

How to Export a SharePoint Data Source

<https://campus.barracuda.com/doc/93198179/>

To export multiple files, note the following:

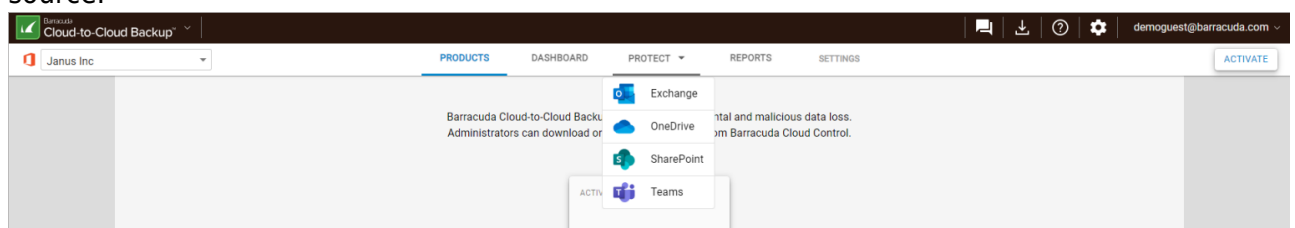
- An export of more than 2 items will result in a ZIP file.
- An export exceeding 10GB or 25,000 items will result in a nested ZIP file.
- Any items previously unable to be exported continue to work as designed.

Note that there is a known issue when using the Windows 10 built-in extraction tool to extract ZIP files. To avoid any issues, use the Windows extraction tool from Windows 11 and older than Windows 10, or other zip tools such as 7-Zip.

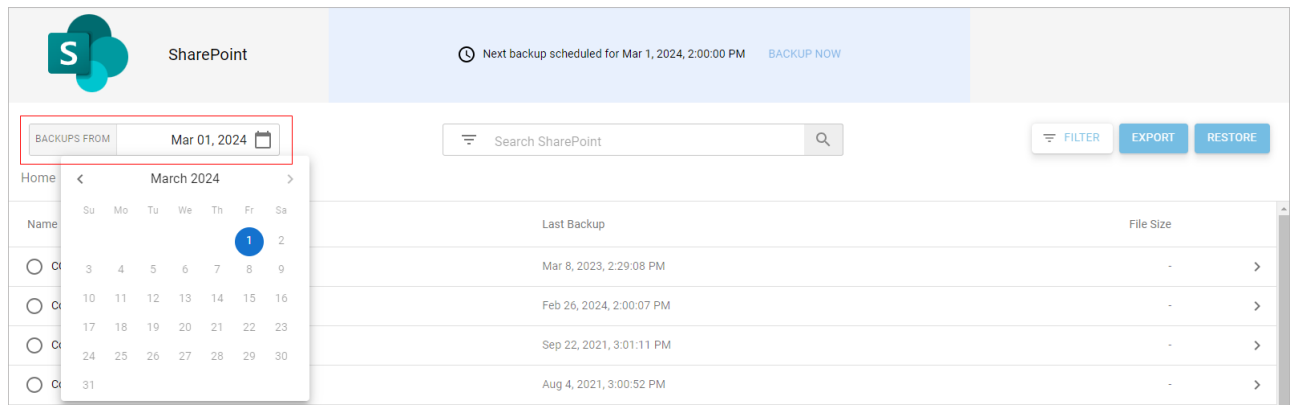
Note that if a SharePoint Site is created using a Teams Template or through the creation of a Group, the data will show up under Teams and *not* SharePoint.

