

## Admin Page

<https://campus.barracuda.com/doc/78153972/>

Use the **Admin** page to configure users, set up email notifications, manage display groups, activate a Backup product, and access documentation.

Location	Description
<b>Admin &gt; Users</b>	Use this page to administer users that have access to the Barracuda Cloud Backup web interface. Click the <b>Edit</b> icon to modify email notifications, IP login restrictions, and the user role for the selected user, or click <b>Add &amp; Remove Users</b> to add a new user, edit details for an existing user, or delete a user. See: <a href="#">User Management</a>
<b>Admin &gt; Email Notifications</b>	Specify the type of email notification for each user: <ul style="list-style-type: none"><li>• <b>Backup Summary Reports</b> – When selected, an email notification containing a summary of each backup job is sent.</li><li>• <b>Backup Detailed Reports</b> – When selected, an email notification containing a list of all items backed up is sent.</li><li>• <b>Alerts</b> – When selected, an email notification is sent if a backup job has errors.</li><li>• <b>Notices</b> – When selected, if the account includes physical appliances, a notice is sent when the Barracuda Backup software is updated.</li></ul> See: <a href="#">Email Notifications</a>
<b>Admin &gt; Display Groups</b>	Add and remove display groups to manage multiple Barracuda Backup appliances.
<b>Admin &gt; Activate Backup Product</b>	Link a Barracuda Backup appliance to your Barracuda Cloud Control Account.
<b>Admin &gt; Online Service Terms</b>	Click to view the <a href="#">Online Service Terms</a> .

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