

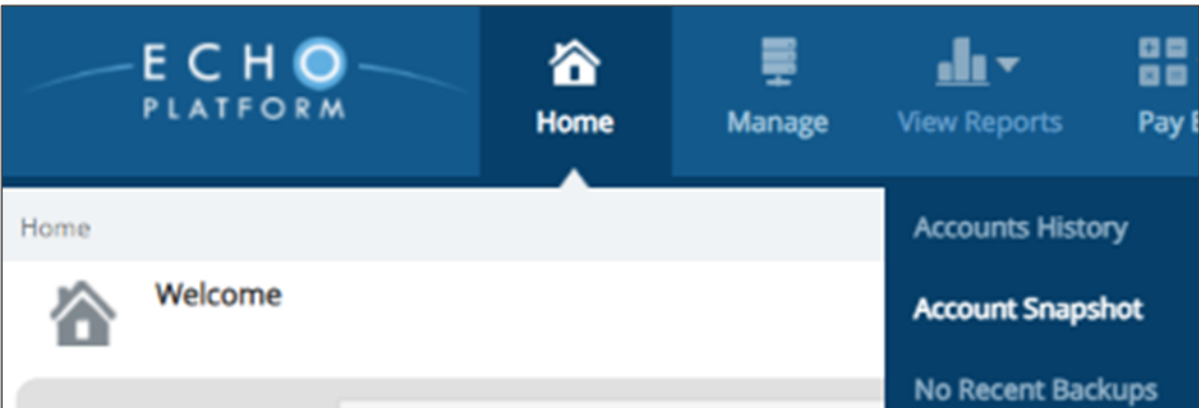
Account Snapshot Report

<https://campus.barracuda.com/doc/93196742/>

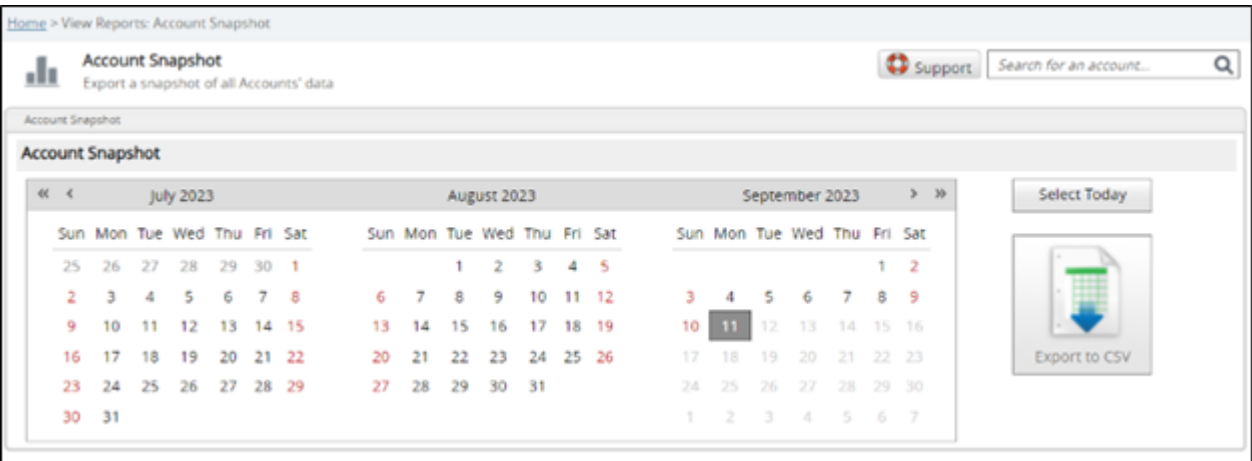
The Account Snapshot allows you to see information about your client accounts on a specific day. You can see what their total cloud usage is, the number and type of licenses they are using, and their billing and package plan details.

The Account Snapshot Report can be exported to a .CSV file and imported into many accounting applications.

1. To access the Account Snapshot Report, click the **View Reports** tab, and then select **Account Snapshot**, as shown below.



The Account Snapshot report is displayed.



2. Navigate to the date of the snapshot you want and click on the **Export to CSV** button on the right.
A (.csv) file is generated with the Account Snapshot detail as shown in the example below.

	A	B	C	D	E	F	G	H	I	J	K	L
1	Username	Current Name	Current E-Mail	Custom Field	Usage(MB)	Usage(GB)	#Local Backup Subscriptions	# VM Host Licenses	# Imaging Licenses	Account Billing Plan	ABP Allowance(MB)	ABP Allowance(GB)
2	abc_manufacture	John Smith	john@ABCManufact.local		516939.23	504.82	3	0	1	Business Plan 25 GB	25600	25
3	can_energy	Scott Bennett	sbennett@can-energy.local		78872.27	77.02	2	0	0	Business Plan 100 GB	102400	100
4	dr_dental	Dr Dental	Dr@DrDental.local		1546.96	1.51	1	0	0	Business Plan 100 GB	102400	100
5	endicott_steel	Gordon Gecko	Gecko@endicottSteel.local		1213167.82	1184.79	1	0	0	Business Plan 1 TB	1048576	1024
6	murray_law	Travis Simmons	tsimmons@murraylaw.com	123456	206725.87	196.02	2	0	0	Business Plan 25 GB	25600	25
7	zyx_bicycles	Nathan Bradbury	nathan.bradbury@zyxbicycles.local		302.6	0.3	1	0	0	Business Plan 250	256000	250

Figures

1. Campus acct snap.png
2. campus acct snap2.png
3. Campus acct snap1.png

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