AI Acceptable Use Policy

A benefit to organizations and employees that's a necessity in the ever-evolving world of workplace artificial intelligence.

Purpose

AI tools are made to help us work better, make tasks easier, and help us make decisions.

Prohibited Uses

Employees should not use AI to create false information, or to invade someone's privacy.

Information Security

Employees must ensure data shared with AI tools follows company rules and protects privacy.

Transparency

When using AI-generated content, employees should be clear about where it came from.

Training/Support

Employees should feel free to ask for clarification if they don't understand the policy.

Advocacy

Encouraging your organization to adopt an AUP shows you want to contribute to a positive workplace.

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