


Declining Microsoft Patches

<https://campus.barracuda.com/doc/90440239/>

When you decline a Microsoft patch, the patch will not be installed, and it will no longer appear in the list of updates.

1. In Service Center, click **Patch Management > Patch Approval**.
2. To filter the patch list to display the patches you want to see, click the **Advanced**

Filtering icon  and do any of the following:

- Choose an option in **Products and Classifications**.
- Choose an option in **Patch Supersedence**.
- Choose an option in **Release Date**.
- Type a patch name or part of a patch name in **Title Contains**.
- Choose a patch status in **Status**.
- Choose an approval status in **Approval**.
- Choose a group in **Approval Group**.

You can combine these filters to focus the list of patches. For example, if you choose a group in **Approval Group** and the status of **Not Approved** in **Approval**, you see a list of patches that have not been approved for that **Approval Group**. Or, if you choose the group **All Computers** in **Approval Group** and the status **Needed** in **Approval**, you see all the patches that are needed for a certain approval group.

3. Click **Apply**.
4. Do one of the following:
 - To select one patch at a time, select the check box of each patch for which you want to change the default approval setting.
 - To select all patches, select the check box in the column header.
5. Click **Change Approvals**.
6. Do one of the following:
 - To decline the update for all computers, under **All Computers**, from the **Approval** list, select **Declined**.
 - To decline the update for a specific approval group, beside the Computer Group, click the link and select **Not Approved**.
7. Click **OK**.

See Also

- [Approving Microsoft Patches for Installation](#)
- [Approving Microsoft Updates for Removal](#)
- [Automatically Approving Microsoft Patches for an Approval Group](#)

Figures

1. advanced_filtering.jpg

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