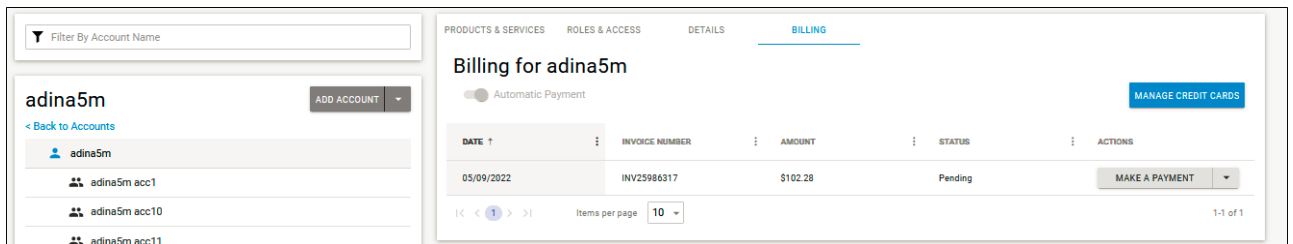


Deleting Credit Cards

<https://campus.barracuda.com/doc/97520663/>

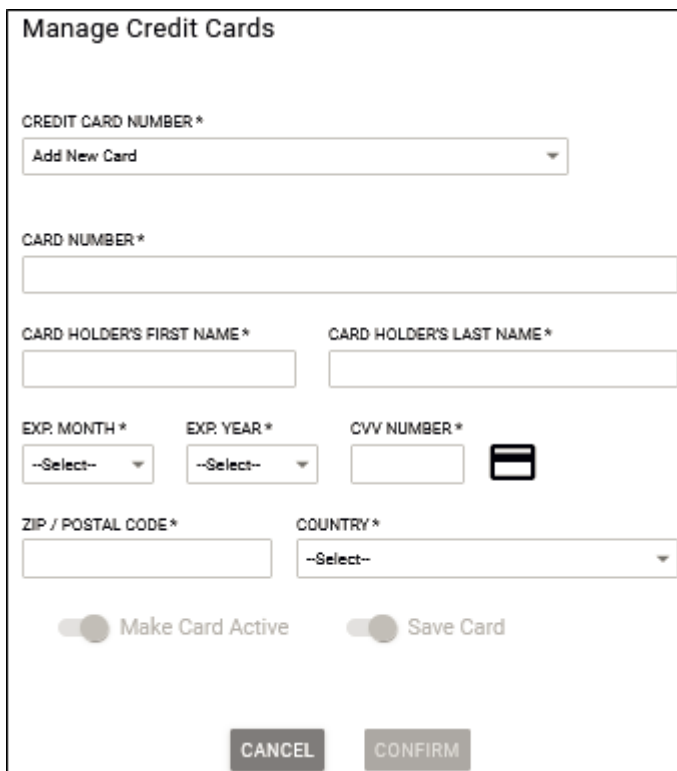
To delete a credit card, perform the following steps.

1. At the Billing page, click the **Manage Credit Card** button.



The screenshot shows the 'Billing for adina5m' page. On the left, there's a sidebar with account details for 'adina5m'. The main area has tabs for 'PRODUCTS & SERVICES', 'ROLES & ACCESS', 'DETAILS', and 'BILLING'. The 'BILLING' tab is active, showing a table of invoices. A 'MANAGE CREDIT CARDS' button is located in the top right corner of the main content area.

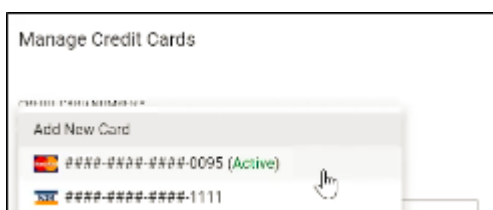
The Credit Card pop-up is displayed.



The 'Manage Credit Cards' pop-up form includes the following fields and controls:

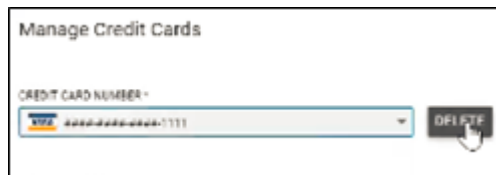
- CREDIT CARD NUMBER * (Dropdown menu with 'Add New Card')
- CARD NUMBER * (Text input field)
- CARD HOLDER'S FIRST NAME * (Text input field)
- CARD HOLDER'S LAST NAME * (Text input field)
- EXP. MONTH * (Dropdown menu with '--Select--')
- EXP. YEAR * (Dropdown menu with '--Select--')
- CVV NUMBER * (Text input field with a card icon)
- ZIP / POSTAL CODE * (Text input field)
- COUNTRY * (Dropdown menu with '--Select--')
- Make Card Active (Toggle switch)
- Save Card (Toggle switch)
- CANCEL (Button)
- CONFIRM (Button)

2. Click the Credit Card number down arrow to display existing credit card numbers.

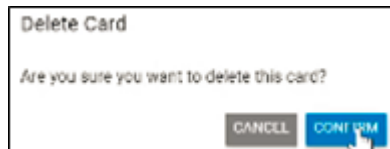


The screenshot shows the 'Manage Credit Cards' pop-up form with the 'CREDIT CARD NUMBER *' dropdown menu open. It displays a list of existing credit card numbers. One card is marked as 'Active' and another as 'Inactive'.

3. Select the non-active credit card number (with the line crossing through it).
The inactive card number is displayed with the Delete button.



4. Click the **Delete** button.
The Delete pop-up is displayed.



5. Click **Confirm**.
The credit card number is deleted.

Figures

1. image2022-7-28 7:25:2.png
2. image2022-7-28 7:25:43.png
3. image2022-7-28 7:26:17.png
4. image2022-7-28 7:30:47.png
5. image2022-7-28 7:31:9.png

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