

How to Deploy the Barracuda Email Protection Add-In

<https://campus.barracuda.com/doc/98224823/>

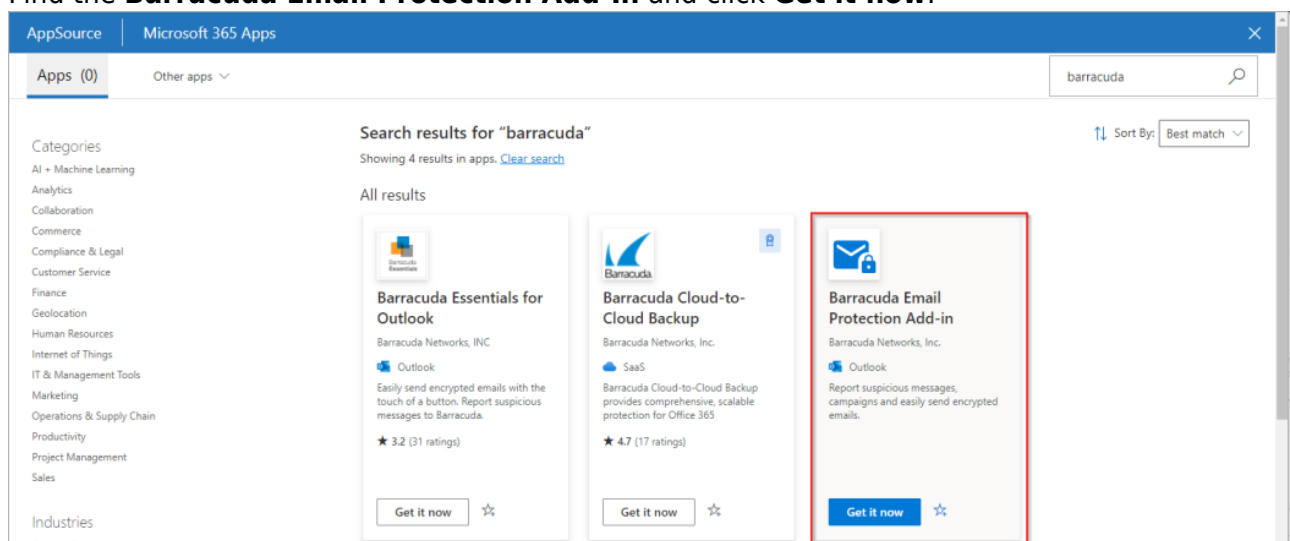
Use the steps in this article to deploy the Barracuda Email Protection Add-In for the Microsoft Outlook client or OWA.

The Barracuda Email Protection Add-In supports Outlook and Outlook Web Access (OWA) for Microsoft Office 365. The Barracuda Email Protection Add-In will work with an Outlook instance if the following conditions are met:

- Outlook clients *must* support a minimum API requirement set of 1.5. See [Microsoft Outlook Client Support](#) to determine if your client version qualifies. (Example: The Barracuda Email Protection Add-In would not work with Outlook 2013 for Windows because it only supports an API requirement set up to 1.4.)
- Users *must* have a Microsoft 365 account to use the Add-In.
- At this time the Add-In is not available for Android or IOS.