Use the following steps to export SharePoint data:

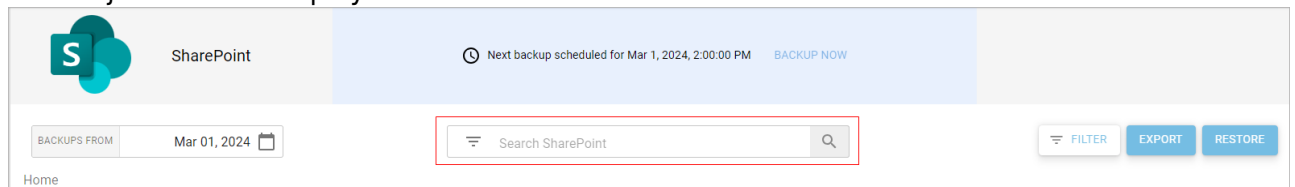
1. Log into <https://login.barracudanetworks.com/>, and select the Cloud-to-Cloud Backup Source in the left pane.
2. Navigate to the **Protect** page from the top navigation menu, and select the **SharePoint** data source.



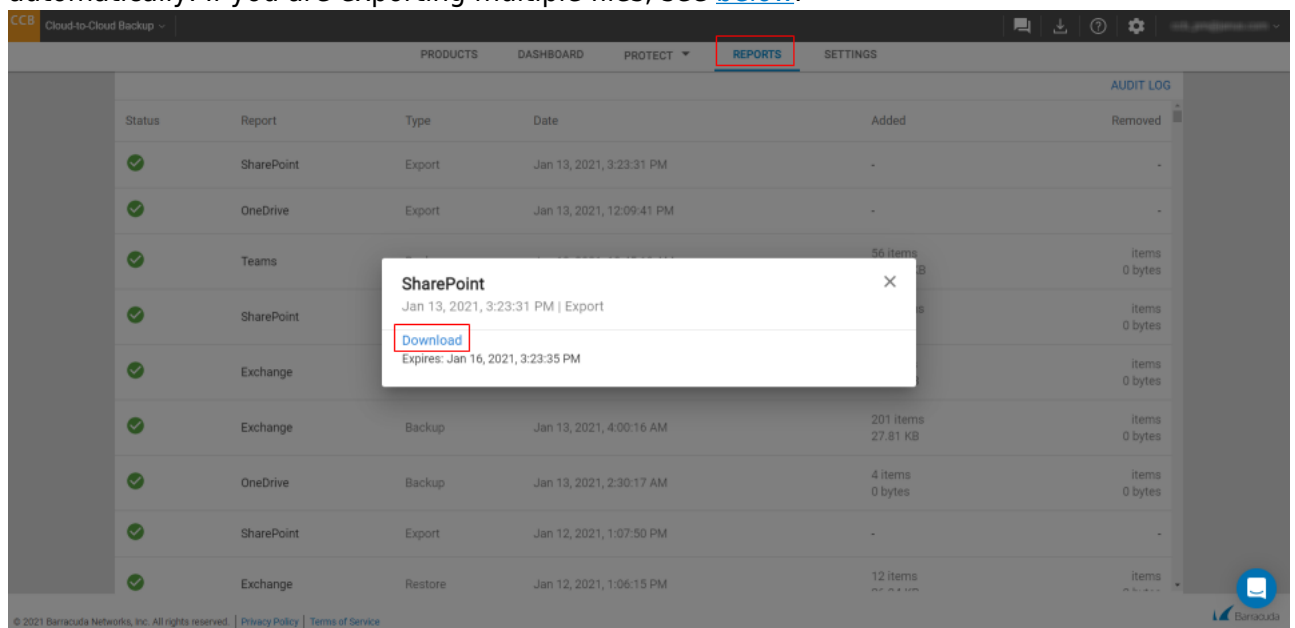
3. To find a historical email or folder revision from a previous date, click the date in the **BACKUPS FROM** calendar. Use the calendar to select the desired day to view data available for restore from that date.



