

Adding Accounts

https://campus.barracuda.com/doc/96768203/

To add an account, perform the following steps.

1. At the Accounts listings, click the **Add Account** button.

Filter Accounts of AM Part1	PRODUCTS & SERVICES ROLES & ACCESS DETAILS	BLLIN	6	API CREDENTIA	4.5		
Back to all Accounts ADD ACCOUNT	Products & Services List		SUBPARTNE	RS' CATALOG	MANAGE INTEGR	ATIONS EX	PORT USAGE DATA
AM Part1 Patter	PRODUCT / SERVICE System updates scour daily Displayed information accurate as of DUD4/2004						
Accession Accession	Barracuda Email Protection						<u>^</u>
Activit	PRODUCT/NERVICE	T 106	an i O	CONTRACT	OVERALES	\$75705	ACTIONS
	Advanced Email Protection MSP						
	Advanced Email Protection MSP			10		۲	6947
< < (3) > > items per page 10	6 Advanced Protection52*	1		12		۲	103

The Add Account form is displayed.



rs)
optimize the accuracy of billable user information.
ADDRESS
СІТҮ
COUNTRY
-Select
ZIP/POSTAL CODE Optional

- In the Account Display Name field, type the account name you want displayed. The account name field is limited to a length of 64 characters and can contain only alphanumerical characters (underscores not allowed).
- 3. In the Note field, optionally, type any notes.
- 4. Select the **Link M365** check box if you want this account linked to M365. See <u>Managing</u> <u>Microsoft 365 Accounts</u> for more information.
- 5. Complete the Contact Information fields. The Confirm button is enabled.



ACCOUNT DISPLAY NAME (64 Maximum Character	s)		
Steve			
NOTES Optional (50 Maximum Characters)			
Link M365 It is recommended to link the M365 Account to o CONTACT INFORMATION	optimize the accuracy of billable user information.		
CONTACT NAME (64 Maximum Characters)	ADDRESS		
CONTACT NAME (64 Maximum Characters) Spongebob	ADDRESS Sand St.		-
CONTACT NAME (64 Maximum Characters) Spongebob EMAIL	ADDRESS Sand St. CITY		-
CONTACT NAME (64 Maximum Characters) Spongebob EMAIL sponge@gmail.com	ADDRESS Sand St. CITY Pineapple		-
CONTACT NAME (64 Maximum Characters) Spongebob EMAIL sponge@gmail.com COMPANY NAME (64 Maximum Characters)	ADDRESS Sand St. CITY Pineapple COUNTRY		-
CONTACT NAME (64 Maximum Characters) Spongebob EMAIL sponge@gmail.com COMPANY NAME (64 Maximum Characters) Krusty Krab	ADDRESS Sand St. CITY Pineapple COUNTRY United States - US	•	-
CONTACT NAME (64 Maximum Characters) Spongebob EMAIL sponge@gmail.com COMPANY NAME (64 Maximum Characters) Krusty Krab PHONE NUMBER	ADDRESS Sand St. CITY Pineapple COUNTRY United States - US STATE	•	-
CONTACT NAME (64 Maximum Characters) Spongebob EMAIL sponge@gmail.com COMPANY NAME (64 Maximum Characters) Krusty Krab PHONE NUMBER 111111111	ADDRESS Sand St. CITY Pineapple COUNTRY United States - US STATE HI	•	-
CONTACT NAME (64 Maximum Characters) Spongebob EMAIL sponge@gmail.com COMPANY NAME (64 Maximum Characters) Krusty Krab PHONE NUMBER 111111111	ADDRESS Sand St. CITY Pineapple COUNTRY United States - US STATE HI ZIP/POSTAL CODE	•	-

6. Click the **Confirm** button.

The new account is displayed.



Figures

- 1. campus apr prod ser page.png
- 2. campus add account feb.png
- 3. campus add account feb1.png

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