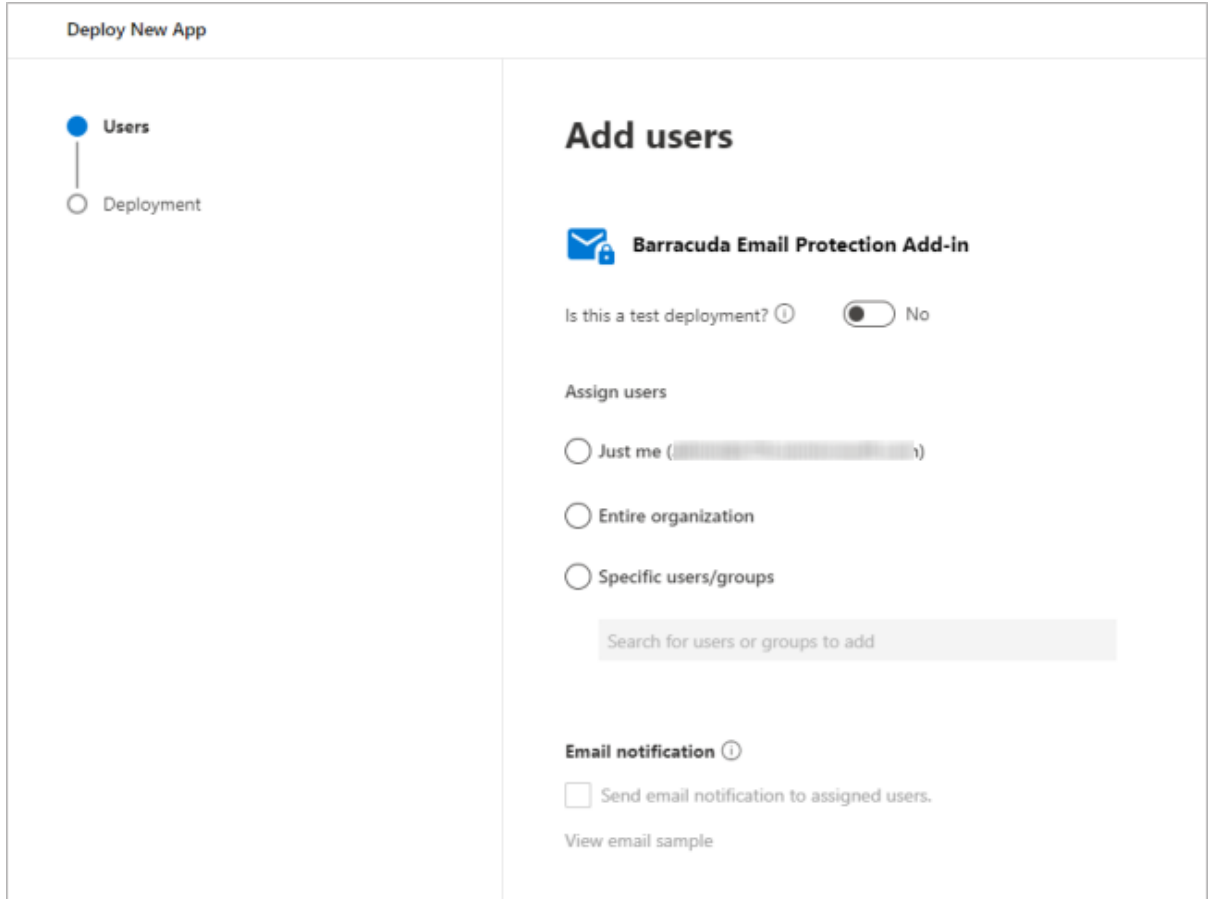
Deploying the Barracuda Email Protection Add-In

1. Log into the Microsoft 365 Admin Center (admin.microsoft.com) and navigate to **Integrated Apps**.
2. Click on **Get apps** and the Microsoft 365 AppSource opens.
3. Search for "Barracuda" to limit the view to only apps from Barracuda Networks.
4. Find the **Barracuda Email Protection Add-In** and click **Get it now**.



5. A pop up window opens, requiring you to click **Get it now** a second time.
6. The app wizard opens. Choose the users that will receive the app.
 - **Just me** – Only you, the admin, will be able to see and use the Email Protection Add-In.

