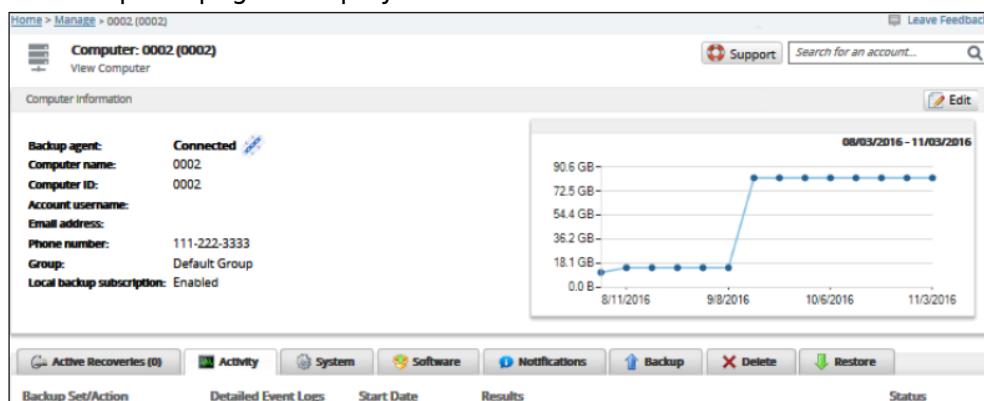


Editing Exchange Information Store Backup Sets

<https://campus.barracuda.com/doc/87197031/>

To edit an Exchange Information Store backup, perform the following steps.

1. Navigate to the Computer page. See [Navigating to the Computer Page](#) for instructions. The Computer page is displayed.



2. Click the **Backup** tab. The Backup Selections page is displayed.


Backup Selections

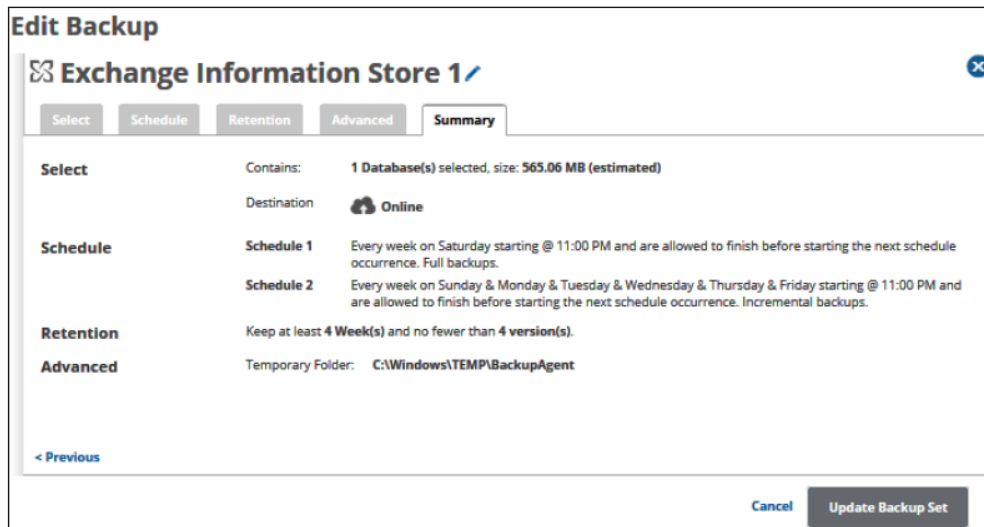
Export Backup Selection

| Backup Type | Type | Backup Set | Run | Next Backup | Scheduled | Remove |
|---------------------------------|------|--------------------------|-----|-----------------------|-----------|--------|
| Files and Folders (1) | | Files and Folders 1 | | 11/15/2017 @ 11:00 PM | | |
| Physical Imaging Rapid Recovery | | Hyper-V Standard 1 | | 11/15/2017 @ 11:00 PM | | |
| Physical Imaging Standard | | Hyper-V Rapid Recovery | | -- | | |
| Hyper-V Standard (1) | | Hyper-V Rapid Recovery 1 | | Recurring | | |
| Hyper-V Rapid Recovery (2) | | | | | | |
| VMware Standard | | | | | | |
| VMware QuickSpin | | | | | | |
| SQL Server | | | | | | |
| Exchange Information Store | | | | | | |
| Exchange Mailbox Level | | | | | | |
| System State | | | | | | |

1 - 4 of 4 items



3. Click the edit icon  beside the backup set you want to edit. The Backup Set Summary page is displayed.



Edit Backup

Exchange Information Store 1

Select Schedule Retention Advanced **Summary**

| | |
|------------------|--|
| Select | Contains: 1 Database(s) selected, size: 565.06 MB (estimated) |
| | Destination: Online |
| Schedule | Schedule 1 Every week on Saturday starting @ 11:00 PM and are allowed to finish before starting the next schedule occurrence. Full backups. |
| | Schedule 2 Every week on Sunday & Monday & Tuesday & Wednesday & Thursday & Friday starting @ 11:00 PM and are allowed to finish before starting the next schedule occurrence. Incremental backups. |
| Retention | Keep at least 4 Week(s) and no fewer than 4 version(s) . |
| Advanced | Temporary Folder: C:\Windows\TEMP\BackupAgent |

< Previous

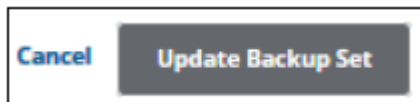
Cancel **Update Backup Set**

4. Select any of the tabs to display and edit the current settings. See [Creating Exchange Information Store Backups](#) for details.

Note:

- The backup set name may be edited. See [Changing Backup Set Names](#).
- To edit existing schedules, see [Editing Existing Daily or Weekly Schedules](#).
- The Storage Location Destination options on the Select page cannot be changed.

5. After making your edits, click the **Update Backup Set** button at the bottom of any page, as shown below.



The Backup Selections page is displayed with the current backup status.

Figures

1. image2019-7-18 15:20:59.png
2. image2019-7-18 15:21:52.png
3. image2019-7-18 15:22:23.png
4. image2019-7-18 15:23:6.png
5. image2019-7-18 15:26:20.png

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