How to Add Users and Configure Product Entitlements and Permissions

https://campus.barracuda.com/doc/69960187/

You can use LDAP authentication to store and administer Barracuda Cloud Control user accounts via your organization's LDAP servers. Also see Understanding User Roles and Permissions.

Before adding users to Barracuda Cloud Control via your organization's LDAP servers, verify that users are enabled, are members of the domain, and that the mail attribute is set for each user.

To create a new Barracuda Cloud Control user, the administrator must first add the user to your Barracuda Networks account, and set permissions for that user within the account. For that user, these permissions apply to all Barracuda Networks products and services connected to your Barracuda Networks account. You then create permissions for the user within Barracuda Cloud Control, defining whether the user can view and run reports, manage other Barracuda Cloud Control users, connect products through Barracuda Appliance Control, etc.

To connect Barracuda Networks products through Barracuda Appliance Control, a user *must* have **User Management** privileges in Barracuda Cloud Control, and the account administrator must enable **Appliance Control** under **Product Entitlements** for that user.

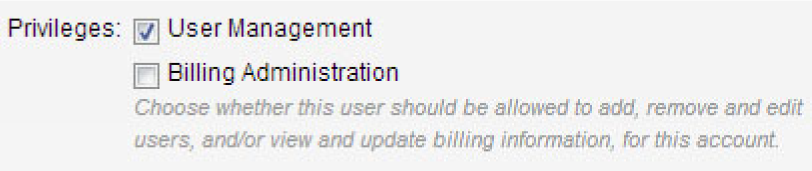
Add Users

To add a user to Barracuda Cloud Control,

1. Log into http://login.barracudanetworks.com/ as the account administrator.
2. Click **Home > Admin > Users**; the **Users** page displays.
3. Click **Add User**; the new user options display.
4. In the **User Details** section, enter the following details:
    1. **Name** – Enter the user's first and last name.
    2. **Email** – Enter the user's email address to be used as the login username. The user is sent an email to this address with instructions on configuring their password.
       If your organization is using LDAP authentication to store and administer Barracuda Cloud Control user accounts via your organization's LDAP servers, users are required to use their LDAP credentials to access Barracuda Cloud Control.
    3. **Starting Page** – Select the page to display upon login.
5. Use the **Multi-Factor Authentication** section to manage MFA settings. For details, refer to

Multi-Factor Authentication in Barracuda Cloud Control.

6. Select user **Privileges**:
    1. **User Management** – User can add, remove, and edit user accounts.
    2. **Billing Administration** – User can update account billing information.



Privileges: ☑ User Management

☐ Billing Administration

Choose whether this user should be allowed to add, remove and edit users, and/or view and update billing information, for this account.