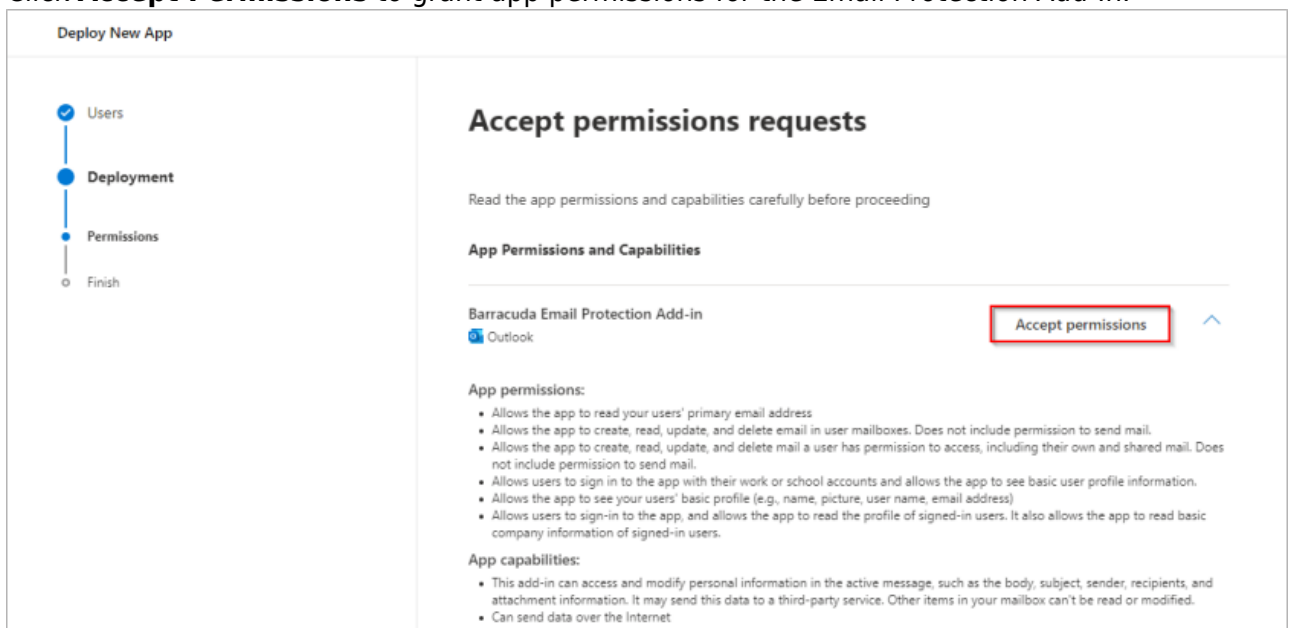
- **Entire organization** – Everyone in your organization will have access to the app.
- **Specific users/groups** – Select the users that will receive access. Start typing a user or group's email address and the field will populate with matches for you to select from.



The screenshot shows the 'Deploy New App' wizard with the 'Add users' step selected. On the left, a progress bar shows 'Users' as the current step, followed by 'Deployment'. The main content area is titled 'Add users' and features the 'Barracuda Email Protection Add-in' icon. Below the icon, there is a toggle for 'Is this a test deployment?' set to 'No'. The 'Assign users' section has three radio button options: 'Just me ()', 'Entire organization', and 'Specific users/groups'. A search bar labeled 'Search for users or groups to add' is positioned below these options. At the bottom, there is an 'Email notification' section with a checkbox for 'Send email notification to assigned users.' and a link to 'View email sample'.

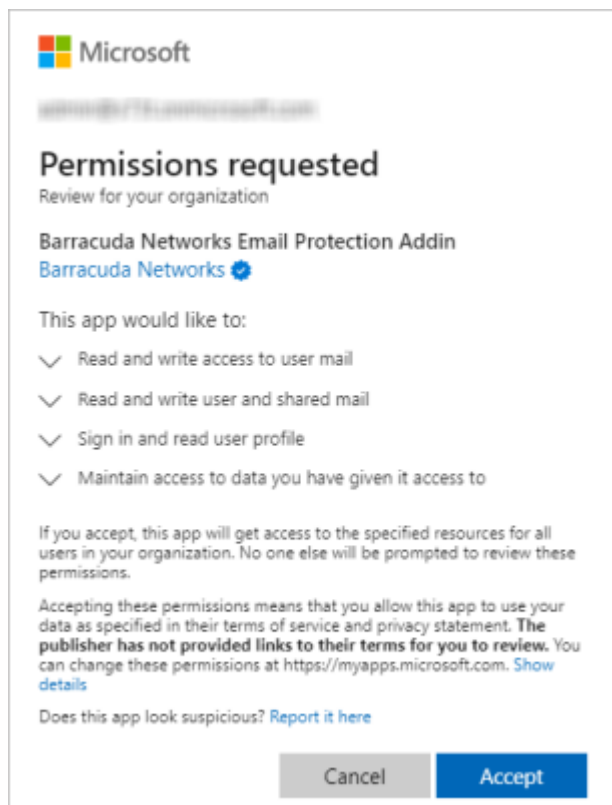
7. Click **Next**.

