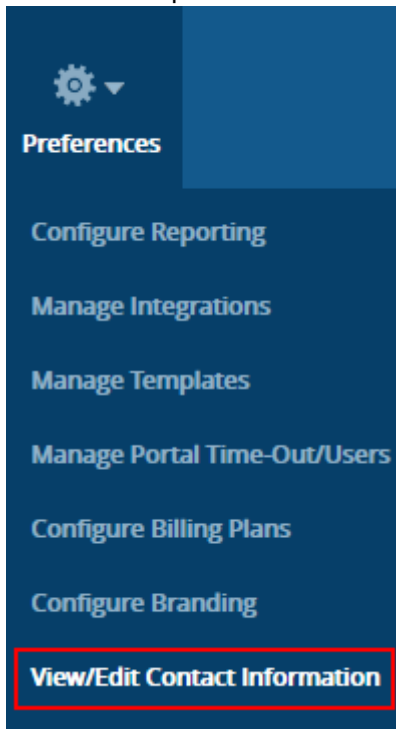


Changing the ECHOplatform Portal Password

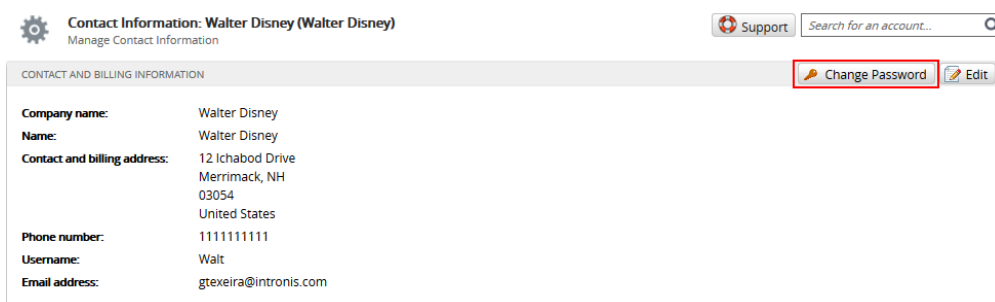
<https://campus.barracuda.com/doc/71861863/>

To change your password, perform the following steps.

1. At the ECHOplatform ribbon select **Preferences, View/Edit Contact Information.**

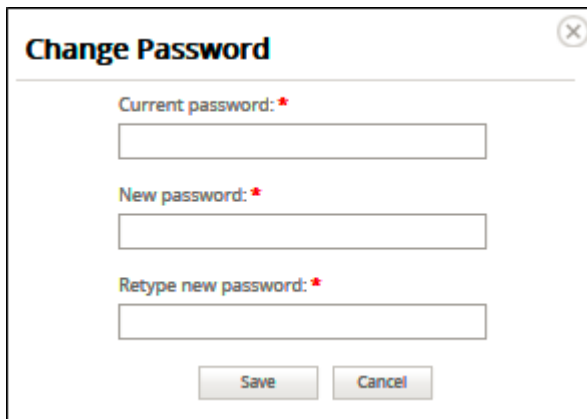


2. The **Manage Contact Information** page is displayed.



3. At the top right corner, click the **Change Password** button.

The Change Password pop-up is displayed



The image shows a 'Change Password' dialog box with a close button (X) in the top right corner. It contains three text input fields, each with a red asterisk indicating a required field. The first field is labeled 'Current password: *', the second is 'New password: *', and the third is 'Retype new password: *'. Below the fields are two buttons: 'Save' and 'Cancel'.

4. In the Current password field, type the current password.
5. In the New password field, type the new password.
6. In the Retype new password field, type the new password.
7. Click **Save**.

Figures

1. EP_Change_Password1.png
2. EP_Change_Password2.png
3. Change Password

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