

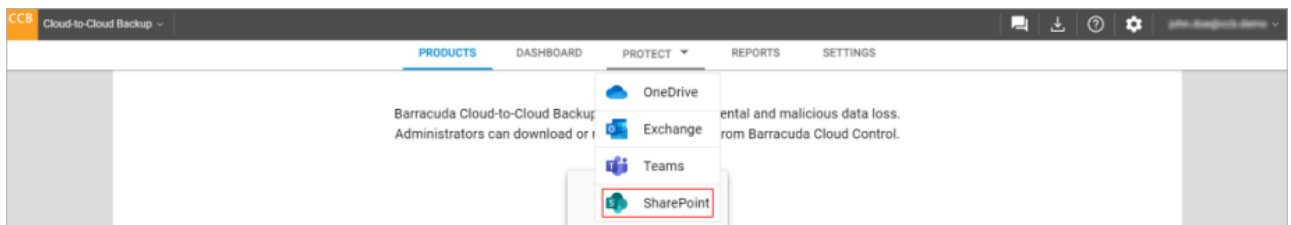
How to Restore a SharePoint Data Source

<https://campus.barracuda.com/doc/93198184/>

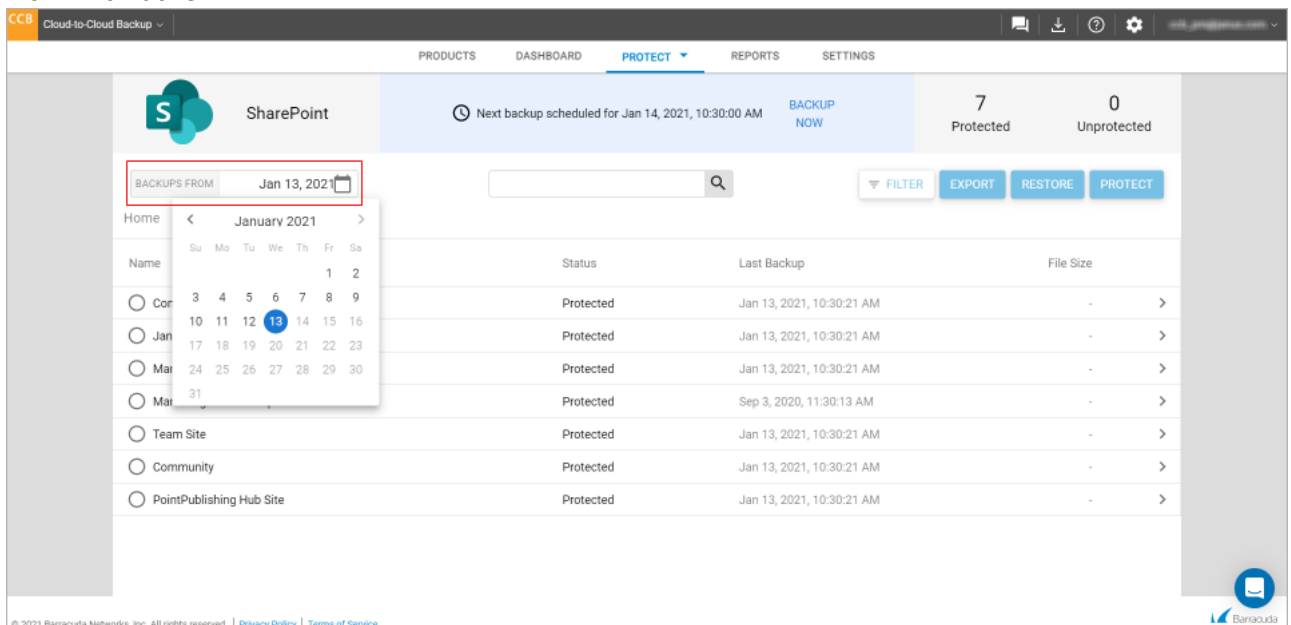
Note that performing a restore will not overwrite any current data.