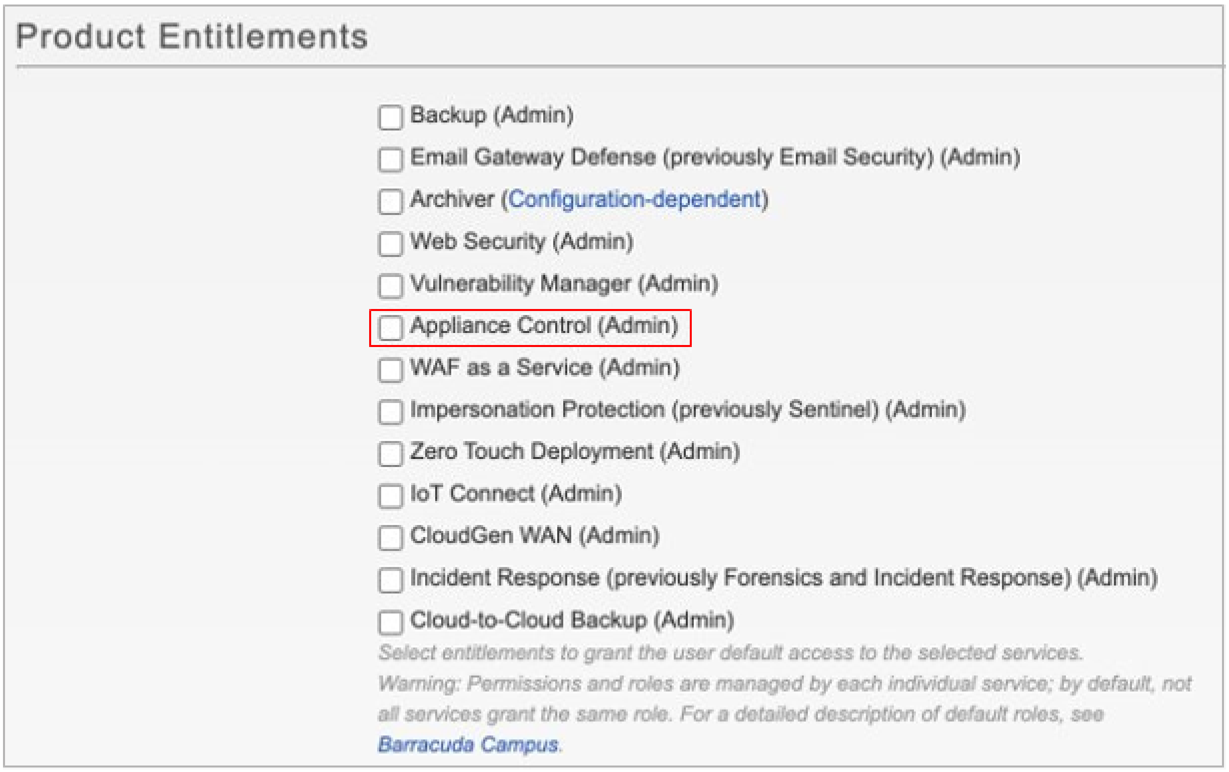
Add Product Entitlements

1. In the **Product Entitlements** list, turn on the subscribed to Barracuda Networks products and services that this user can access when they log into the account.

    Product Entitlements
    For details on setting Barracuda Backup permissions, refer to the section *Barracuda Backup Permissions* below. For details on setting Barracuda Appliance Control permissions, refer to the section *Barracuda Appliance Control Permissions* below.
    See also: Understanding Entitlement Permissions and Roles.
2. Click **Save User**. If you selected **Backup** or **Appliance Control** in the **Product Entitlements** list, you can now configure permissions using the instructions below.

Configure Barracuda Appliance Control Permissions

1. Click the user's name in the **Users** table, and then click **Configure Permissions** directly below **Appliance Control**:



Product Entitlements

☐ Backup (Admin)
☐ Email Gateway Defense (previously Email Security) (Admin)
☐ Archiver (Configuration-dependent)
☐ Web Security (Admin)
☐ Vulnerability Manager (Admin)
☐ Appliance Control (Admin)
☐ WAF as a Service (Admin)
☐ Impersonation Protection (previously Sentinel) (Admin)
☐ Zero Touch Deployment (Admin)
☐ IoT Connect (Admin)
☐ CloudGen WAN (Admin)
☐ Incident Response (previously Forensics and Incident Response) (Admin)
☐ Cloud-to-Cloud Backup (Admin)

Select entitlements to grant the user default access to the selected services.
Warning: Permissions and roles are managed by each individual service; by default, not all services grant the same role. For a detailed description of default roles, see Barracuda Campus.

2. The **BASIC > User Management** page displays in the **Barracuda Appliance Control** web interface. The **Users** table displays user details.

   > If you granted a user **User Management** permissions in Barracuda Cloud Control, the **User Role** displays as **Account Admin**, otherwise, the **User Role** displays as **No Permissions**.

