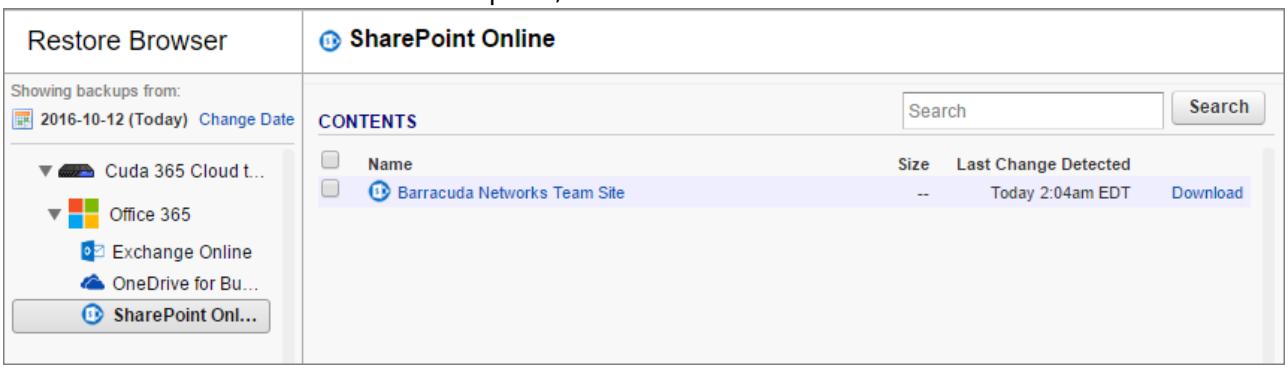
How to Restore a SharePoint Online Data Source

https://campus.barracuda.com/doc/78154068/

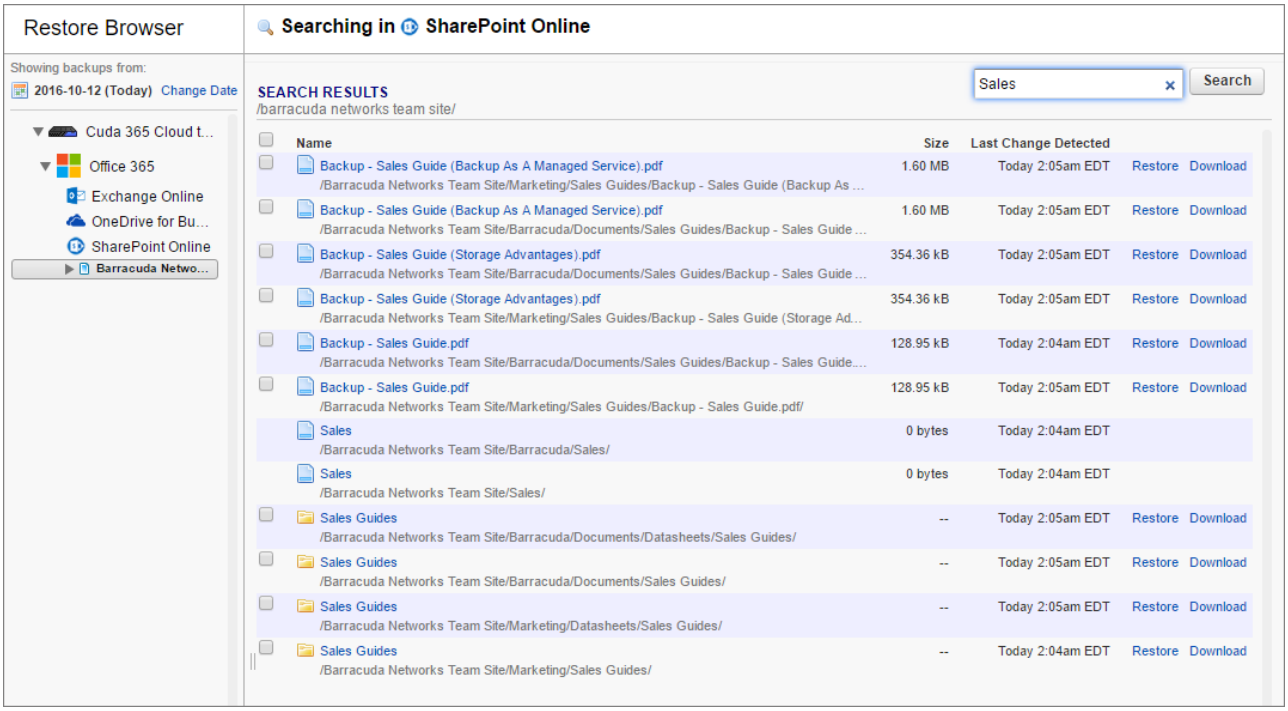
Use the following steps to restore SharePoint Online data:

