

Understanding Microsoft Exchange Journal Archiving

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ArchiveOne uses Exchange Journaling. Exchange can be configured to write a copy of every mail sent or received into a journal mailbox. ArchiveOne moves the messages from that mailbox into the archive.

Your license must specify **Journal Archiving** to use this feature. This is unrelated to Outlook journaling or auto-archive.

Configure a journal mailbox to receive the journaling data for each mailbox you want to archive, noting the following:

- In Exchange 2003 you cannot configure journaling for an individual mailbox, only for all mailboxes in the store. In Exchange 2007 and later, you can configure journaling for an individual mailbox.
- Create a new mailbox to receive journaling data, rather than using a mailbox that is also used for a different purpose.
- Ensure there is enough disk space for the journal mailbox. It is going to receive a copy of every mail sent from or to any mailbox in the store being journaled, and can quickly grow to a large size.
- ArchiveOne manages the contents of the journal mailbox and deletes mail from it once it is archived. To keep the journal data, create a distribution list containing the journal mailbox and another recipient (mailbox or public folder), then use that distribution list when configuring journaling. Both the journal mailbox and the other recipient receive a copy of the journal.

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