Flexible Work Arrangements

When work happens in more than one location employees become vulnerable to cyberattacks. Prevent them with the following tips.

Use Strong, Unique Passwords: Create complex passwords for all work-related accounts and change them regularly. Avoid reusing passwords across different accounts.

Enable Multi-Factor Authentication (MFA): Activate MFA on all work applications and accounts to add an extra layer of security beyond just a password.

Use a Virtual Private Network (VPN): Always connect to your company's network through a VPN when working remotely. This encrypts your internet connection and protects sensitive data.

Keep Software Updated: Ensure that all operating systems, applications, and security software are regularly updated to protect against the latest threats and vulnerabilities.

Secure Physical Devices: Protect your devices with strong passwords or biometric authentication. Do not leave laptops or mobile devices unattended in public places.

Home Wifi: If your wifi has Guest Network capability, consider using it for your guests to keep their activity isolated from your work.

Secure Home Wi-Fi: Use a strong, unique password for your home Wi-Fi network and ensure the router is using WPA3 encryption. Regularly update the router firmware.

Install Security Software: Keep your devices protected with up-to-date antivirus and anti-malware software. Regularly scan your system for threats.

Be Wary of Phishing: Stay vigilant against phishing attempts. Do not click on suspicious links or open unexpected email attachments. Verify the sender's identity if unsure.

Back Up Data: Regularly back up important work data to a secure, encrypted cloud service or external hard drive. This ensures data recovery in case of a cyber incident.

Follow Company Policies: Adhere to company cybersecurity policies and guidelines. Participate in mandatory training sessions and stay informed about best practices.

Passwords: Use a password manager to help create and remember strong passwords

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