

# **How to Modify or Delete User Groups**

https://campus.barracuda.com/doc/69960201/

### **Modify a Group**

#### To modify a group:

- 1. Log in to <a href="http://login.barracudanetworks.com/">http://login.barracudanetworks.com/</a> as the account admin, click **Appliance Control** in the left pane, and then navigate to the **BASIC** > **Group Management** page.
- 2. In the **Groups** table, click **Edit Group**; the **Edit Group** page displays the group settings.
- 3. You can modify the following group settings:
  - 1. **Role** Select the <u>level of permissions</u> for members of this group.
  - 2. **Access** Select the devices that the members of the group can access. If the group role is set to **Account Admin**, the users in this group have access to all connected systems.
  - 3. **Members** Select those users you want to include as members of the group.
- 4. Click **Save Changes** to update the group.

## **Delete a Group**

#### To delete a group:

- 1. Log in to <a href="http://login.barracudanetworks.com/">http://login.barracudanetworks.com/</a> as the account admin, click **Appliance Control** in the left pane, and then navigate to the **BASIC** > **Group Management** page.
- 2. In the **Groups** table, click **Delete Group** in the **Administrator Actions** column for the group you want to remove.
- 3. Click **OK** to confirm you want to remove the group; the web interface displays a message when the group is successfully deleted.

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