

Step 1: Set Up a Site

<https://campus.barracuda.com/doc/84313027/>

The first thing you need to do is set up a site in Service Center.

What are the options for setting up a site? A site can be monitored by Onsite Manager, by Device Managers only or by both Onsite Manager and Device Managers in a mixed environment.

How do you set up a site? The first time you log in to Service Center, you are presented with the Create Site page to help you get started. You can also access the Create Site page at any time by clicking Site Management > Create Site on the navigation bar.

Some of the features of using Onsite Manager only, Device Manager only or both are listed in this table:

Feature	Onsite Manager	Device Manager	Mixed
Monitor roaming laptops and notebooks		Y	Y
Monitor sites with no dedicated server	Y	Y	Y
Monitor DMZ or remote locations		Y	Y
Monitor non-Windows devices	Y		Y
Monitor switches and routers	Y		Y
Monitor Intel® AMT devices	Y		Y
Monitor devices found on a network	Y		Y
Monitor websites	Y		Y
Use AMT remote control	Y		Y
Use Onsite Manager Utilities	Y		Y
Use Web console remote option	Y		Y

Try This—Create a Site and Install Onsite Manager

This procedure will create a site and install Onsite Manager.

Before installing Onsite Manager, you must ensure the following:

- The installation computer meets Onsite Manager system requirements for the expected monitoring load
- If Onsite Manager will be installed in a domain environment, you are logged in as the Domain Admin. If Onsite Manager is installed in a workgroup environment, you are logged in as Local Admin.

To create a site in Service Center

1. Do one of the following:
 - If you have not yet set up a site in Service Center, the **Create Site** page displays automatically as your home page when you log in to Barracuda Managed Workplace.
 - If you have already set up a site in Service Center, and you want to create another, click **Site Management > Create Site**.
2. Type the name of the site in the **Site Name** field.
3. Select one of the following service delivery models for the site:
 - Apply a single service plan to all devices in this site** A single service plan will be applied to the site. Select this option if the entire site can be monitored using a single service plan.
 - Apply service plans to any of the following groups** Service plans will be applied to groups at the site.
 - Do not use a service plan for this site**, I'll configure the site manually This option is not recommended, however you may need to select this for sites that do not fit any of your current service levels or service delivery models.
4. Click **Next**.

If you selected the **Apply a single service plan to all devices in this site** option, follow the steps below to select a service plan to apply.

1. From the list, select a service plan to apply.
2. Click **Next**.

Tip: When you select a service plan, the icons representing the types of policies that will be applied to devices is highlighted in blue. You can use the **Service Components** matrix to quickly confirm the types of policies that will be applied with the service plan. For more information on the types of policies you can create in Service Center, see the online Help in Service Center.

To apply service plans to groups

1. For each group listed, select the service plan you want to apply.
2. Click **Next**.

To specify how Onsite Manager and Device Manager are deployed

1. Choose one of the following deployment methods:
 - Typical Deployment** Downloads a site-specific Onsite Manager. Device Managers will be automatically installed on Windows and OS X laptops for the following four hours.
 - Configure Advanced Options** Allows you to choose whether to download Onsite Manager, Device Manager, and to specify whether or not to automatically deploy Device Managers on Windows and OS X laptops.
2. If you selected **Configure Advanced Options** in the previous step, select one of the following options:
 - To download Onsite Manager only, select the **Download Onsite Manager** option button, and then clear the **Automatically deploy Device Managers on Mac and Windows laptops** check box.
 - To download Device Manager for Windows only, select the **Download Device Manager for Windows Device** option button.
 - To download the Device Manager for Mac OS X only, select the **Download Device Manager for Mac Device** option button.
3. Click **Next**.
4. Click **Create**.

The site is created in Service Center, and the Onsite Manager installation package for this site automatically starts downloading.
5. Click **Finish** to complete the process. The **Site Management** page opens with the new site listed.

To install Onsite Manager on the site

The Onsite Manager install package downloads to the Downloads folder of the computer you are currently using. The executable is named OMSetup for <SITE>.exe, where <SITE> is the name of your site. If you are not on the site you want to install Onsite Manager on, perform a remote desktop to the site and move the OMSetup executable to the site.

1. Double-click the OMSetup executable to install it.
2. Accept the defaults in the OMSetup wizard.

For more information

For more information about Onsite Manager install options, see the [Setup Guide](#)

What's Next?

Now that your site is setup and the Onsite Manager installed, you can configure a scan to monitor and

collect new asset data.

Figures

1. Step 1 - 1.png

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