Retention Policies Page

https://campus.barracuda.com/doc/51189905/

Important
Before defining data retention policies, make sure you have a clear understanding of data and email message compliance rules as well as your organization's record retention policies.

Use retention policies to define the length of time you retain historic data based on daily, forever, or never.

Important
Purging applies to *historic file revisions only;* your current data is never impacted by a retention policy.

Configure retention policies for data stored in Barracuda Cloud-to-Cloud Backup on the **Backup > Retention Policies** page. Be sure to configure retention policies for your data. Not doing so means that some unwanted data will be moved across the Internet and stored.

How it Works

Historic data is retained according to the retention policy timeline. Data backed up using Barracuda Networks' cloud treats Sunday as the end of week in accordance with the ISO date standard.

When you define a retention policy, begin by selecting either a preset template or a previously defined policy as a starting point. This helps you avoid creating multiple retention policies for the same sets of data. You can create one policy for all of the data sources in Barracuda Cloud-to-Cloud Backup, or create different policies that include subsets of the data.