Use the following steps to restore SharePoint data:

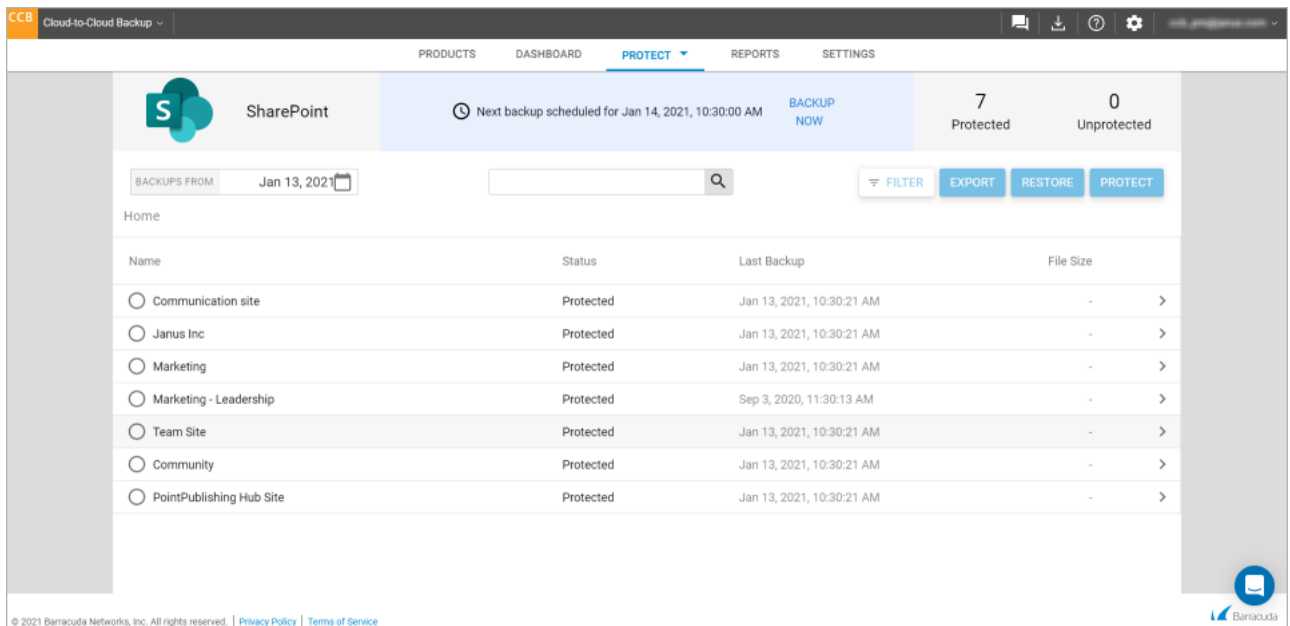
1. Log into <https://login.barracudanetworks.com/>, and select the Cloud-to-Cloud Backup Source in the left pane.
2. Navigate to the **Protect** page from the top navigation menu, and select the **SharePoint** data source.



