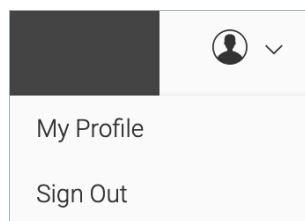


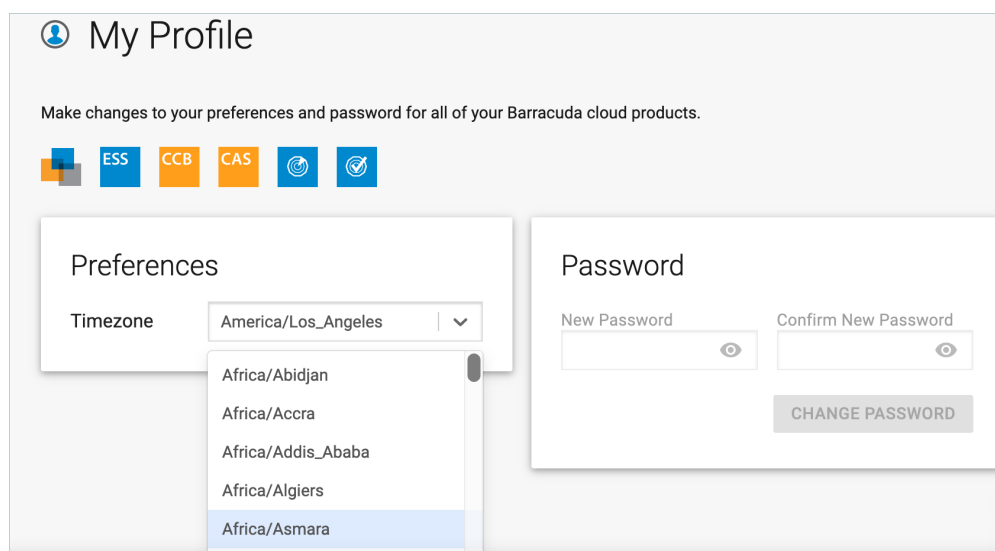
How to Set the Time Zone

<https://campus.barracuda.com/doc/94541058/>

Warning ! This setting affects the time zone for *ALL* of your Barracuda Cloud products. To change, click the drop-down on the upper right of any BCS screen and select My Profile .



In Preferences, next to Time Zone, click **CHANGE**. Use the drop-down to select your time zone.

The "My Profile" settings page. At the top, it says "My Profile" with a user icon. Below is the instruction "Make changes to your preferences and password for all of your Barracuda cloud products." and a row of product icons: ESS, CCB, CAS, and two others. The page is divided into two main sections. The "Preferences" section on the left has a "Timezone" label and a dropdown menu currently set to "America/Los_Angeles". The dropdown is open, showing a list of time zones: Africa/Abidjan, Africa/Accra, Africa/Addis_Ababa, Africa/Algiers, and Africa/Asmara (which is highlighted). The "Password" section on the right has labels "New Password" and "Confirm New Password" above their respective input fields, each with an eye icon for toggling visibility. A "CHANGE PASSWORD" button is located below the "Confirm New Password" field.

Click CLOSE in the upper right of the screen.

Figures

1. MyProfileDropdown.png
2. MyProfileScreen.png

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