

How to Rebuild an Offline Archive

<https://campus.barracuda.com/doc/43222181/>

This article refers to the Barracuda ArchiveOne versions 6.2 and higher and Laptop Client users.

Use the following steps to rebuild an offline archive, for example, if you [move the offline repository base directory](#) because you have migrated ArchiveOne to a new server.

1. On the Archive server, open the ArchiveOne Admin console.
2. Click the [Mailbox Manager Node](#), and right-click the mailbox you want to rebuild, or press **Shift-click** or **Ctrl-click** to select multiple mailboxes, and then click **Flush Offline Repository**.

The files in the pseudo repository in the current offline location (on the server) are deleted, and the clients are prompted to flush their local cache the next time the Laptop Client synchronizes.

3. Right-click the **Status** node, and click **Configure**.
4. In the **Status Properties** dialog box, click the **Offline Archive** tab.

It is not possible to change the location of the **AOnePol_Offline_Repositories** share. The share is created automatically by the ArchiveOne Service in the [Server Data Location](#) which is defined in the System Configuration Wizard.

5. Click **Synchronize Now** to immediately begin synchronization, otherwise synchronization occurs at the scheduled time. Click **OK**.
6. Click the **Mailbox Manager** node, and select the mailboxes for which you want to update properties.
7. Right-click the mailbox, and click **Update Synchronization settings**.
8. Once the update is complete, the **Offline Base Dir** column value for the mailboxes reflects the new UNC path.

When a user next logs in to their laptop in online mode, the local cached offline archive is flushed and rebuilt.

© Barracuda Networks Inc., 2024 The information contained within this document is confidential and proprietary to Barracuda Networks Inc. No portion of this document may be copied, distributed, publicized or used for other than internal documentary purposes without the written consent of an official representative of Barracuda Networks Inc. All specifications are subject to change without notice. Barracuda Networks Inc. assumes no responsibility for any inaccuracies in this document. Barracuda Networks Inc. reserves the right to change, modify, transfer, or otherwise revise this publication without notice.