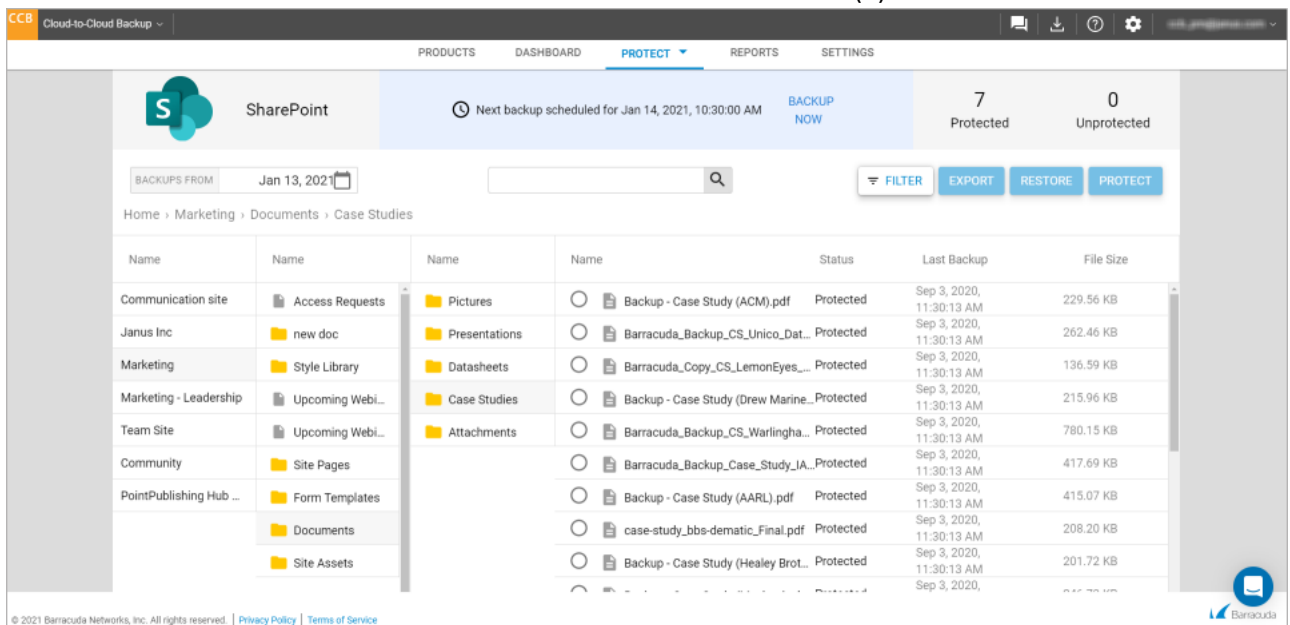
3. To find a historical email or folder revision from a previous date, click the date in the **BACKUPS FROM** calendar. Use the calendar to select the desired day to view data available for restore from that date.



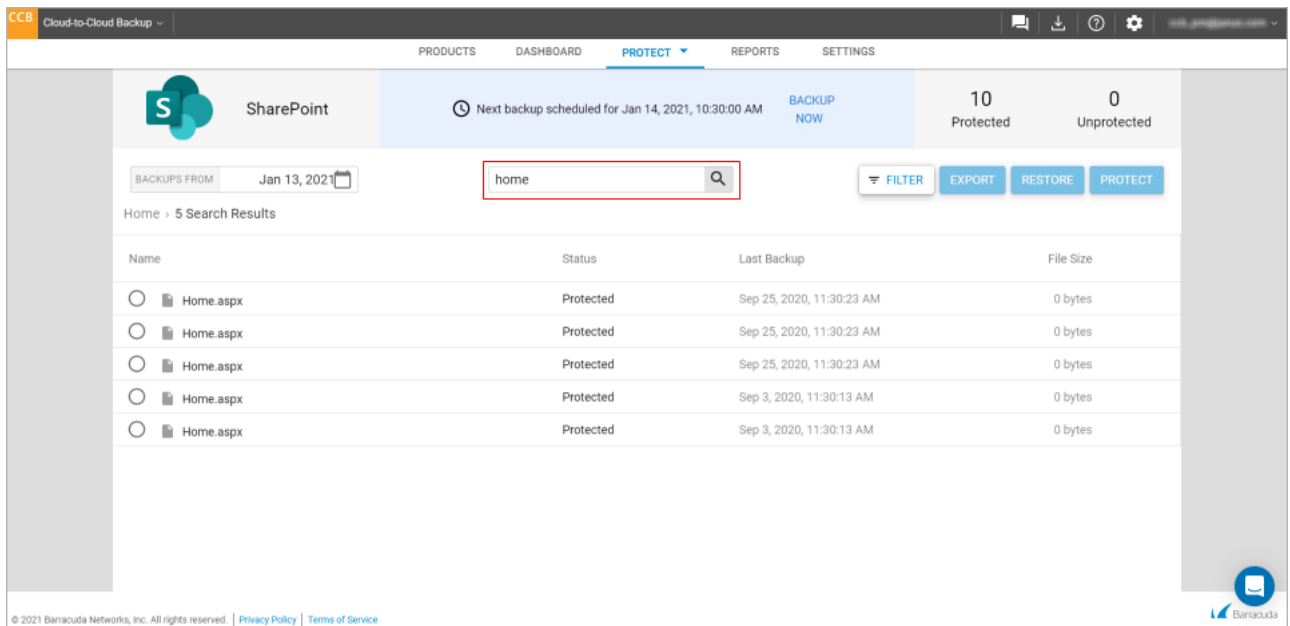
4. Select the site from which to restore data. Note that the site must also exist in Microsoft 365 in order to restore the data.



