

## Computer Account Notifications

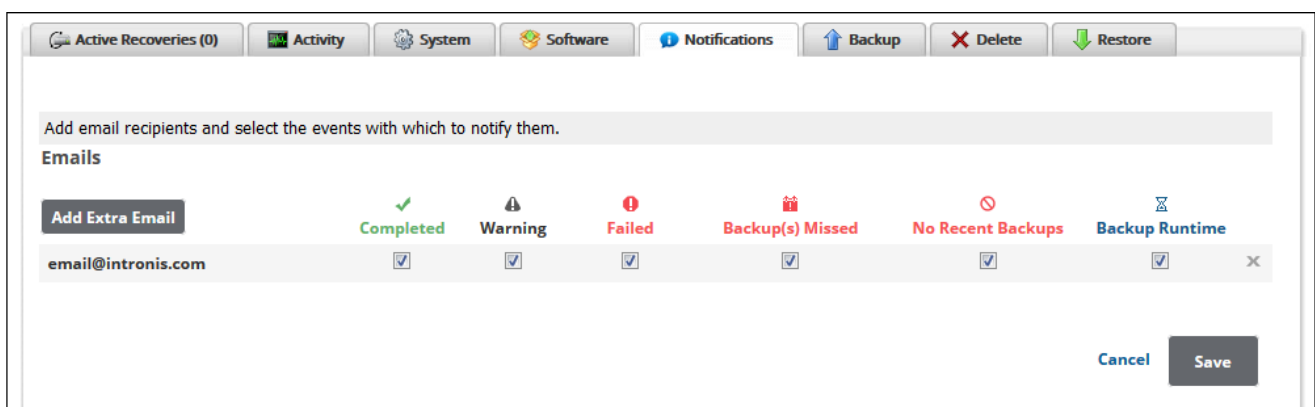
<https://campus.barracuda.com/doc/93196700/>

In order to stay apprised of the condition a computer account's backups are in, one needs to receive notifications from that computer account. While it is not necessary to receive updates for all actions the software may undertake, there are some which should be brought to attention should they occur. This article will show you how to configure notifications to achieve the goal of staying informed.

### Changing a Computer Account's Notifications

1. Log in to the [management portal](#) and go to the computer account you want to alter.
2. On the computer account page, go to the **Notifications** tab.
3. In the **Notifications** tab, click on either the **Edit Emails** or **Edit Settings** button and make changes to the notification options.
4. When you are finished, hit the **Save** button to commit the changes.

### Emails



Active Recoveries (0) Activity System Software Notifications Backup Delete Restore

Add email recipients and select the events with which to notify them.

**Emails**

**Add Extra Email**

	Completed	Warning	Failed	Backup(s) Missed	No Recent Backups	Backup Runtime	
email@intronis.com	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	X

Cancel Save

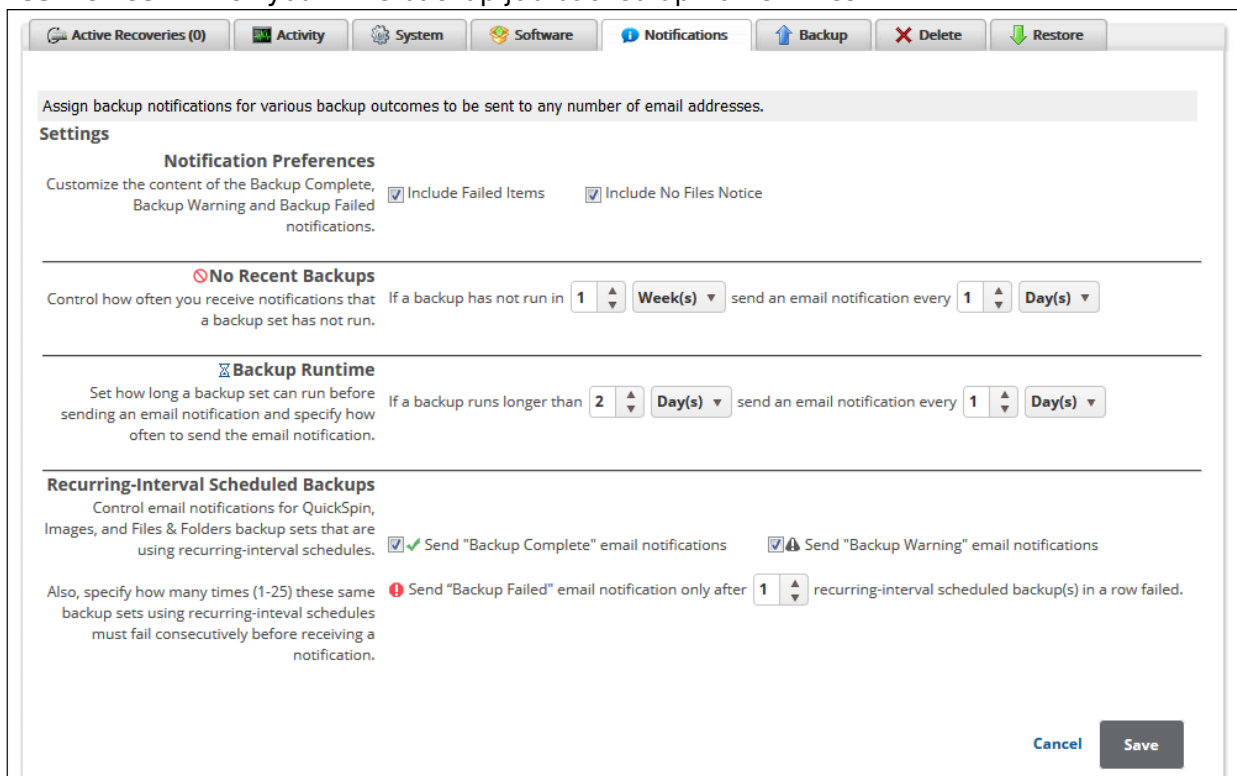
The first page of the **Notifications** wizard is the **Emails** page. Here, you will specify what notifications will be sent to which email addresses. Check the boxes under the notification types you want an email address to receive. By default, the only email shown will be the one listed as the email address for the computer account itself; to add other emails, click on the **Add Extra Email** button.

