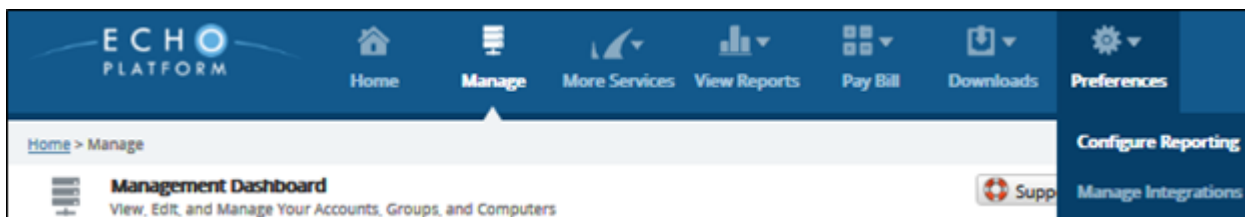


Configuring the Backup Status Report

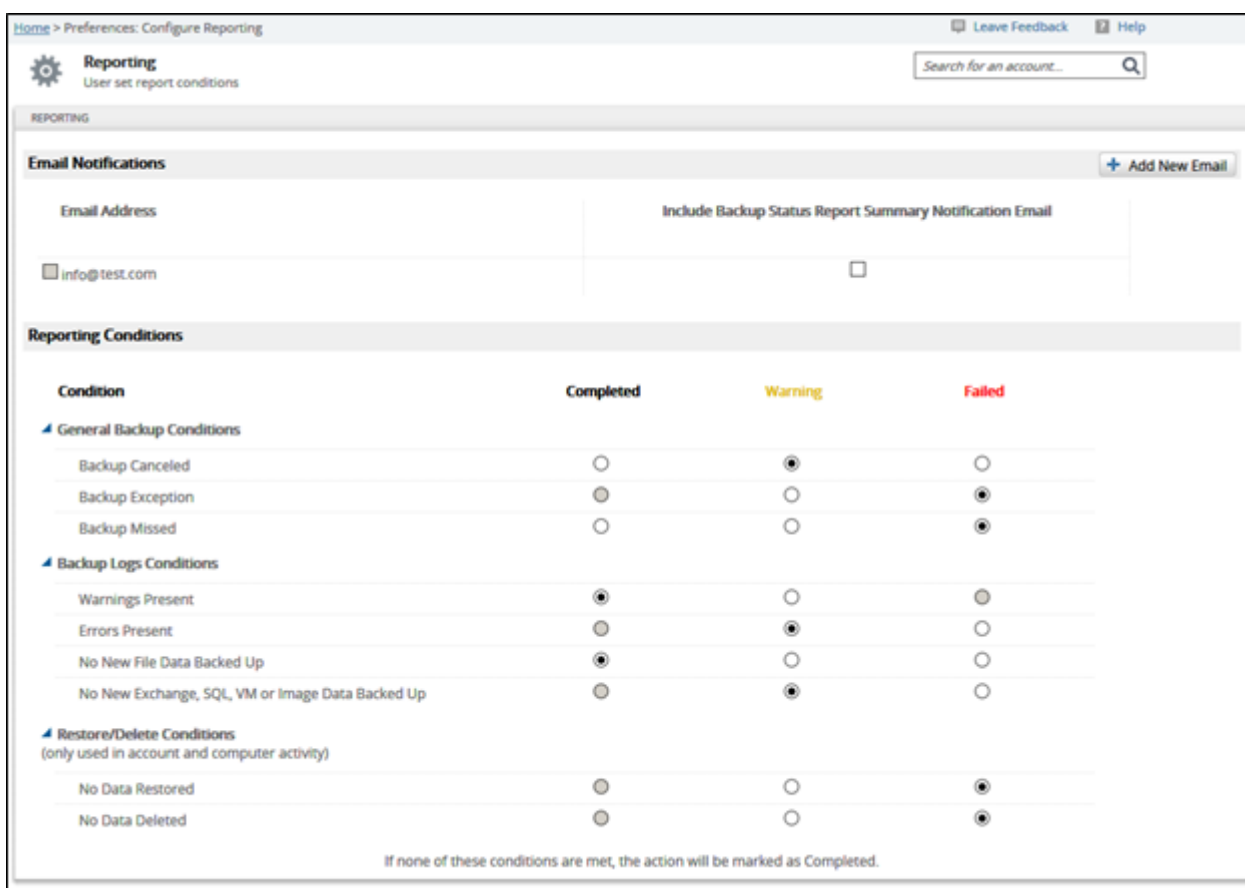
<https://campus.barracuda.com/doc/100371348/>