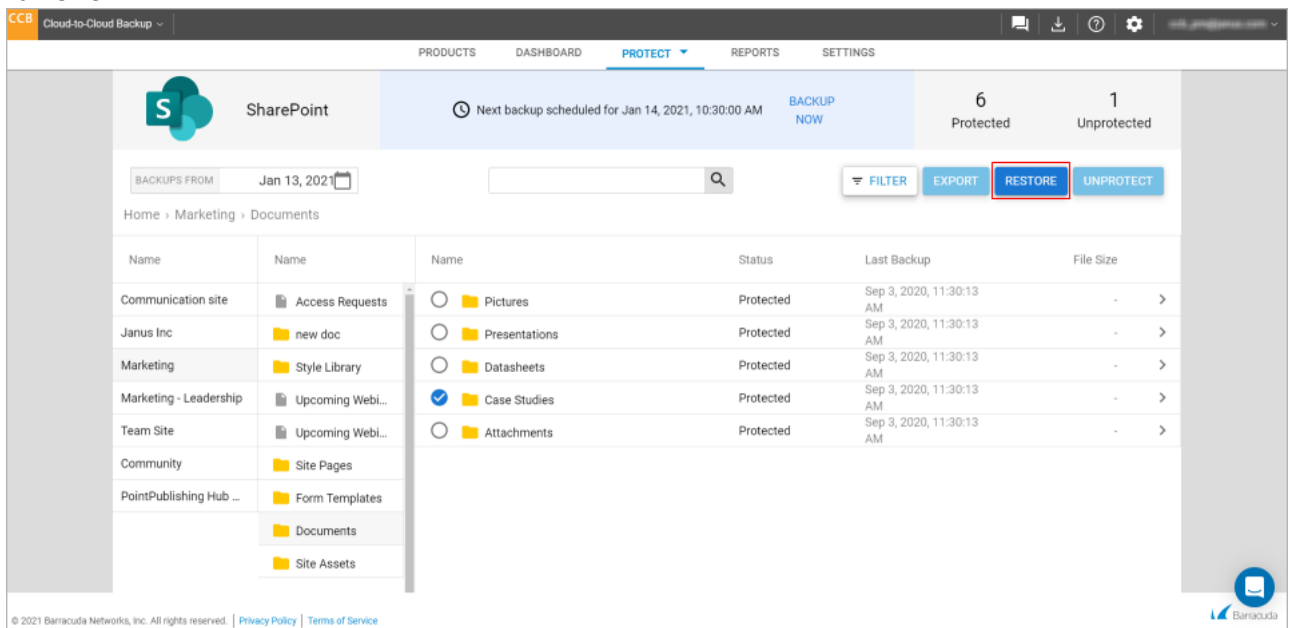
5. Select the folder from which to restore data and locate the item(s) to restore.