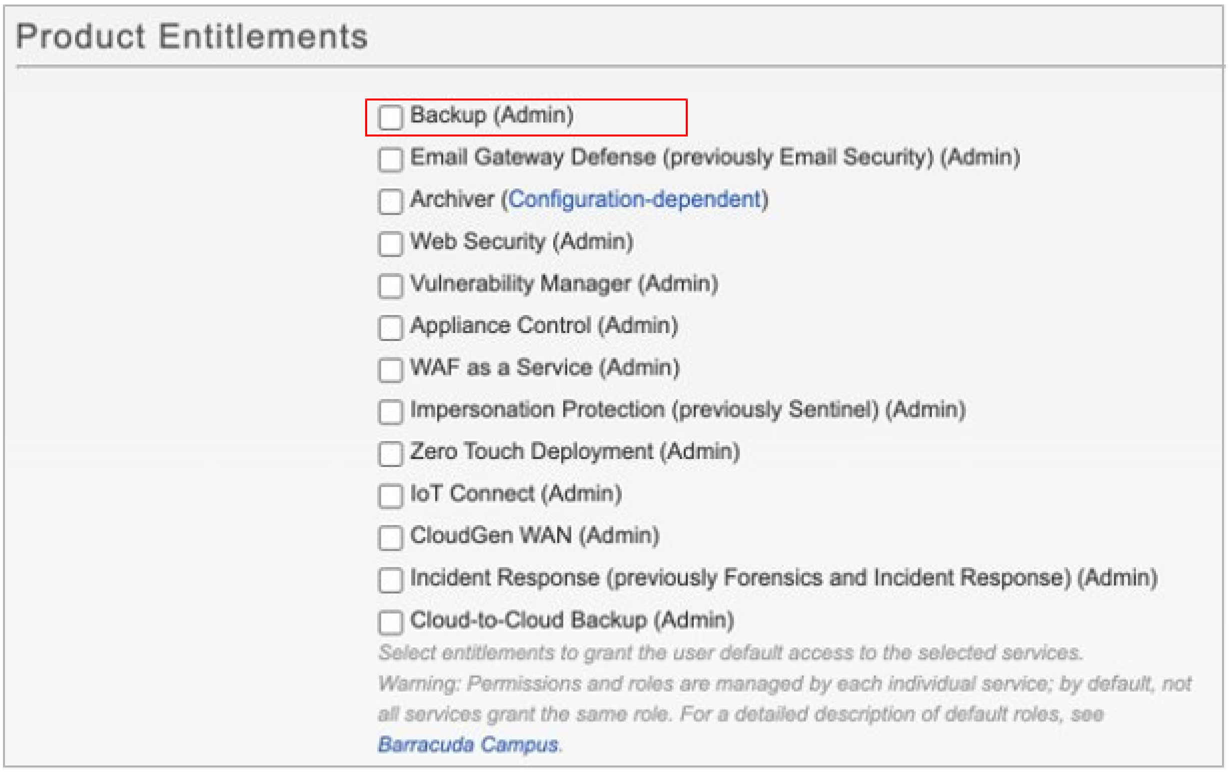
3. Click **Edit User** in the **Administrator Actions** column for the new user. The **Edit User** page displays.
4. Select the **Preferred Time Zone** to display all data viewed by the account. All statistics and report data viewed by the user are converted into the selected time zone.
5. From the **User Role** drop-down menu, select the level of permissions for the user.
6. Select one or more connected devices to which the user has access.
7. Use the **Group Permissions** section to add the user to a group and automatically set permissions based on the group settings.

   > If you are using LDAP authentication, use **LDAP Permissions** to select LDAP user groups.

8. The **Effective Permissions** display the effective user permissions based on both the selected **User Permissions** (role and device access) and **Group Permissions**.
9. Click **Save** to set the user's Barracuda Appliance Control permissions.

