Run Defined Policies

https://campus.barracuda.com/doc/42042508/

> This article refers to the Barracuda PST Enterprise version 3.1 or higher.

Once you define policies on the **Policy Definitions** tab you can apply them to PST files on the **Assigned PSTs** tab.

Select the PST files you want to process, or click the check box in the heading row to select all listed PST files. To limit the list of PST files, you can apply a custom filter. You can either select a previously defined filter from the **Custom Views** drop-down menu, or click the **Find Records** (🔎) icon at the bottom of the table, and define your search criteria. To add multiple search criteria, click the **Add** (➕) icon, and specify whether the additional search criteria is AND or OR. For example, select **Owner**, click the **Add** icon, select **AND**, and then enter the user name **Dallen** to return only PST files for the user 'Dallen'.
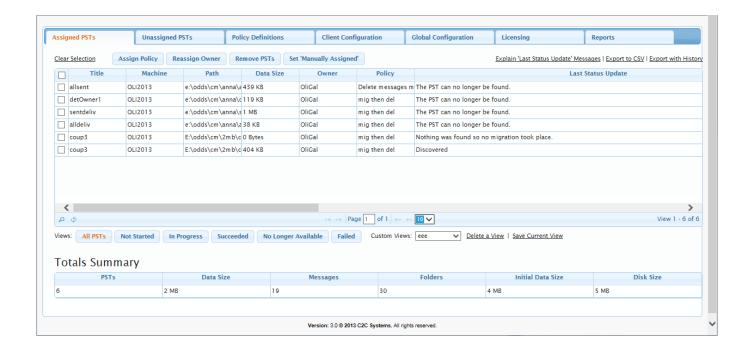
Once you identify and select the required PST files, click **Assign Policy** at the top of the page. In the **Assign Policy** dialog box, select the policy from the drop-down list, and then click **Assign to selected PSTs** or **Assign to all PSTs** as appropriate. Specify whether to start the policy when the PST Enterprise Client next runs, or set a schedule for the start and end times during which the PST Enterprise Client is to apply the policy to the selected PST files.

When an instance of the PST Enterprise Client software processes a PST file, the policy associated with it is applied unless there is a schedule applied to the PST file and the current date and time is beyond that allowed by the schedule. The **Last Status Update** column displays a summary of the most recent PST processing. Click the button on the right of the grid to view a history of all processed PST files.

Barracuda PST Enterprise

	Assigned PSTs	Unassigned PSTs	Policy Definitions	Client Configuration	Global Configuration	Licensing	Reports

Clear Selection   Assign Policy   Reassign Owner   Remove PSTs   Set 'Manually Assigned'   Explain 'Last Status Update' Messages | Export to CSV | Export with History

	Title	Machine	Path	Data Size	Owner	Policy	Last Status Update
☐	allsent	OLI2013	e:\odds\cm\anna\a	439 KB	OliGal	Delete messages m	The PST can no longer be found.
☐	detOwner1	OLI2013	e:\odds\cm\anna\c	119 KB	OliGal	mig then del	The PST can no longer be found.
☐	sentdeliv	OLI2013	e:\odds\cm\anna\s	1 MB	OliGal	mig then del	The PST can no longer be found.
☐	alldeliv	OLI2013	e:\odds\cm\anna\a	38 KB	OliGal	mig then del	The PST can no longer be found.
☐	coup3	OLI2013	E:\odds\cm\2mb\c	0 Bytes	OliGal	mig then del	Nothing was found so no migration took place.
☐	coup3	OLI2013	E:\odds\cm\2mb\c	404 KB	OliGal	mig then del	Discovered

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Views: All PSTs   Not Started   In Progress   Succeeded   No Longer Available   Failed   Custom Views: eee ▾   Delete a View | Save Current View

Totals Summary

PSTs	Data Size	Messages	Folders	Initial Data Size	Disk Size
6	2 MB	19	30	4 MB	5 MB

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Figures

1. search_icon.png
2. add_icon.png
3. running_policies.png