> Note that performing a restore will not overwrite any current data.

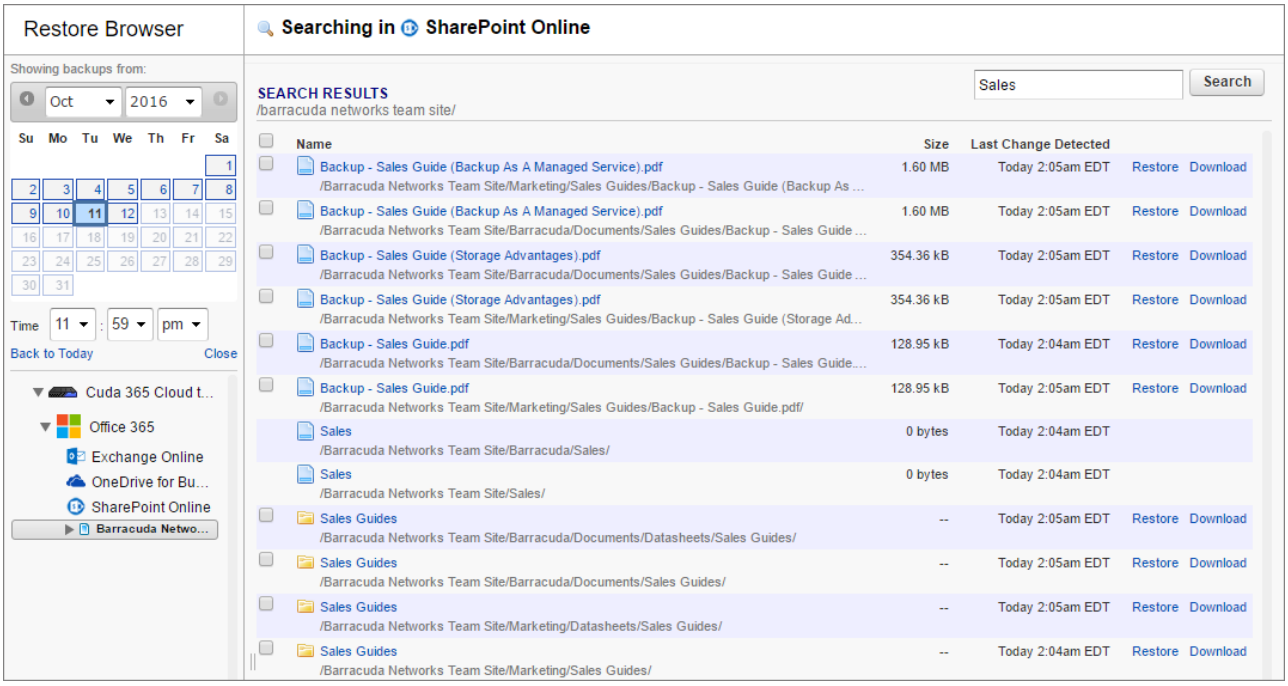
1. Log in to Barracuda Backup, and select the Cloud-to-Cloud Backup Source in the left pane.
2. Go to **Restore > Restore Browser**.
3. Click **SharePoint Online** in the left pane, and select the Site from which to restore data:



