

# Portable Media

From breaches to cyberattacks to flat-out loss, there's reason to be cautious and careful when using a drive, disk or device to store and transport sensitive data.

What looks innocent...



...may harbor malware

# 50%

of all usb drives found randomly end up inserted

cyberattackers know this and leave infected ones near businesses they wish to target

Portable devices, tablets and memory cards require protection



Data stored on portable media should be backed up in the cloud

While used less frequently, discs can easily be lost, stolen or damaged

USB drives aren't made to last and can fail any time

Your phone can be used to store and transport data.

It can also be stolen, lost or hacked.

Never insert an unfamiliar drive or disk into a work device.

Have IT check the item first to confirm if it's safe.

Always back up what you're transporting using removable media.

Don't use removable media as a long-term solution as they can fail.

Protect your removable media from loss or theft.

Store removable media safely to protect against damage or destruction.

Remove sensitive data from removable media before discarding

Have IT discard removable media if you're unsure.

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