

What's New

Here's a fresh look at the latest training content.

May 2023

Real World Threat Emails

These are based on emails flagged by Barracuda security and other real-world samples. Search for them by name in the SAT Content Center.


Donut Day

Hi all,

We've had a good few weeks and plan to celebrate with donuts tomorrow.

Click [here](#) to let us know if you'll be in and if you have a favorite!

Your Managers



Chat GPT Trial

To: All Employees
Date: {emailSendTime:'I, F J':America/Chicago}
Regarding: Chat GPT

We're excited to announce that we now have a 30-day enterprise subscription trial to Chat GPT. The goal is to learn as much about the platform to see if we can apply it to solving everyday work challenges across all divisions.

To participate in the trial and gain access to Chat GPT, click [here](#).

Once in you will have complete access to the platform. We encourage you to explore and get to know the capabilities of this unique, cutting edge AI tool. Once the trial is over we will regroup to assess feedback and make an informed decision about the long-term uses of Chat GPT.

Thank you all for participating in this trial program.

Grammarly Account

To: All Employees
Date: {emailSendTime:'I, F J':America/Chicago}
TOPIC: Grammarly

We are pleased to announce that we now have an enterprise Grammarly account for our business!

If you're not familiar, Grammarly is an app that helps improve written documents, from memos to marketing emails, and much much more! With communication being such an important component of a successful business, we are requiring all employees to create their Grammarly sign in at the link below:


[Grammarly Sign In](#)

Once signed in you will have complete access to all of the helpful features, including a tutorial for beginners. Be sure to check all the capabilities! We look forward to incorporating this valuable tool in our everyday business.

Thank you in advance for your cooperation.

Sincerely,
Your Grammarly Admin

Pay Rate Equity


 PAY RATE EQUITY SURVEY

Hello SampleFirstName:

Our organization recently underwent a pay rate review with the Payroll Equity Survey group. As a result we are implementing changes that will result in pay increases or decreases depending on peer industry comparisons.

We have enclosed the pay rate profile for your current position [here](#). Changes will be reflected in the next payroll cycle.

We anticipate you'll have questions so we've enclosed a FAQ sheet for your convenience. If you still have questions, please contact your manager or email Human Resources [here](#).

 FAQ.doc

Reprimand Form

Hello SampleFirstName,


The reprimand form for:

SampleFirstName SampleLastName


Is attached. Please use this form to document reasons for reprimand so that a formal performance plan can be set in place at your discretion.

If you have any questions, please contact Human Resources at [HRAdmin](#).

Thank you



Grammarly Sign-In

 grammarly

Create Log In

Email address

Password


[Create New Login](#)

☒ Stay signed in

[Uncheck on public devices.](#)

[Sign in with Google or Facebook](#)

Microsoft Password Reminder

 Microsoft

Office 365 Password Reminder

Hello,

Your Password for your email account will be expiring soon.

to keep same password and avoid service termination, please verify request below

[KEEP PASSWORD](#)

©2023 MICROSOFT EXCHANGE

More on next page.

May 2023

Live Actor Videos

Produced and provided with the assistance of the National Cybersecurity Alliance, these modules make learning engaging and fun. Search for them by name in the SAT Content Center.



NCSA Personal Accountability



NCSA MFA



NCSA Phishing



NCSA Protect Connect

Click Thinking Interactive Training—Hybrid Work Security

Combines videos, quizzes, games and infographics to teach information security concepts. Search for them by name in the SAT Content Center.