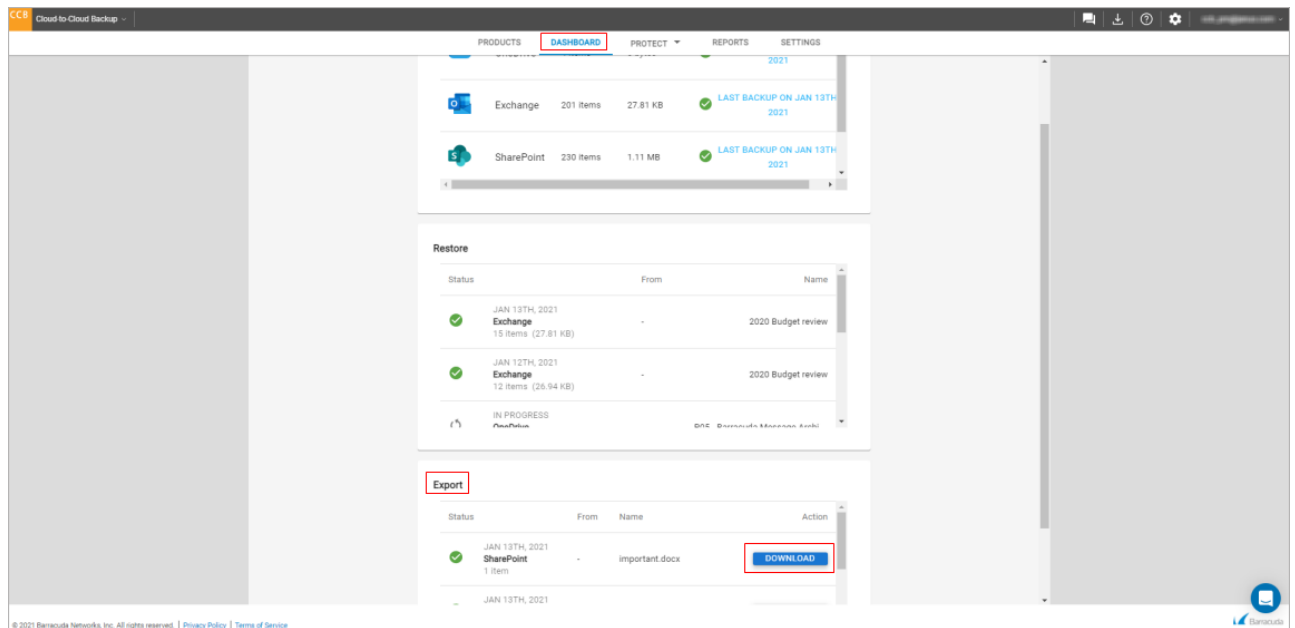
4. Select the site from which to export data.
5. Select the folder from which to export data and locate the item(s) to export.
Alternatively, using the search bar, type in a search term. The results with the search term in the subject line are displayed.



6. Select the item(s) to export, and click the **EXPORT** button. A notification displays at the bottom of the page.
7. To view the export status, go to the [Reports](#) page.
8. To download the item(s), go to the **Reports** page and click on the item you exported. Click **Download** to download the item(s). A single file export less than 10GB will download automatically. If you are exporting multiple files, see [below](#).



Alternatively, go to the **Export** section in the **Dashboard** to download the item(s). Click **DOWNLOAD** next to the item you want to download. A single file export less than 10GB will download automatically. If you are exporting multiple files, see [below](#).



When exporting multiple files, the **Download** link in the **Reports** page and **Export** section of the **Dashboard** will bring up a new page listing the ZIP file(s) in the export job. Note that you can only download the ZIP file(s) from this page. If the export job exceeds 10GB or 25,000 items, the page includes details of each ZIP file within the nested ZIP file. Use the browser download manager to select one or more download jobs at your convenience.

Note that exports will be available to **DOWNLOAD** for 3 days. The **Dashboard** will display the last 7 export jobs. To view full export history, go to the [Reports](#) page.

Figures

1. updatedProtect.png
2. updatedSharepointSearch.png
3. updatedSharepointSearchBar.png
4. sharepointExportDownload.png
5. sharepointExportDashboard.png

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