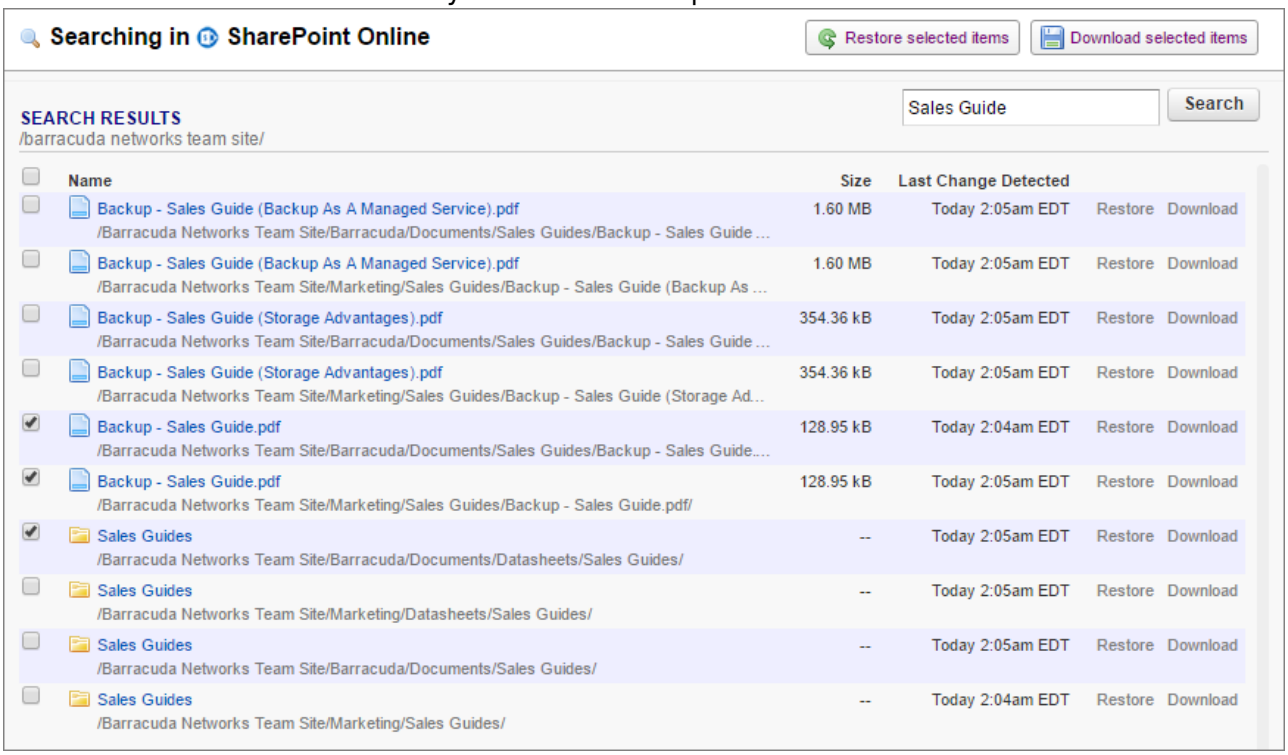
4. Navigate through the folder structure to locate the file or folder you want to restore, or use the search field to locate the desired data:



