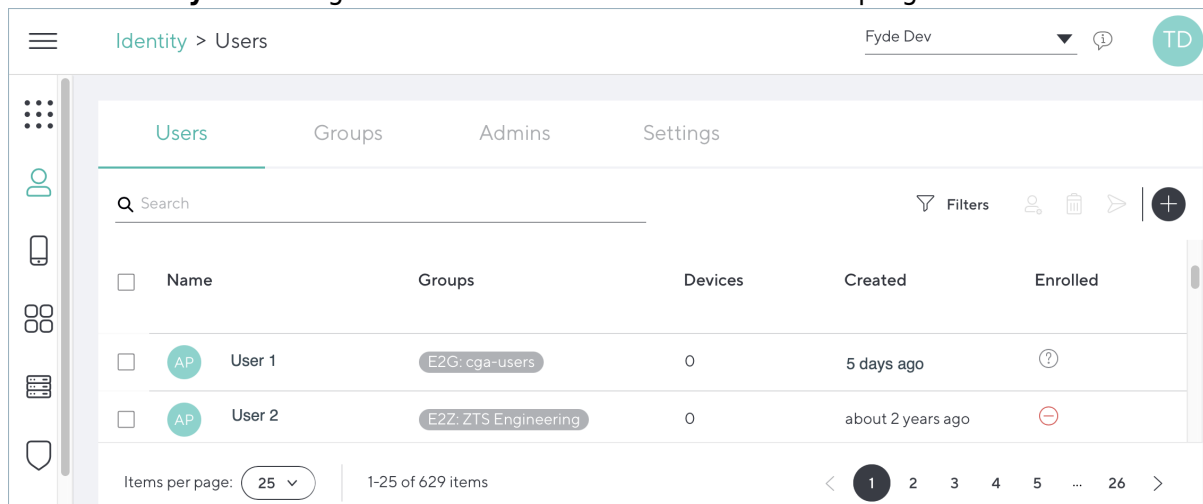


Add User

<https://campus.barracuda.com/doc/93201515/>

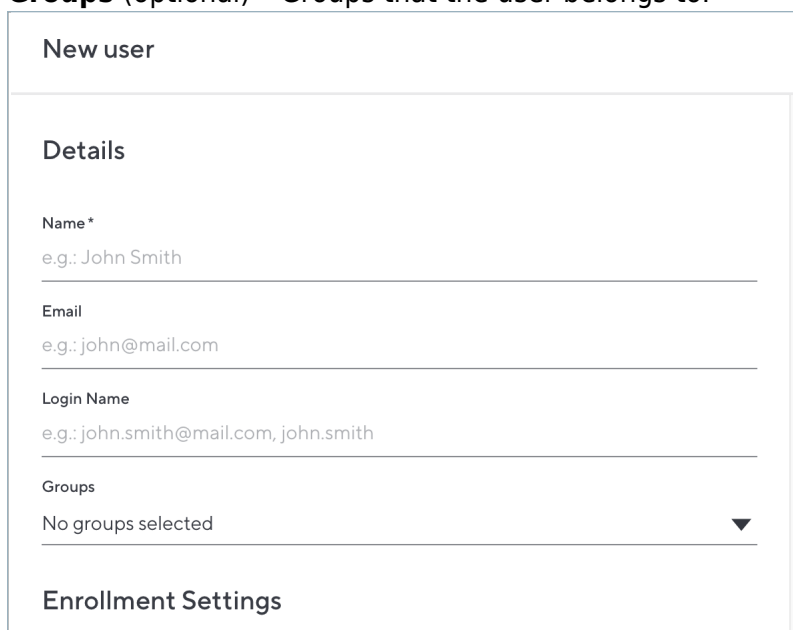
To add a new *local* user:

1. Go to **Identity** and navigate to **Users**. Click the **+** icon in the top right.



First, fill in the following User Details in the New User modal as shown below:

- **Name** – Name to identify the user.
- **Email** – Required to send the enrollment to the user link via email.
- **Login Name** – Email address or name used to log in, e.g. john.smith@mail.com, john.smith
- **Groups** (optional) – Groups that the user belongs to.