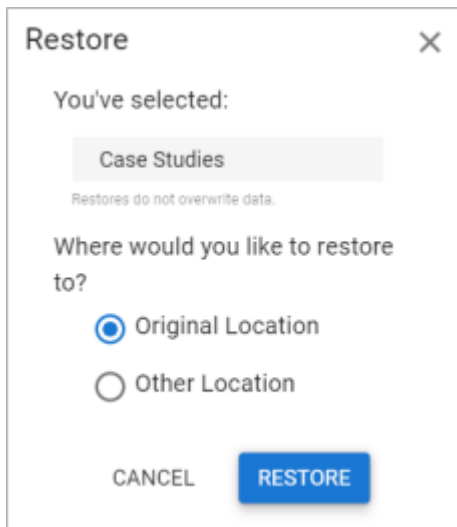
Alternatively, using the search bar, type in a search term. The results with the search term in the subject line are displayed.



6. Select the file(s) and folder(s) to restore, and click the **RESTORE** button. You can also restore a full site.

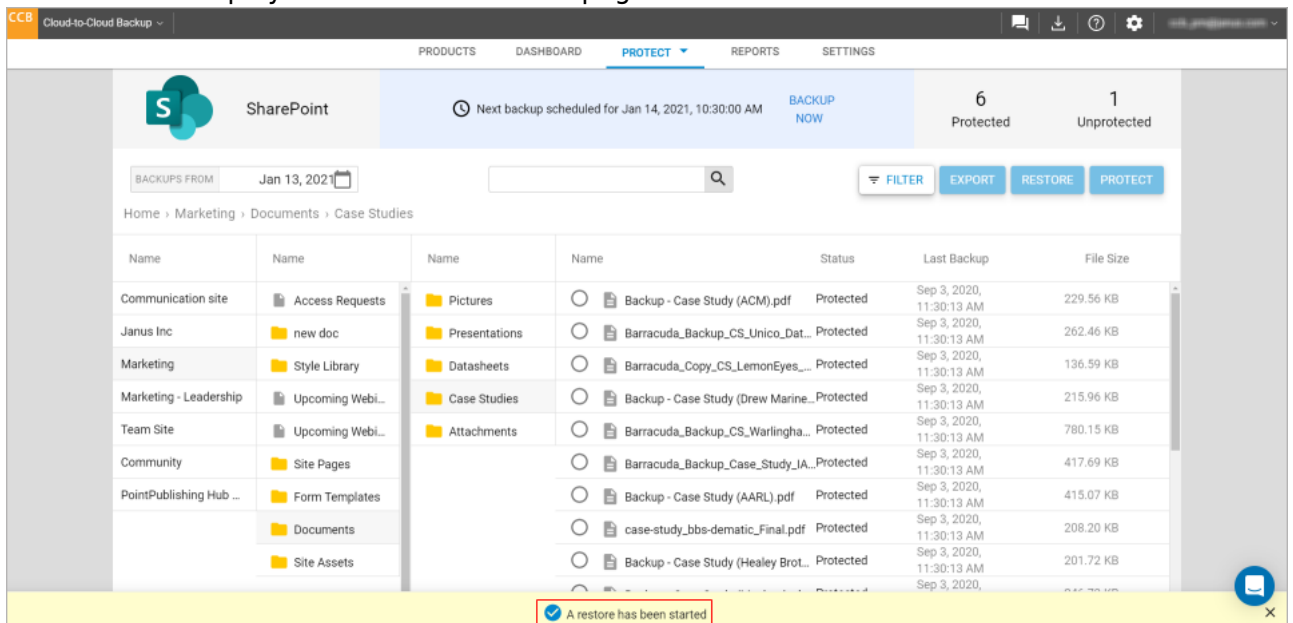


7. The **Restore** dialog box displays. Select to restore to the **Original Location** or **Other Location** to select a different site. Click **RESTORE**.



Selecting **Other Location** will create a new folder called **Restores**.

A notification displays at the bottom of the page.



8. To view the restore status, go to the [Reports](#) page.

Figures

1. sharepointSource.png
2. sharepointBackupCalendar.png
3. sharepointCollections.png
4. sharepointFolder.png
5. sharepointSearch.png
6. sharepointRestore.png
7. sharepointRestorePopup.png
8. sharepointRestoreSuccess.png

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