For a guide on changing what events trigger which notifications, see the article on [configuring reporting](#).

## Settings

On the Settings page, you can change the way notifications are sent. These options are described in greater detail:

- **Notification Preferences** - If you have chosen to receive **Backup Complete**, **Backup Warning**, or **Backup Failed** notifications, you can choose to add **Include Failed Items**, **Include No Files Notice**, or both to those notifications. If a backup job is warning or failed, **Include Failed Items** will tell you which files the backup job erred on while the **Include No Files Notice** will tell you if the backup job backed up no new files.



The screenshot shows the 'Settings' page for Barracuda Intronis Backup. The top navigation bar includes tabs for Active Recoveries (0), Activity, System, Software, Notifications, Backup, Delete, and Restore. The 'Notifications' tab is selected. Below the navigation bar, there's a section titled 'Assign backup notifications for various backup outcomes to be sent to any number of email addresses.' The 'Notification Preferences' section allows customizing the content of Backup Complete, Backup Warning, and Backup Failed notifications. It includes checkboxes for 'Include Failed Items' and 'Include No Files Notice', both of which are checked. Below this, the 'No Recent Backups' section allows setting a notification if a backup has not run in a specified period (1 Week(s)) and how often to send the notification (every 1 Day(s)). The 'Backup Runtime' section allows setting a notification if a backup runs longer than a specified period (2 Day(s)) and how often to send the notification (every 1 Day(s)). The 'Recurring-Interval Scheduled Backups' section allows controlling email notifications for QuickSpin, Images, and Files & Folders backup sets that are using recurring-interval schedules. It includes checkboxes for 'Send "Backup Complete" email notifications' (checked), 'Send "Backup Warning" email notifications' (checked), and 'Send "Backup Failed" email notification only after' (1 recurring-interval scheduled backup(s) in a row failed).

- **No Recent Backups** - This option will alert you to the fact a backup job has not run after some period of time. You can specify how long that period of time is as well as how often the *No Recent Backups* notification is sent out after the fact.
- **Backup Runtime** - Similar to the **No Recent Backups** notification, this notification alerts you to the fact a backup job has run longer than some period of time.
- **Recurring-Interval Scheduled Backups** - Recurring-interval scheduled backups are ones that may run many times every day. This being so, they have the potential to trigger many notifications in a short amount of time. To deal with this, you can choose to disable **Backup Complete** or **Backup Warning** notifications entirely for these sorts of backup sets. Additionally, you choose to only receive a **Backup Failed notification** for recurring-interval scheduled backups if they fail a specific number of times, consecutively.

If the **No Recent Backups** or **Backup Runtime** options are grayed-out on the **Settings** page, it is because none of the email addresses from the **Emails** page are set to receive these types of notifications.

## Figures

1. notifications2new.png
2. notifications1new.png

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