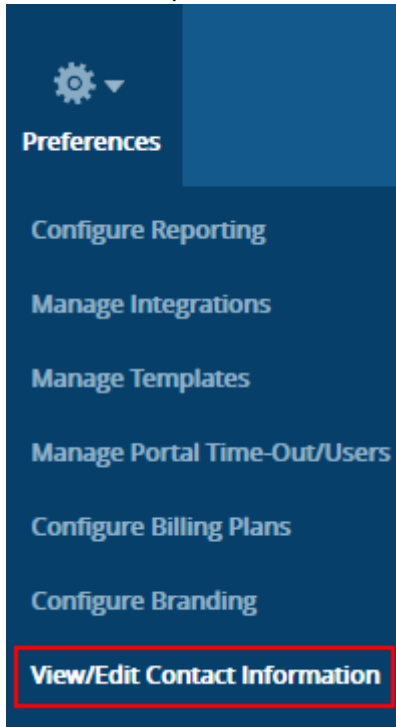


Changing the ECHOplatform Portal Password

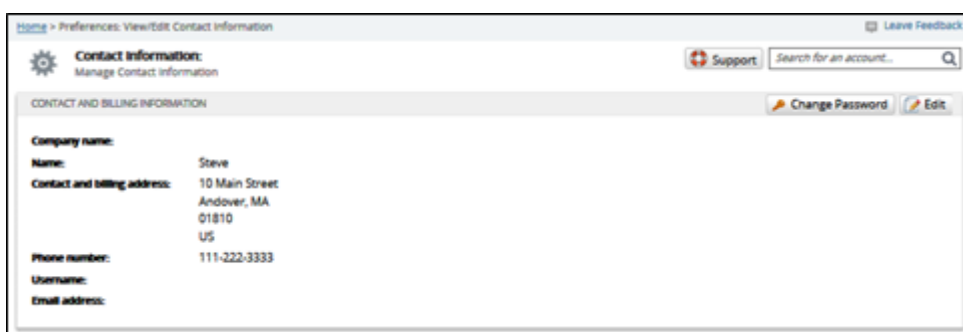
<https://campus.barracuda.com/doc/71861863/>

To change your password, perform the following steps.

1. At the ECHOplatform ribbon select **Preferences, View/Edit Contact Information**.

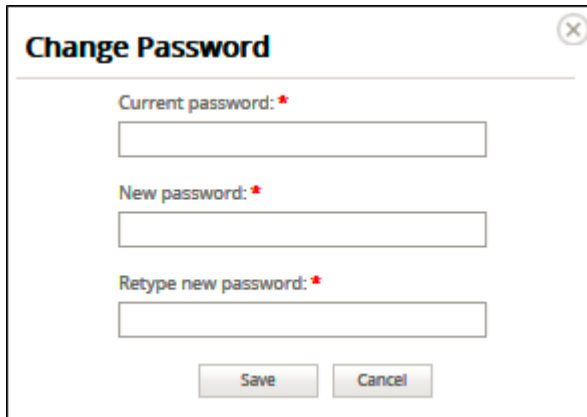


2. The **Manage Contact Information** page is displayed.



3. At the top right corner, click the **Change Password** button.

The Change Password pop-up is displayed



A screenshot of a 'Change Password' dialog box. The dialog has a title bar with a close button (X). Inside, there are three text input fields, each preceded by a label and a red asterisk: 'Current password:', 'New password:', and 'Retype new password:'. Below the fields are two buttons: 'Save' and 'Cancel'.

4. In the Current password field, type the current password.
5. In the New password field, type the new password.
6. In the Retype new password field, type the new password.
7. Click **Save**.

Figures

1. EP_Change_Password1.png
2. campus contact info.png
3. Change Password

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