Configure Barracuda Backup Permissions

1. Click the user's name in the **Users** table, and then click **Configure Permissions** directly below **Backup**:



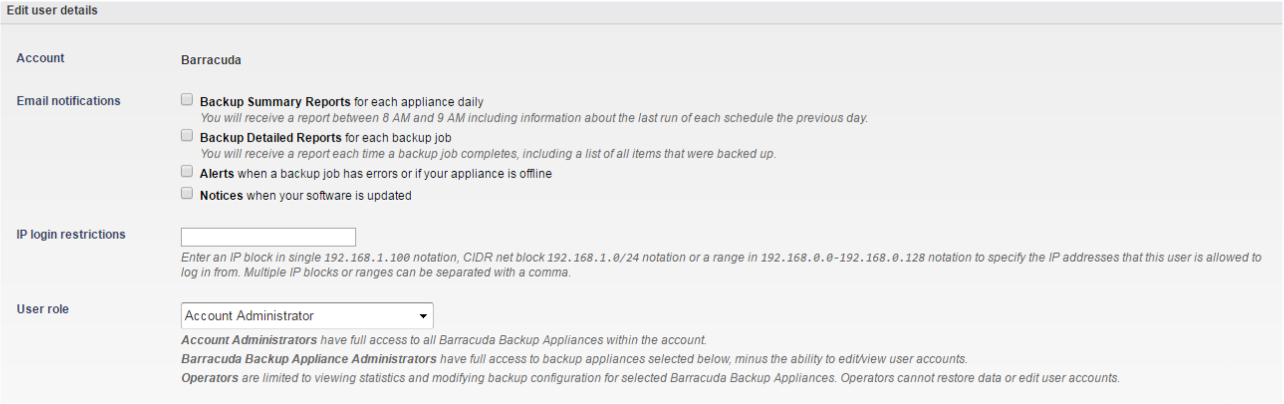
Product Entitlements

☐ Backup (Admin)
☐ Email Gateway Defense (previously Email Security) (Admin)
☐ Archiver (Configuration-dependent)
☐ Web Security (Admin)
☐ Vulnerability Manager (Admin)
☐ Appliance Control (Admin)
☐ WAF as a Service (Admin)
☐ Impersonation Protection (previously Sentinel) (Admin)
☐ Zero Touch Deployment (Admin)
☐ IoT Connect (Admin)
☐ CloudGen WAN (Admin)
☐ Incident Response (previously Forensics and Incident Response) (Admin)
☐ Cloud-to-Cloud Backup (Admin)

Select entitlements to grant the user default access to the selected services.

Warning: Permissions and roles are managed by each individual service; by default, not all services grant the same role. For a detailed description of default roles, see Barracuda Campus.

2. When you click **Configure Permissions** directly below **Backup**, you can set the following options:



Edit user details

Account: Barracuda

Email notifications:
☐ **Backup Summary Reports** for each appliance daily
You will receive a report between 8 AM and 9 AM including information about the last run of each schedule the previous day.
☐ **Backup Detailed Reports** for each backup job
You will receive a report each time a backup job completes, including a list of all items that were backed up.
☐ **Alerts** when a backup job has errors or if your appliance is offline
☐ **Notices** when your software is updated

IP login restrictions:
Enter an IP block in single `192.168.1.100` notation, CIDR net block `192.168.1.0/24` notation or a range in `192.168.0.0-192.168.0.128` notation to specify the IP addresses that this user is allowed to log in from. Multiple IP blocks or ranges can be separated with a comma.

User role: Account Administrator
***Account Administrators** have full access to all Barracuda Backup Appliances within the account.*
***Barracuda Backup Appliance Administrators** have full access to backup appliances selected below, minus the ability to edit/view user accounts.*
***Operators** are limited to viewing statistics and modifying backup configuration for selected Barracuda Backup Appliances. Operators cannot restore data or edit user accounts.*

3. **Barracuda Email Notifications**:
    1. **Backup Summary Reports for each appliance daily** – When turned on, a report is sent to this user each day between 8-9am.
    2. **Backup Detailed Reports for each backup job** – When turned on, a report is sent to this user each time a backup job completes.
    3. **Alerts** – When turned on, an alert is sent to this user if an error occurs during a backup job or if the Barracuda Backup Server goes offline.
    4. **Notices** – when turned on, a notice is sent to this user when the Barracuda Backup Server software is updated.
4. **IP login restrictions** – If you want to restrict the IP address from which this user is allowed to log in, enter a value or range of values here.
5. **User Role**:
    1. **Account Administrator** – User has full access to all Barracuda Backup Servers within

    the account.
    2. **Barracuda Backup Appliance Administrator** – Select the Barracuda Backup appliances to which the user has access based on their permissions. Select Select All Backup Appliances to grant user access to all Barracuda Backup Appliances attached to the account based on their permissions.
    3. **Operator** – User can view statistics and modify backup configuration for Barracuda Backup Appliances selected in the Barracuda Backup Appliance Permissions section.
6. **Grant access to** – Select backup appliances this user can access. Select all or a subset of available appliances.
7. Click **Save**.

Figures