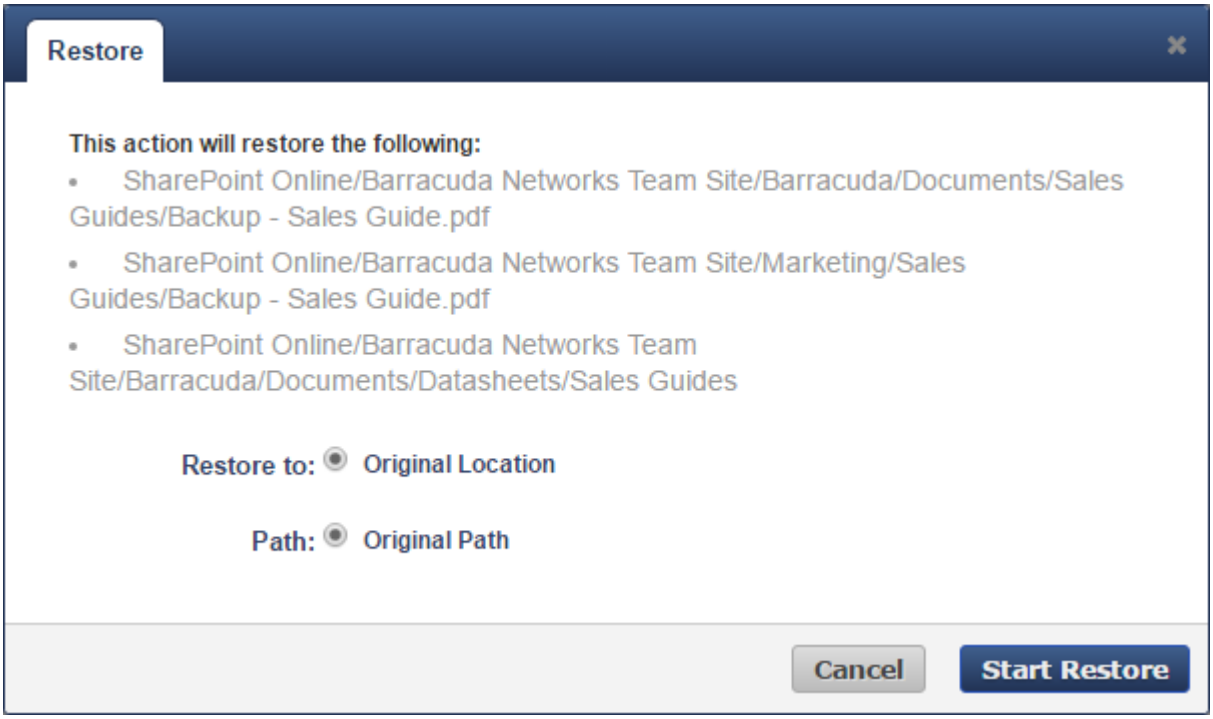
5. The default view displays data present during the last backup. To find a historical revision of a file or folder, click **Change Date** in the left pane:



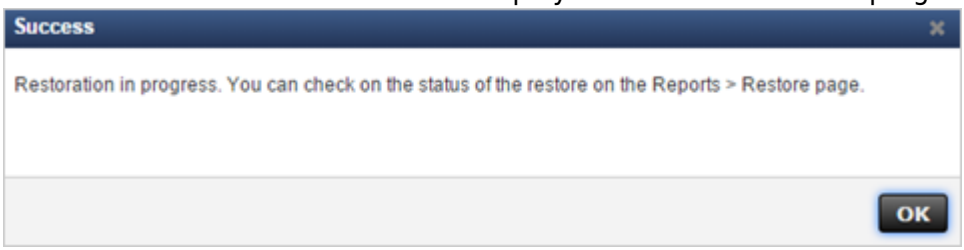
6. Use the calendar to select the desired day to view data available for restore from that date.
7. Once you locate the file(s) or folder to restore, click **Restore** to the right of a single item, or click **Restore selected items** if you selected multiple items:



8. The **Restore** dialog box displays. Select to restore to the **Original Location** and **Original Path**:



9. Click **Start Restore**. A notification displays that the restore is in progress:



10. To view restore status, go to the **Reports > Restore** page.
11. Verify the files or folders have been restored in the SharePoint Online Site.

Figures

1. RestoreBrowser01.PNG
2. SharePointRestoreSearch.PNG
3. SahrePointRestoreChangeDate.PNG
4. RestoreSelectedItems.PNG
5. RestoreOriginalLocation.PNG
6. inprogress.png

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