New user

Details

Name*
e.g.: John Smith

Email
e.g.: john@mail.com

Login Name
e.g.: john.smith@mail.com, john.smith

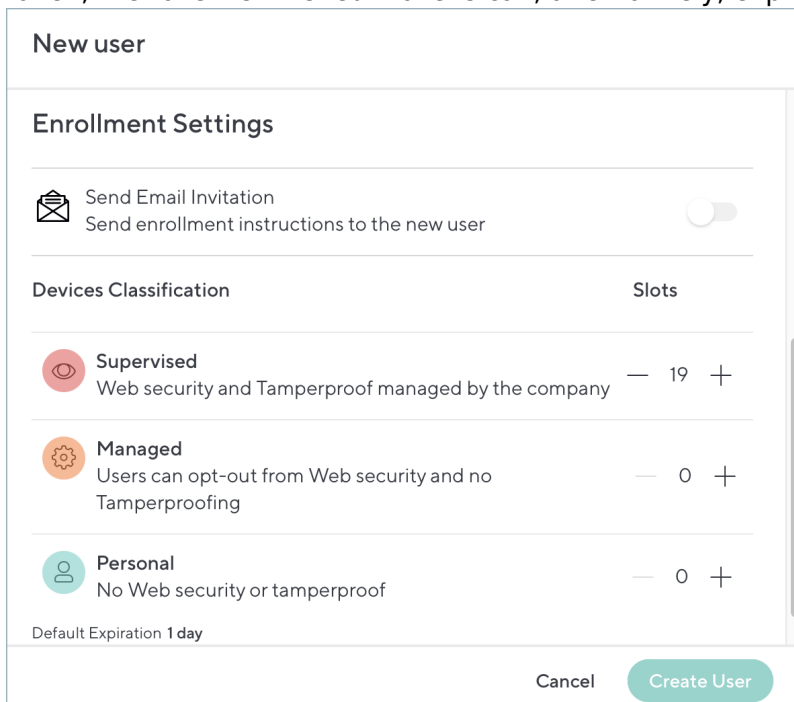
Groups
No groups selected




Enrollment Settings

2. In the Enrollment Settings section:

- Select **Send email invitation** (optional) to send an email to the user with enrollment steps.

- Select a Device Classification for the user. (See [Device Classification](#) for more information).
 - *Supervised* – The [Tamperproof](#) feature is allowed and your organization's Web Security policies are enforced.
 - *Managed* – The Tamperproof feature is disabled, and the organization's Web Security policies are enabled, but optional (user can opt-out).
 - *Personal* – The Tamperproof feature and Web Security features are disabled. The organization CANNOT see the web traffic on the device, even if the CloudGen Access app is installed and running
- The number of available Slots correspond to user devices. When all of the slots have been taken, the token is finished. Tokens can, alternatively, expire in 14 days from creation.



Devices Classification		Slots
	Supervised Web security and Tamperproof managed by the company	— 19 +
	Managed Users can opt-out from Web security and no Tamperproofing	— 0 +
	Personal No Web security or tamperproof	— 0 +

Default Expiration 1 day

Cancel Create User

3. Click **Create User**.


To enroll a device:

1. Open the enrollment email.
2. Click on **Download for macOS**.
3. After installing the CGA app, click **Enroll**.

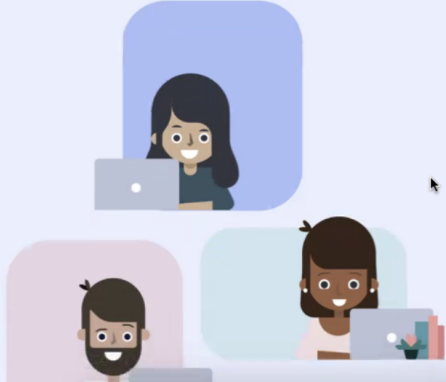
Notes:

See [Device Classification](#) for details about how devices are managed.

If there is an issue with enrolling, and the Report Issue screen is not readily available, open [cga://nav/troubleshoot/issue_report](#) to navigate to the Report Issue screen.




Welcome to
CloudGen Access
Enroll your device
with 2 steps



1. Install CGA

Click on the button below to install CGA app
You will need MacOSX 10.15 or higher

 Download for macOS

2. Enroll with your company

After installing the CGA application, enroll your device with your company network

Enroll

Figures

1. IdentityUsersPage.png
2. NewUserTop.png
3. NewUserEnrollmentSection.png
4. WelcomeScreenApp2023.png

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