8. Click **Accept Permissions** to grant app permissions for the Email Protection Add-In.



The screenshot shows the 'Deploy New App' wizard with the 'Accept permissions requests' step selected. On the left, the progress bar now includes 'Users', 'Deployment', and 'Permissions'. The main content area is titled 'Accept permissions requests' and includes a warning to 'Read the app permissions and capabilities carefully before proceeding'. Below this, the 'App Permissions and Capabilities' section lists the permissions for the 'Barracuda Email Protection Add-in' (Outlook). A red box highlights the 'Accept permissions' button. The permissions listed are: 'Allows the app to read your users' primary email address', 'Allows the app to create, read, update, and delete email in user mailboxes. Does not include permission to send mail.', 'Allows the app to create, read, update, and delete mail a user has permission to access, including their own and shared mail. Does not include permission to send mail.', 'Allows users to sign in to the app with their work or school accounts and allows the app to see basic user profile information.', 'Allows the app to see your users' basic profile (e.g., name, picture, user name, email address)', and 'Allows users to sign-in to the app, and allows the app to read the profile of signed-in users. It also allows the app to read basic company information of signed-in users.' The 'App capabilities' section lists: 'This add-in can access and modify personal information in the active message, such as the body, subject, sender, recipients, and attachment information. It may send this data to a third-party service. Other items in your mailbox can't be read or modified.' and 'Can send data over the Internet'.

9. Sign in with your global admin credentials and click **Accept**.



10. Verify that the permissions were accepted and click **Next**.

Deploy New App

✓ Users

● Deployment

● Permissions

○ Finish

Accept permissions requests

Read the app permissions and capabilities carefully before proceeding

App Permissions and Capabilities

Barracuda Email Protection Add-in

Outlook

Permissions accepted

App permissions:

- Allows the app to read your users' primary email address
- Allows the app to create, read, update, and delete email in user mailboxes. Does not include permission to send mail.
- Allows the app to create, read, update, and delete mail a user has permission to access, including their own and shared mail. Does not include permission to send mail.
- Allows users to sign in to the app with their work or school accounts and allows the app to see basic user profile information.
- Allows the app to see your users' basic profile (e.g., name, picture, user name, email address)
- Allows users to sign-in to the app, and allows the app to read the profile of signed-in users. It also allows the app to read basic company information of signed-in users.

App capabilities:

- This add-in can access and modify personal information in the active message, such as the body, subject, sender, recipients, and attachment information. It may send this data to a third-party service. Other items in your mailbox can't be read or modified.
- Can send data over the Internet

Basic info

App publisher	App domain
Barracuda Networks, Inc.	https://appsource.microsoft.com/marketplace/apps?product=office

Back

Next

11. Verify the details and click **Finish deployment**.

Deploy New App

✓ Users

Deployment

✓ Permissions


• Finish

Review and finish deployment

Review your selected settings and deploy.

Apps to deploy

Barracuda Email Protection Add-in

 Outlook

Assigned users
Entire organization

Back

Finish deployment

12. You will see a screen showing that the deployment completed successfully. Note that in some cases, it can take up to 24 hours for the Email Protection Add-In to appear.

Deploy New App

✓ Users

✓ Deployment

✓ **Deployment completed**

Barracuda Email Protection Add-in

Outlook


✓ Deployed. It can take up to six hours for the app to appear in Outlook.

Announce this to your users

Studies show that new software is more successfully adopted when users are informed about the software and how to use it. You'll soon receive an announcement email that explains to your users what you deployed and how to get started using the app or solution. Forward this email to your users to improve your adoption rate 2-5x.


[View this deployment](#)

13. Verify that the Email Protection Add-In appears in the **Integrated Apps** section.

<div>Get apps Upload custom apps Refresh</div>		
Name	Host products	Status
<div> Barracuda Email Protection Add-in Report suspicious messages, campaigns and easily send encrypted emails.</div>	<div>⋮ Outlook</div>	<div>✓ OK</div>

After the Email Protection Add-In is deployed, you will receive an email from Microsoft. The Add-In is now visible in Outlook and OWA.


See [Using the Barracuda Email Protection Add-In](#) for more information on how to use the Add-In.

 Microsoft


Congratulations! Barracuda Email Protection Add-in has been successfully deployed.

Hello [Name],

Barracuda Email Protection Add-in is now ready for use.
See instructions below to help you launch your new add-in in Outlook.

 **Barracuda Email Protection Add-in**
Report suspicious messages, campaigns and easily send encrypted emails.

Find your add-in under **Home tab > Get Add-ins > Admin-managed > Barracuda Email Protection Add-in**



Need more help?
Can't find your add-in? Learn more about the requirements for [Centralized Deployment](#).
For any other queries please find support available [here](#).

Figures

1. EPOutlookAddIn.png
2. EPAddInUsers.png
3. EPAddInAcceptPermissions1.png
4. EPAddInAcceptPermissions2a.png
5. EPAddInAcceptPermissions3.png
6. EPAddInDone.png
7. EPAddInDone2.png
8. EPAddInVerify.png
9. EPAddInSuccess.png

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