# How to Add Users from a Child Domain

https://campus.barracuda.com/doc/46205157/

Use the following steps to grant ArchiveOne admin permissions to users in a different domain:

1. From a Domain Controller, open Active Directory Users and Computers (ADUC).
2. Right-click the Global Security group **ArchiveOneUsers** in the root domain, and click **Properties**. This group is found by default in the **Users** container.
   **ArchiveOneUsers** is the default Global Security group name. If you changed the Global Security group name, select that name instead.
3. In ADUC, expand the child domain where the user resides.
4. In a suitable container, for example, **Users**, right-click and select **New > Group**.
5. Create a new Global Security group with the same name, by default, **ArchiveOneUsers**, as the existing Security group in the root domain.
6. Click **OK**.
7. Right-click the newly created Security group, and click **Properties**.
8. On the **Members** tab, click **Add** and select the user account(s) from the child domain to which to grand ArchiveOne admin permissions.
9. Click **OK** to save the group membership.
10. Open the ArchiveOne Admin console.
11. Click the **Roles and Users** node, and then click **Users**
12. Confirm the new users are listed in the form **ChildDomain\Username**.

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