

Reports

<https://campus.barracuda.com/doc/78156247/>

Barracuda WAF-as-a-Service can create several reports, displaying data in both graphical and tabular formats to help you understand the traffic approaching your applications. You can create reports to run on a regular schedule or run reports on demand.

Note that the graphs display up to ten results for each report. The tables show all of the available data.


Creating a Report

To create a report:

1. Within Barracuda WAF-as-a-Service, click **Reports** at the top of the page.
2. On the **Reports** page, specify the information for the report:
 - **Time Frame** – Specify the range of data you want to use for the report. Alternatively, select a **Quick Range**, like **Last 7 Days** or **Last Hour**. Optionally click the time for the start and/or end to change the time zone.
 - **Report Name** – Select the report you want to generate.
 - **Application** – Select one or more applications for this report.
3. Choose one or more actions:
 - **To run the report immediately** – Click **Run Report**. Results display in a new browser tab.
 - **To schedule the report** – Click **Schedule**. Specify the frequency and recipients for the report. Separate multiple email addresses with commas. Click **Schedule**. Scheduled reports display on the **Reports** page.
 - **To save the report as a PDF** – Click **Download**. A PDF of the report downloads to your usual download location.

Working with Scheduled Reports

Scheduled reports you created, using the steps above, display in the **Scheduled Reports** table.

Click the three dots  at the end of a row to take one or more actions on that report:

- **Run Now** – Run the report and send the results to recipients immediately.
- **Edit Schedule** – Edit the report specifics, as described above.
- **Delete Schedule** – Delete the report.

Figures

1. 3dotsETS.png

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