To configure the Backup Status Report, perform the following steps.

1. At the ECHOplatform ribbon, click the **Preferences, Configure Reporting**, as shown below.



The Reporting Conditions page is displayed.

The screenshot shows the 'Reporting Conditions' page. At the top, there's a 'Reporting' section with the text 'User set report conditions'. Below this is the 'REPORTING' section. Under 'Email Notifications', there's a table with 'Email Address' and 'Include Backup Status Report Summary Notification Email'. The 'Email Address' field contains 'info@test.com'. The 'Include Backup Status Report Summary Notification Email' checkbox is unchecked. Below this is the 'Reporting Conditions' section, which contains a table with three columns: 'Condition', 'Completed', 'Warning', and 'Failed'. The table lists several conditions under three categories: 'General Backup Conditions', 'Backup Logs Conditions', and 'Restore/Delete Conditions'. Each condition has a radio button in the 'Completed', 'Warning', or 'Failed' column. The 'Completed' column is selected for all conditions. At the bottom, there's a note: 'If none of these conditions are met, the action will be marked as Completed.'

2. In the Reporting Conditions section, configure the information that you want displayed on the Backup Status Report by selecting the appropriate radio buttons.
The following table provides a description of each condition and a recommendation.

Condition	Description/Example	Recommended Status	Indicator	Recommendation
Backup Canceled	Backup job was manually cancelled	Warning	Yellow	You should be the only one canceling jobs. You want to be notified of any cancelations just in case.
Backup Exception	Backup job started but could not communicate results with server; agent crashed, connection was lost, computer was shut off.	Failed	Red	Indicates the backup job did not complete successfully. Check logs for information on what failed. Check the computer connection to the portal.
Backup Missed	Backup did not run at its scheduled time.	Failed	Red	The software maintains the backup schedule, so it is known when backups do not run on time. If you uninstall the agent, but do not cancel the backup set, it keeps repeating this condition.
Warnings Present	Backup job completed, but something unplanned happened during the backup that did not prevent files from being backed up.	Completed	Black	Warnings present in the logs are typically informational. All files have uploaded successfully. Skipping Intelliblox and reverting to a full backup is a common warning and happens when a file or database changes more than 50%.
Errors Present	Backup job completed, but some files failed to backup.	Warning	Yellow	While errors are usually not critical, it is recommended setting them to warning because some of the files were not backed up. Check the logs for files not backed up, and then repeat the backup job to retrieve files on the second backup.
No New File Data Backed Up	Backup job completed, but no files were backed up; no files changed since the last backup	Completed	Black	No files changed since the last backup

Condition	Description/Example	Recommended Status	Indicator	Recommendation
No New Exchange, SQL, VM or Image Data Backed up	Backup job completed, but no Exchange or SQL data was backed up.	Failed	Red	For live databases like MS Exchange and SQL there should be changes. Indicates a problem with the backup configuration, or the catalog file. Call technical support.
No Data Restored	A restore was initiated, but no data was restored.	Failed	Red	Only happens if you run a restore manually. You should have this flagged as read in the logs if no data is restored.
No Data Deleted	A delete was initiated, but no data was deleted.	Failed	Red	Deletes can happen manually or automatically with retention and revision rules. If a delete fails, call technical support.

Figures

1. campus bu status adding.png
2. campus bu status config.png

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